January

1/22 08:00 AM - 5:00 PM  **Fidelity - One on One Consultations**
Facilitated by: George Nofel  Extended University Commons, EU 106

1/28 2:00 PM - 3:00 PM  **Mata-Tech Monday | Information Security - Keeping Your Work and Data Safe**
Facilitated by: Monish Mehta  HR Training Room, Oviatt 16

1/29 12:00 PM - 1:00 PM  **Clutter Busters - Life Matters**
Facilitated by: Lara Mehtkarian  HR Training Room, Oviatt 16

1/29 10:00 AM - 11:00 AM  **CSUGT | Strategic Persuasion Through Body Language**
Facilitated by: Traci Brown  Online

1/30 2:00 PM - 3:30 PM  **Manager Exchange | Creating an Accountable Team**
Facilitated by: Jason Wang  HR Training Room, Oviatt 16

1/31 7:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Women's Basketball vs. Cal State Fullerton**
Facilitated by: CSUN Athletics  Matadome

1/31 5:00 PM - 6:20 PM  **Commit to Be Fit Orientation, Spring 2019**
Facilitated by: Kim Henige & Shabnam Islam  Redwood Hall 200

February

2/01 09:00 AM - 12:30 PM  **American Red Cross Adult CPR and AED (Automated Extended Defibrillator)**
Facilitated by: Daniel Castellon  HR Training Room, Oviatt 16

2/02 7:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Men's Basketball vs. Cal Poly**
Facilitated by: CSUN Athletics  Matadome

2/04 2:00 PM - 3:00 PM  **Student Mentorship Workshop**
Facilitated by: Diana Medina, Joe Medina, Lynn Marks & Rosemary Martin  HR Training Room, Oviatt 16

2/05 12:00 PM - 1:00 PM  **Nutrition and Brain Health (Preventing Alzheimer’s and Dementia)**
Facilitated by: Ellen Baurersfeld  HR Training Room, Oviatt 16

2/05 10:00 AM - 11:30 AM  **HR Insights | Life Happens: Coordinating the Leave Process for Employees**
Facilitated by: Laurie Gold-Brubaker & Karyn Cote  HR Training Room, Oviatt 16

2/05 08:00 AM - 4:00 PM  **CalPERS - One on One Consultations**
Facilitated by: Ladina Manella  Extended University Commons, EU 106

2/06 09:00 AM - 10:30 AM  **Travel the World with myCSUNglobe**
Facilitated by: Cyndi Paull & Marlene Gale  Ferman Presentation Room

2/07 10:00 AM - 11:00 AM  **eCommerce At CSUN**
Facilitated by: Steve Woods  HR Training Room, Oviatt 16

2/07 1:30 PM - 2:30 PM  **Introduction to Accessibility and Universal Design**
Facilitated by: Universal Design Center  HR Training Room, Oviatt 16

2/11 2:00 PM - 3:00 PM  **Mata-Tech Monday | Discover How to Navigate Effortlessly in the Windows 10 Platform**
Facilitated by: Bergen Muzatko  HR Training Room, Oviatt 16

2/12 09:00 AM - 10:30 AM  **Making CSUN’s eTravel Your Roadmap to Seamless Travel Reimbursements**
Facilitated by: Annie Dang, Cynthia De La Fuente, & Ryan Heredia  HR Training Room, Oviatt 16

2/13 7:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Men’s Volleyball vs. Pepperdine**
Facilitated by: CSUN Athletics  Matadome

2/13 12:00 PM - 1:00 PM  **Stress Reduction - Kaiser Permanente**
Facilitated by: Jennifer Prince  HR Training Room, Oviatt 16

2/13 10:00 AM - 11:00 AM  **Screen Readers**
Facilitated by: Universal Design Center  HR Training Room, Oviatt 16

2/14 12:00 PM - 1:00 PM  **EAP Orientation - Life Matters**
Facilitated by: Phyllis Cohen  HR Training Room, Oviatt 16
2/14 1:30 PM - 2:45 PM  **Word Essentials**  
Facilitated by: Universal Design Center  
Oviatt 30

2/18 2:00 PM - 3:15 PM  **PowerPoint Essentials**  
Facilitated by: Universal Design Center  
Oviatt 30

2/18 08:00 AM - 5:00 PM  **Fidelity - One on One Consultations**  
Facilitated by: George Garrow  
Extended University Commons, EU 106

