Becoming a Teacher Information Session

CSUN's
MICHAEL D. EISNER
COLLEGE OF EDUCATION
is one of the largest public
colleges of education
in California.

Preliminary Single Subject Program

CSUN | MICHAEL D. EISNER
COLLEGE OF EDUCATION

It's a great time to become a teacher!

The demand for new teachers in California far exceeds the number of candidates in teaching-credential programs.

Demand is highest for science, math, and special-education teachers, but CSUN program-completers are being hired in *all* subjects.

New LAUSD teachers with regular credentials start at over $53K, with steady increases and excellent benefits.

The Single Subject Credential

The Single Subject Credential is a license to teach in a California public school setting. It authorizes the holder to teach the specific subject(s) named on the credential in departmentalized classes in grades preschool, K-12, or in classes organized primarily for adults. In California, the departmentalized setting is most typically found in **high schools, junior high schools and in some middle schools.**

In California there is a two tier credentialing system:

The Preliminary Credential - When you have completed our program, you will have earned a Preliminary Single Subject Credential. The preliminary credential is valid for five years.

The Clear Credential - Within the five years your preliminary credential is valid, you will need to complete the requirements necessary to earn the clear credential. The clear credential is typically earned through the completion of a General Education Induction Program; an advanced on-the-job training program provided by the public school districts.

Single Subjects Available at CSUN

Art

*English

Health Science

Home Economics

Math

Music

*Physical Education

Science:

- Biology
- Chemistry
- Geoscience
- Foundational Level Science
- Physics

Social Science

World Language:

- American Sign Language (ASL)
- French
- German
- Korean
- Mandarin
- Spanish

* Effective January 1, 2022 the English credential will no longer be authorize to teach theater and the PE credential will no longer be authorized to teach dance. Anyone admitted **Fall 2021** to the English or PE Single Subject program will no longer have the authorization to teach theater or dance respectively.

Credential Program Pathway Options

There are four Pathway Options through which you may earn your Single Subject Credential at CSUN, they are as follows:

The Traditional Pathway is the most flexible. You may begin in either the fall or spring semester and complete the program on either a full or part-time basis. Students usually complete the program through this pathway in three or four semesters.

The Accelerated Collaborative Teacher (ACT) Pathway is offered in collaboration with the Los Angeles Unified School District. This is a cohort model with personalized advising and guaranteed course enrollment. This full-time program is completed in two semesters. Admission is offered in fall semesters only.

The Internship Pathway is open to those with an offer of employment in a public or charter school teaching position. Students in this pathway are working as a full time teacher during the day while completing your coursework in the evening. The program is completed through this pathway in two years.

The Integrated Pathway is a blended program where the student completes a subject matter program, bachelor's degree and Preliminary Single Subject Teaching Credential in either English or Mathematics concurrently. The Integrated Pathway has two options; **Four Year Integrated (FYI)** and **Junior Year Integrated (JYI)**. Detailed information regarding these options can be found on the Department of English and the Department of Mathematics websites at, http://www.csun.edu/humanities/english/english-subject-matter-programs and http://www.csun.edu/science-mathematics/mathematics/teacher-preparation, respectively.

Important Notes for
ACT and Internship Pathways

Supplemental ACT Pathway Application

To apply to the ACT pathway an applicant must submit three applications: the university application, the credential program application, and an ACT program application. For further information regarding the ACT program and its supplemental application please visit the ACT Office webpage at, http://www.csun.edu/education/act/.

Additional Requirements for the Internship Pathway

Students admitted to the Traditional Pathway may transfer to the Internship Pathway once they meet the following additional requirements: U.S. Constitution, Pre-service and Offer of Employment. Detailed information regarding becoming a University Intern can be found on our website at, http://www.csun.edu/eisner-education/credential-office/intern-credential.

PROGRAM

APPLICATION

Program Application Deadline Date

The Program Application Deadline Dates are listed within the program application instructions on our website at, http://www.csun.edu/eisner-education/credential-office/applications.

It is strongly recommended that you submit the program application as early as possible. Registration begins prior to the application deadline date. Classes will begin shortly after the deadline date.

