

Educational Leadership and Policy Studies Department – ELPS 688
 California Administrator Content Expectations (CACE)
California Administrator Performance Expectations (CAPE) Activities/Artifact Log

CAPE 1: DEVELOPMENT AND IMPLEMENTATION OF A SHARED VISION

CACE 1A: Developing a Student-Centered Vision of Teaching and Learning

CACE 1B: Developing a Shared Vision and Community Commitment

CACE 1C: Implementing the Vision

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
Write Fall Semester Or Spring Semester	Focus #1: Write CAPE 1/then choose which CACE above aligns with your activity THEN write a brief explanation as to what you participated in AND THEN write ARTIFACT #1CAPE 1 – name it (is it an agenda?) THEN in the Appendix at the very end you would label it ARTIFACT #1CAPE 1/CACE 1(is it A b or c?) Do this for ALL 18	How many hours? It could be 25 it is not bound to the 10 hour a week fieldwork assignment
	Focus #2:	
	Focus #3	

Please remember to include an artifact for each activity as a pdf.

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CAPE 2: INSTRUCTIONAL LEADERSHIP

CACE 2A: Personal and Professional Learning

CACE 2B: Promoting Effective Curriculum, Instruction, and Assessment

CACE 2C: Supporting Teachers to Improve Practice

CACE 2D: Feedback on Instruction

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
	Focus #1:	
	Focus#2:	
	Focus #3	

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CAPE 3: MANAGEMENT AND LEARNING ENVIRONMENT

CACE 3A: Operations and Resource Management

CACE 3B: Managing Organizational Systems and Human Resources

CACE 3C: School Climate

CACE 3D: Managing the School Budget and Personnel

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
	Focus #1:	
	Focus #2:	
	Focus #3	

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CAPE 4: FAMILY AND COMMUNITY ENGAGEMENT

CACE 4A: Parent and Family Engagement

CACE 4B: Community Involvement

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
	Focus #1:	
	Focus #2:	
	Focus #3	

Please remember to include an artifact for each activity as a pdf.

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CAPE 5: ETHICS AND INTEGRITY

CACE 5A: Reflective Practice

CACE 5B: Ethical Decision-Making

CACE 5C; Ethical Action

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
	Focus #1:	
	Focus #2:	
	Focus #3	

Please remember to include an artifact for each activity as a pdf.

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CAPE 6: EXTERNAL CONTEXT AND POLICY

CACE 6A: Understanding and Communicating Policy

CACE 6B: Representing and Promoting the School

Semester(s) Completed	Please list CAPE/CACE addressed for each activity	Total Time Completing Activity
	Focus #1:	
	Focus #2:	
	Focus #3	

Please remember to attach an artifact for each activity.

APPENDIX: ARTIFACTS

Please Align Artifacts to your CACE CAPE Focus Areas

Each Page is a separate artifact with a different title/label

CAPE 1/CACE #: Artifact #1

CAPE 2/CACE #: Artifact #2 etc.