2/19 2:00 PM - 3:00 PM  **Audism, Not Autism**  
Facilitated by: William Garrow  
HR Training Room, Oviatt 16

2/19 12:00 PM - 1:00 PM  **Working Moms Brown Bag Lunch - Women In Investing (Savings Plus)**  
Facilitated by: Jasmine Bauer  
HR Training Room, Oviatt 16

2/20 2:00 PM - 3:30 PM  **Understanding CSUN's Procurement Policy**  
Facilitated by: Deborah Flugum  
HR Training Room, Oviatt 16

2/20 09:00 AM - 10:00 AM  **Identifying, Preventing & Responding to Fraud**  
Facilitated by: Howard Lutwak  
HR Training Room, Oviatt 16

2/21 7:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Women's Basketball vs. Long Beach**  
Facilitated by: CSUN Athletics  
Matadome

2/26 10:30 AM - 12:00 PM  **PDF Tools**  
Facilitated by: Universal Design Center  
Oviatt 30

2/27 10:00 AM  **HR Insights | Conducting a Successful Employee Search**  
Facilitated by: Mika Williamson  
Oviatt 30

2/27 08:00 AM - 4:00 PM  **CalPERS - One on One Consultations**  
Facilitated by: Mindy Fox  
Extended University Commons, EU 106

2/27 10:00 AM - 11:30 AM  **Respect in the Workplace - Life Matters**  
Facilitated by: Lara Garibian  
HR Training Room, Oviatt 16

2/27 11:00 AM  **CSUGT | What High-Performance Teams Know: The Meetings That Make or Break an Organization**  
Facilitated by: Elise Keith  
Online

2/28 2:00 PM - 3:00 PM  **Email Accessibility**  
Facilitated by: Universal Design Center  
Oviatt 30

**March**

3/02 7:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Men's Volleyball vs. Long Beach**  
Facilitated by: CSUN Athletics  
Matadome

3/05 2:00 PM  **Matador Athletics Faculty & Staff Appreciation Series | CSUN Baseball vs. St. John's**  
Facilitated by: CSUN Athletics  
Matador Baseball Field

3/05 10:00 AM - 11:45 AM  **HR Insights | Conducting a Successful Employee Search**  
Facilitated by: Mika Williamson  
Oviatt 30

3/05 08:00 AM - 4:00 PM  **CalPERS - One on One Consultations**  
Facilitated by: Mindy Fox  
Extended University Commons, EU 106

3/06 10:00 AM - 11:30 AM  **Respect in the Workplace - Life Matters**  
Facilitated by: Lara Garibian  
HR Training Room, Oviatt 16

3/06 1:30 PM - 3:00 PM  **Compliance Sheriff**  
Facilitated by: Universal Design Center  
HR Training Room, Oviatt 16

3/07 2:00 PM - 3:30 PM  **PDF Custom Tags**  
Facilitated by: Universal Design Center  
Oviatt 30

3/07 12:00 PM - 1:00 PM  **Spice Up Your Life - MMC Wellness Cooking Series | Meal Prep Ideas & Demonstrations for Dinner & Snacks**  
Facilitated by: Marilyn Magaram Center Staff  
MMC Wellness Kitchen, SQ 112

3/07 09:00 AM - 11:00 AM  **Budgeting in Action**  
Facilitated by: Cecille Avila-Robson, Callie Juarez, & Edith Winterhalter  
HR Training Room, Oviatt 16

3/11 2:00 PM - 3:00 PM  **Mata-Tech Monday | Creating & Sharing Accessible Information**  
Facilitated by: Van Nguyen  
HR Training Room, Oviatt 16

3/20 10:00 AM - 11:00 AM  **CSUGT | Navigating the Multi-generational Workplace**  
Facilitated by: Leah C. Georges  
Online
### March

