



Statement of Professional Preparation and Experience (SC-1)

(To be filled in by Applicant)

- 1. \_\_\_\_\_  
(NAME) Last                      First                      Middle
- 2. Birth Date \_\_\_\_\_
- 3. \_\_\_\_\_  
(ADDRESS)                      Street
- 4. Tel. No. (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_
- \_\_\_\_\_ City                      State                      Zip code
- 5. Email: \_\_\_\_\_
- 6. Any Previous Name(s) \_\_\_\_\_
- 7. Citizen of \_\_\_\_\_
- 8. CSUN Department \_\_\_\_\_
- 9. Position Title \_\_\_\_\_
- 10. If you are a non-U.S. citizen, can you provide proof of authorization to work in the U.S.? Yes \_\_\_\_ or No \_\_\_\_
- 11. Were you ever discharged from any employment: Yes \_\_\_\_ No \_\_\_\_ . If "yes", please explain fully in Section 16 below.
- 12. Education including high school, college, university, other schools, or private instruction:

Name of School, College, etc.	Location	Dates (Years)		Diploma or Degree	Date Degree Received (Mo. - Yr.)
		From	To		

13. Experience in teaching and other related employment:

Name of School or Other Employer and Supervisor's Name	Position Title/Academic Rank and Duties	Address and Phone Number	Percent of time Employed	Dates (Years)		Reason for Leaving
				From	To	

**STATEMENT OF PROFESSIONAL PREPARATION AND EXPERIENCE**  
 (To be filled in by Applicant -- California State University, Northridge)  
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14: Experience in teaching and other related experience (continued):

Name of School or Other Employer and Supervisor's Name	Position Title/Academic Rank and Duties	Address and Phone Number	Percent of time Employed	Dates (Years)		Reason for Leaving
				From	To	

15. May we contact all of your current and former employers? If "no," please explain in Section 16. Yes  or No

16. Remarks \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I certify that the answers I have given in the materials I have submitted in application for this position are true and correct and that I have not knowingly withheld any fact or circumstances. I understand that all answers given in my application for employment are subject to verification.

\_\_\_\_\_  
 Signature of Applicant (Please sign in **BLUE or Black** ink)

\_\_\_\_\_  
 Date

**Distribution:**

Employee Type	Department	College	Faculty Affairs	Human Resources
Full-time Probationary (Unit 3)	1 copy	1 copy	original*	none*
Full-time Temporary/Lecturer (Unit 3) [Searched position or FT Emergency Hire only]	1 copy	1 copy	original*	none*
Part-time Temporary/Lecturer (Unit 3)	original	1 copy	none	1 copy
Academic Student Employee (Unit 11) (TA and GA)	original**	none	none	1 copy
Academic Student Employee (Unit 11) ISA	original**	none	none	none

\*Original initially submitted to Faculty Affairs. After processing, the SC-1 is kept on file in Human Resources.

\*\*If an Academic Student Employee (ASE) has more than one appointment in a department, only one SC-1 (from initial time of hire) need be completed and kept on file.