Important: If you wish to student teach the first semester you enroll, please review the student teaching requirements **outlined on our website at,** http://www.csun.edu/eisner-education/credential-office/student-teaching-applications.

Step One:
University Application

The California State University Application is completed online at https://www2.calstate.edu/apply .

There is a $70 required application fee.

Important: This application is not required if currently enrolled as a CSUN graduate student or if applying under the undergraduate FYI or JYI option.

Step Two:
Credential Program Application

The Credential Program Application is completed online at, http://www.csun.edu/eisner-education/credential-office/preliminary-multiple-subject-teaching-credential-program.

There is a $50 required fee plus a $1.38 processing fee.

All eight items listed below are required as part of your complete credential program application. With the exception of transcripts, these items are to be submitted as attachments within the online application.

- Transcripts
- Subject Matter Competence
- Basic Skills
- Fingerprint Clearance
- Tuberculosis Clearance
- Statement of Objectives
- Letters of Recommendation
- Early Field Experience

Important Note: If you were previously enrolled in a teacher training program at another institution, you will need to include with your program application a Letter of Good Standing from Credential program in that institution.

1. Transcripts

Official transcripts from each institution you have attended, including community colleges, must be submitted to Admissions and Records and the Credential Office as described below:

Electronic Transcripts: Electronic transcripts is preferred. Electronic transcripts will need to be submitted to Admissions and Records. If this option is available from your previous college or university, you will choose "CSU Northridge" as the recipient, from their ordering system. If this option is not available in their system, use admissions.records@csun.edu as the recipient email address.

Paper Transcripts: If your previous college or university do not supply electronic transcripts, order two identical, official paper copies of transcripts and have one set mailed to the Admissions and Records office and the other set to the Credential Office at the following addresses:

      CSUN-Admissions and Records   CSUN-Credential Office
      18111 Nordhoff Street   18111 Nordhoff Street
      Northridge, CA 91330-8207   Northridge, CA 91330-8265

IMPORTANT NOTES

- Good academic standing and a cumulative **GPA of 2.67 or a 2.75 GPA in your last 60 units** is required for admission. For those applying under the ITEP option, a 2.67 cumulative GPA is required.
- **If you are a current CSUN student or a graduate of CSUN and have not taken coursework since graduation**, you do not need to resubmit transcripts to either office.
- **If you are applying as a graduate student and in the process of completing a bachelor's degree at a school other than CSUN** you will be conditionally admitted and required to provide one additional official transcript after your degree has been awarded. The condition will be satisfied once an official transcript with your bachelor's degree posted has been received. **Your bachelor's degree must have been awarded by a regionally accredited institution of higher education.**
- **Students with an international transcript** must submit a comprehensive international evaluation by a CTC approved agency. A list of approved agencies is available at, http://www.ctc.ca.gov/credentials/leaflets/cl635.pdf.

2. Subject Matter Competence

In a credential program, you learn how to teach effectively. You must come to the program with verified knowledge of the subject matter you will be teaching. Subject matter competence can be verified in one of two ways:

California Subject Examinations for Teachers (CSET): Subject Specific Exam

> Detailed information regarding the CSET can be found at, http://www.ctcexams.nesinc.com/.   Here you will find information regarding how to register for the test. Information regarding the tests format, content and practice questions are also provided.

> It is important to note that CSET scores have a validity period of ten years. If you do not qualify and apply for your credential within that time frame, you will need to retake the exam.

> Please have the test scores sent directly to CSUN from the testing agency. If scores were not sent to CSUN, you will be required to submit a copy with your application.

or

Commission on Teacher Credentialing (CTC) approved Subject Matter Program

> A Subject Matter Program is an organized course of undergraduate study which meets the Commission on Teacher Credentialing standards for subject matter preparation.

> The document you provide to verify completion must be signed by an authorized person in the education department of a California college or university with an approved program.

 Important: For those applying under the FYI/JYI pathway options, 80% subject matter competence must be met prior to student teaching and 100% prior to recommendation for the credential document; it is not a program admission requirement.