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Event</th>
<th>Facilitator/Department</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>3/25</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Learning Can Be Fun and Almost Free - Fee Wavier</strong></td>
<td>Nikki Valadez, Nick Alexander, Frank Calderon, Shen Milunvic</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>3/26</td>
<td>2:00 PM - 3:30 PM</td>
<td><strong>Web-One Accessibility</strong></td>
<td>Universal Design Center</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>3/26</td>
<td>08:00 AM - 5:00 PM</td>
<td><strong>Fidelity - One on One Consultations</strong></td>
<td>George Noefel</td>
<td>Extended University Commons, EU 106</td>
</tr>
<tr>
<td>3/27</td>
<td>2:00 PM - 3:30 PM</td>
<td>**Manager Exchange</td>
<td>Conflict Resolution**</td>
<td>Whitney Scott</td>
</tr>
<tr>
<td>3/27</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Create a Budget, Ditch Your Debt, and Start Building for the Future - Fidelity</strong></td>
<td>George Noefel</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>3/27</td>
<td>10:30 AM - 11:30 AM</td>
<td><strong>Introduction to Accessibility and Universal Design</strong></td>
<td>Universal Design Center</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>3/28</td>
<td>2:00 PM - 3:00 PM</td>
<td><strong>PDF Scanned &amp; OCR</strong></td>
<td>Universal Design Center</td>
<td>Oviatt 30</td>
</tr>
<tr>
<td>3/29</td>
<td>9:00 AM - 10:00 AM</td>
<td><strong>Communication Secrets for Success</strong></td>
<td>Bridget Sampson</td>
<td>HR Training Room, Oviatt 16</td>
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</tbody>
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### April

<table>
<thead>
<tr>
<th>Date</th>
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<th>Facilitator/Department</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>4/02</td>
<td>10:30 AM - 12:00 PM</td>
<td><strong>Accessibility Testing Tools</strong></td>
<td>Universal Design Center</td>
<td>Oviatt 30</td>
</tr>
<tr>
<td>4/03</td>
<td>10:30 AM - 11:30 PM</td>
<td><strong>Infographics PDF</strong></td>
<td>Universal Design Center</td>
<td>Oviatt 30</td>
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<tr>
<td>4/04</td>
<td>2:00 PM - 3:00 PM</td>
<td><strong>Infographics Web-One</strong></td>
<td>Universal Design Center</td>
<td>Oviatt 30</td>
</tr>
<tr>
<td>4/04</td>
<td>12:00 PM - 1:00 PM</td>
<td>**Spice Up Your Life - MMC Wellness Cooking Series</td>
<td>Dried Spices**</td>
<td>MMC Wellness Kitchen, SQ112</td>
</tr>
<tr>
<td>4/08</td>
<td>2:00 PM - 3:00 PM</td>
<td>**Mata-Tech Monday</td>
<td>Learn How You Can Enhance Your Course Using Canvas**</td>
<td>Instructional Technology Center Staff</td>
</tr>
<tr>
<td>4/09</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Nearing Retirement - Savings Plus</strong></td>
<td>Jasmine Bauer</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>4/10</td>
<td>10 AM - 3:00 PM</td>
<td><strong>Kaiser Mobile Health Vehicle</strong></td>
<td>Kaiser Permanente Nurses</td>
<td>Sierra Walk</td>
</tr>
<tr>
<td>4/14</td>
<td>1:00 PM</td>
<td>**Matador Athletics Faculty &amp; Staff Appreciation Series</td>
<td>CSUN Softball vs. UC Riverside**</td>
<td>CSUN Athletics</td>
</tr>
<tr>
<td>4/16</td>
<td>10:00 AM - 11:30 AM</td>
<td>**HR Insights</td>
<td>Understanding How CSUN's Classification &amp; Compensation System Works**</td>
<td>Mika Williamson &amp; Lynn Marks</td>
</tr>
<tr>
<td>4/18</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Take the First Step to Investing - Fidelity</strong></td>
<td>George Noefel</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>4/19</td>
<td>08:00 AM - 5:00 PM</td>
<td><strong>Fidelity - One on One Consultations</strong></td>
<td>George Noefel</td>
<td>Extended University Commons, EU 106</td>
</tr>
<tr>
<td>4/23</td>
<td>10:00 AM - 11:00 AM</td>
<td>**CSUGT</td>
<td>Great Grammar in 60 Minutes**</td>
<td>Nancy Flynn</td>
</tr>
<tr>
<td>4/30</td>
<td>10:00 AM - 12:00 PM</td>
<td><strong>CalPERS Seminar: Planning for Your Retirement</strong></td>
<td>Mindy Fox</td>
<td>Ferman Presentation Room, Oviatt</td>
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### May

