

Quick Guide to Student Module Data Entry

Job Code	Job Title	Work Authorization Required (Non-Citizen)	Work Study Allowed Must Have Approved Award	Expected End Date Required	Auto Term After Three Months With No Pay
1870	Student Assistant	Not Applicable	No	No	Yes
1871	Stu Trnee, On-Camps Work Study	Not Applicable	Yes	No	Yes
1872	Stu Trnee, Off-Campus Work Study	Not Applicable	Yes	No	Yes
1150	Instructional Stu Asst On Campus	Yes	No	Yes	No
1151	Instructional Stu Asst On Campus Work Study	Not Applicable	Yes	Yes	No
1152	Instructional Stu Asst Off Campus	Yes	No	Yes	No
1153	Instructional Stu Asst Off Campus Work Study	Not Applicable	Yes	Yes	No
1868	Student – Non Citizen Status	Yes	No	Yes	No
1874	Taxable Student Assistant	Not Applicable	No	Yes	No

Selecting Actions/Reasons for Job Codes:

Job Code	Hire (New Employee)	Pay Change	Rehire (Payroll Status is Terminated)	Reappointment (Extend Appointment)	Position Change	Termination
1870	HIR/CON	PAY/SPC	REH/REH	NOT REQ	POS/UPD	TER/END
1871	HIR/CON	PAY/SPC	REH/REH	NOT REQ	POS/UPD	TER/END
1872	HIR/CON	PAY/SPC	REH/REH	NOT REQ	POS/UPD	TER/END
1150	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END
1151	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END
1152	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END
1153	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END
1868	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END
1874	HIR/CON	DTA/APT	REH/REH	DTA/APT	POS/UPD	TER/END