3. Basic Skills

Different credentials authorize teaching in a variety of different subjects. No matter what specific subject an individual may be teaching, California requires a verified basic level of skill in reading, writing and mathematics. These basic skills can be verified through one of the following options:

- California Basic Educational Skills Test (CBEST)
- CSET: Multiple Subjects and CSET Writing Skills
- EAP/ELM/EPT
- SAT
- ACT
- Math and English AP Exams
- CTC approved Out-of-State Basic Skills Exams

Detailed information regarding options for meeting the Basic Skills requirement can be found on the CTC website at, http://www.ctc.ca.gov/credentials/leaflets/cl667.pdf.

When verifying basic skills through CSET or CBEST, please have the scores sent directly to CSUN from the testing agency. If the scores are not sent to CSUN, you will need to submit a copy with your application. Information regarding these tests can be found at, http://www.ctcexams.nesinc.com/.

Important: For those applying under the FYI/JYI pathway options, basic skills testing must have been attempted prior to program admission; the requirement must be met prior to student teaching.

4. Fingerprint Clearance

Classroom observation and student teaching are a large part of the credential program. In order to be placed in a classroom setting, you must first obtain fingerprint clearance. Applicants must possess a valid Certificate of Clearance or other CTC issued document. Details as to how to apply for the Certificate of Clearance are provided on our website at, http://www.csun.edu/sites/default/files/COC%20Instructions.pdf.

It is important to note that the Certificate of Clearance has a validity period of five years. You must maintain valid fingerprint clearance throughout your time in the credential program.

Some candidates may already hold a valid document through the CTC, for example; a substitute teaching permit, activities supervisor's certificate, etc. In this case, that document would meet the fingerprint clearance requirement.

5. Tuberculosis Clearance

Applicants must provide verification of freedom from active tuberculosis. The TB test report or a letter from a physician regarding a chest x-ray, must have been administered within the last two years and clearly indicate a negative result. This test may be completed at any health facility. If the applicant is a current CSUN student, they may contact the CSUN Student Health Center for a tuberculosis test. The telephone number is (818) 677-3666.

6. Statement of Objectives

Applicants must write a one to two page typed essay addressing the following questions:

- ❖ Why do you wish to become a teacher?
- ❖ What will you contribute to the profession?
- ❖ What do you plan to achieve as a teacher?

7. Letters of Recommendation

Applicants must provide two professional recommendations using the specific form found on our website at, http://www.csun.edu/sites/default/files/Recommendation%20Form%20MS-SS%202.pdf. The letters must support the applicant's acceptance into the credential program. Recommendations from family members and friends are **not** acceptable.

8. Early Field Experience

Applicants must have participated in an early field experience working with a group of school age children in the general population they will be teaching once they receive their credential. This experience must have taken place within the last five years and must consist of at least forty-five hours of paid or volunteer experience.

Please complete the Early Field Experience Verification form found on our website at, http://www.csun.edu/sites/default/files/Fillable%20Field%20Experience%20Form.pdf. Be sure to obtain an appropriate signature from a supervisor.

Examples of acceptable early field experience include: teacher aid, teacher assistant, substitute teacher, camp counselor, coach, Boy Scout volunteer, Girl Scout volunteer, YMCA volunteer…

Step Three
Faculty Interview

All credential program applicants are required to participate in an interview with a CSUN College of Education faculty member. Applicants will receive an email directing them to schedule this interview once the complete program application has been evaluated.

This is the final step in your complete program application.

Admission and Orientation

Notification of Admission – Approximately two weeks following the interview the applicant will receive an email regarding their admission status. If they are admitted, they will also receive a credential progress report. This report is an official record of the admitted student's program requirements. Students must read this document carefully as they will be held responsible for its content.

Program Orientation – Once a student has been admitted, they should thoroughly review the program orientation provided on our website at, http://www.csun.edu/sites/default/files/SS%20Student%20Handbook%20%2005-06-15.pdf. The orientation will provide detailed information regarding program requirements, coursework pre and co-requisites, the registration process and the application for student teaching.