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<thead>
<tr>
<th>Date</th>
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<th>Facilitator/Department</th>
<th>Location</th>
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</thead>
<tbody>
<tr>
<td>5/02</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>California Casualty</strong></td>
<td>Nina Ericksen</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>5/09</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Depression Workshop (Mental Health Month) - Life Matters</strong></td>
<td>Ellen Contente</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>Date</td>
<td>Time</td>
<td>Event</td>
<td>Facilitator(s)</td>
<td>Location</td>
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<tr>
<td>5/13</td>
<td>2:00 PM - 3:00 PM</td>
<td>**Mata-Tech Monday</td>
<td>Increase Operational Efficiencies with DocuSign**</td>
<td>Bergen Muzatko &amp; Karen Primm</td>
</tr>
<tr>
<td>5/14</td>
<td>10:00 AM - 11:00 AM</td>
<td>**CSUGT</td>
<td>Working With Difficult People Without Losing Your Mind**</td>
<td>Amy Cooper Hakim</td>
</tr>
<tr>
<td>5/14</td>
<td>08:00 AM - 5:00 PM</td>
<td><strong>Fidelity - One on One Consultations</strong></td>
<td>George Nofel</td>
<td>Extended University Commons, EU 106</td>
</tr>
<tr>
<td>5/16</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Get Moving - Physical Activity Resources - Kaiser Permanente</strong></td>
<td>Jennifer Prince</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
<tr>
<td>5/29</td>
<td>2:00 PM - 3:30 PM</td>
<td>**Manager Exchange</td>
<td>Coaching, Counseling and Performance Management**</td>
<td>Toni Strauja</td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>June</strong></td>
<td></td>
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<tr>
<td>6/10</td>
<td>2:00 PM - 3:00 PM</td>
<td>**Mata-Tech Monday</td>
<td>Becoming Sustainable in an OnBase Environment**</td>
<td>Bergen Muzatko &amp; Karen Primm</td>
</tr>
<tr>
<td>6/20</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Parenting Workshop - Life Matters</strong></td>
<td>Dr. Ellen Contente</td>
<td>HR Training Room, Oviatt 16</td>
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<td></td>
<td><strong>Series</strong></td>
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<tr>
<td>1/22</td>
<td>10:30 AM - 2:30 PM</td>
<td><strong>Lunch Time Express (Weekly, M-W, ends on 5/19)</strong></td>
<td>SRC Instructors</td>
<td>Student Recreation Center</td>
</tr>
<tr>
<td>2/04</td>
<td>12:00 PM - 12:45 PM</td>
<td><strong>Mindfulness Mondays (Weekly M, ends on 5/6)</strong></td>
<td>Institute of Community Health and Wellbeing</td>
<td>Santa Susanna Hall Rm 108</td>
</tr>
<tr>
<td>2/06</td>
<td>5:30 PM - 6:20 PM</td>
<td><strong>Commit To Be Fit Begins (Weekly M-Th, ends on 5/23)</strong></td>
<td>Kim Henige &amp; Shabnam Islam</td>
<td>Redwood Hall 200</td>
</tr>
<tr>
<td>2/06</td>
<td>12:00 PM - 12:45 PM</td>
<td><strong>Walkability Wednesdays (Weekly W, ends on 5/8)</strong></td>
<td>Institute of Community Health and Wellbeing</td>
<td>Santa Susanna Hall Rm 108</td>
</tr>
<tr>
<td>3/26</td>
<td>12:00 PM - 1:00 PM</td>
<td><strong>Working Moms Brown Bag Lunch (Meets on 3/26, 4/23, 5/21)</strong></td>
<td>Rosemary Martin</td>
<td>HR Training Room, Oviatt 16</td>
</tr>
</tbody>
</table>

**Join the Professional Development Listserv**

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**CAMPUS PRIORITIES**

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<th>Student Success</th>
<th>Employees for Success</th>
<th>Diversity &amp; Inclusive Excellence</th>
<th>Visibility &amp; Reputation of the University</th>
<th>Athletics as a Tool for Engagement</th>
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<tbody>
<tr>
<td>Increase Financial Strength</td>
<td>Increase Research Activity &amp; Sponsored Programs</td>
<td>Sustainability</td>
<td>CSUN</td>
<td></td>
</tr>
</tbody>
</table>

**INTERESTS**

| Financial Wellness | Personal Wellbeing | Risky Business | Safety |

Please refer to the online calendar at [http://www.csun.edu/development/training](http://www.csun.edu/development/training) for up-to-date program information, descriptions, and registration information.

As of 20190315