Program Application Options

The following three program application options are available:

Regular Admission

Exceptional Admission

Intent to Apply

Regular Admission

To be admitted to a basic teaching credential program under Regular Admission, applicants must meet all admission requirements.

Exceptional Admission

The California State University Chancellors Executive Order #1077 allows the College of Education to admit a very limited number of teacher education candidates under exceptional admission.

When one or more of the following required items for admission is not met, the candidate may petition for exceptional admission:

Subject Matter Competence - Passage of CSET or completion of Subject Matter Program

Required GPA of 2.67 overall or 2.75 in last 60 units.

To be considered for exceptional admission you must submit a Petition for Exceptional Admission form with your online program application. The form can be found within our program application instructions on our website. **This option is available in fall semesters only.**

Carefully read the following:

◦ While your application is pending review, we strongly suggest that you attempt to complete any missing examination requirements.

◦ Exceptional admission is not an option if your overall GPA is lower than 2.5

◦ If you are not accepted under this option once, the next time you apply, all regular admission requirements must be met. The application fee is not transferable.

◦ You must fulfill the requirement for which you were granted the exception during your first semester in the program. You will not be allowed to enroll in classes the following semester if the requirement is not met.

◦ If you are admitted under Exceptional Admission, you will not be eligible to student teach in your first semester.

Note: Our staff is unable to provide a status check on your exceptional admission file or an opinion as to whether or not you will be accepted under this option. You will be notified after the committee has made a decision.

Intent to Apply

The Intent to Apply option allows you to take limited coursework without being admitted to a credential program. Registration will be restricted to certain courses. If you enroll in courses other than those identified, you will be asked to withdraw. The ITA option is allowed for one semester while completing program admission requirements; you will not be allowed to continue under this option for a second semester. Applicants for ITA must submit the following items, as described in detail in the program application instructions:

➢ **University Application**
➢ **Credential Program Application**
➢ **Transcripts**
➢ **Fingerprint Clearance**
➢ **Tuberculosis Clearance**

Important:

◦ Individuals are not eligible for Intent to Apply if they have been previously enrolled in a teaching credential program. This option is not available for ACT or FYI/JYI credential program pathways.

◦ A cumulative GPA of 2.67 or a GPA of 2.75 in your last 60 units is required for application.

◦ Intent to Apply students are not eligible for financial aid.

◦ Because requirements can change over time, we cannot guarantee that all courses you take will meet future program requirements. For this reason, it is important that you **submit your complete credential program application as soon as possible.** The sooner you are admitted, the less likely you will be affected by changes to the credential program.

A list of limited Credential Coursework for ITA Students can be found on our website at,
http://www.csun.edu/eisner-education/credential-office/application-options**.**

PROGRAM OVERVIEW

Coursework and Requirements

The CSUN Preliminary Single Subject Credential Program consists of **36 to 41 units of coursework**. The unit value of the courses ranges from 1 to 5. You will want to keep these unit differences in mind when creating your schedule; this way you will know what to expect for your course load and fees each semester.

Most courses are offered in the late afternoon and evening. Field experiences and seminars are included.

Course descriptions can be found in the university catalog. You may view the catalog on the CSUN website at, http://catalog.csun.edu/. Please note that certain courses contain prerequisites and plan your schedule accordingly.

Traditional Pathway

The following is a list of coursework requirements for the Traditional Pathway:

SED 511 (required in 1st semester)	Fundamentals of Secondary Education in Multi-ethnic Secondary Schools (3)
EPC 420	Educational Psychology of Adolescence (3)
SED 525XX	Methods of Teaching Single Subject (select subject specific course) (3)
SED 554	Supervised Field Experience (3)
SED 554S	Field Experience Seminar (1)
SED 514	Computers in the Instructional Program (3)
HSCI 466ADO	Health Concerns of the Adolescent (1)
SED 521	Content Literacy in Multi-ethnic, Multilingual Secondary Schools (3)
SPED 420	Improving the Learning of Students with Special Needs (3)
SED 529	Teaching English Learners in Multi-ethnic, Multilingual Secondary Schools (3)
AAS/ARMN/CHS/AFRS/ELPS 417	Equity and Diversity in Schools (3)
SED 555	Supervised Practicum (5)
SED 555S	Practicum Seminar (2)

Recommended course sequences and unit value can be found on the Secondary Education webpage at, http://www.csun.edu/eisner-education/secondary-education/traditional-program.

ACT Pathway

The following is a list of coursework requirements for the ACT Pathway:

ELPS 541A	Introduction to Teaching in Urban Schools (1)
SPED 541B	Introduction to Teaching in Urban Schools (2)
SED 511	Fundamentals of Secondary Education in Multi-ethnic Secondary Schools (3)
EPC 420	Educational Psychology of Adolescence (3)
SED 514	Computers in the Instructional Program (3)
SED 525XX	Methods of Teaching Single Subject (select subject specific course) (3)
SED 554	Supervised Field Experience (3)
SED 554S	Field Experience Seminar (1)
ELPS 542A	Meeting the Needs of All Students in Urban Schools (2)
SPED 542B	Meeting the Needs of All Students in Urban Schools (1)
SED 521	Content Literacy in Multi-ethnic, Multilingual Secondary Schools (3)
SED 529	Teaching English Learners in Multi-ethnic, Multilingual Secondary Schools (3)
HSCI 466ADO	Health Concerns of the Adolescent (1)
SED 555	Supervised Practicum (5)
SED 555S	Practicum Seminar (2)

Internship Pathway

The following is a list of coursework requirements for the Internship Pathway:

SED 511(required in 1st semester)	Fundamentals of Secondary Education in Multi-ethnic Secondary Schools (3)
SED 593	Field Experience (2)
SED 593S	Field Experience Seminar (1)
SED 593	Field Experience (2)
SED 521	Content Literacy in Multi-ethnic, Multilingual Secondary Schools (3)
SED 529	Teaching English Learners in Multi-ethnic, Multilingual Secondary Schools (3)
SED 514	Computers in the Instructional Program (3)
EPC 420	Educational Psychology of Adolescence (3)
AAS/ARMN/AFRS/CHS/ELPS 417	Equity and Diversity in Schools (3)
SED 525XX	Methods of Teaching Single Subject (select subject specific course) (3)
SPED 420	Improving the Learning of Students with Special Needs (3)
HSCI 466ADO	Health Concerns of the Adolescent (1)
SED 554	Supervised Field Experience (3)
SED 554S	Field Experience Seminar (1)
SED 555	Supervised Practicum (5)
SED 555S	Practicum Seminar (2)

FYI/JYI Pathways

The following is a list of credential coursework requirements for the FYI/JYI Pathways:

SED 511 (required in 1st semester)	Fundamentals of Secondary Education in Multi-ethnic Secondary Schools (3)
EPC 420	Educational Psychology of Adolescence (3)
SED 525XX	Methods of Teaching Single Subject (select subject specific course) (3)
SED 554	Supervised Field Experience (3)
SED 554S	Field Experience Seminar (1)
SED 514	Computers in the Instructional Program (3)
HSCI 466ADO	Health Concerns of the Adolescent (1)
SED 521	Content Literacy in Multi-ethnic, Multilingual Secondary Schools (3)
SPED 420	Improving the Learning of Students with Special Needs (3)
SED 529	Teaching English Learners in Multi-ethnic, Multilingual Secondary Schools (3)
AAS/ARMN/CHS/AFRS/ELPS 417	Equity and Diversity in Schools (3)
SED 555	Supervised Practicum (5)
SED 555S	Practicum Seminar (2)

Additional Program Requirements

These requirements are common to all pathway options and can be completed after admission to the program.

U.S. Constitution (Required prior to recommendation for the Single Subject Credential.) – The U.S. Constitution requirement can be met through coursework or exam. Online exams are not acceptable. If you are a California State University alumni, you have probably met this requirement through coursework, as long as you passed the class with a grade of C or higher. Additional information regarding this requirement can be found on our website at, http://www.csun.edu/sites/default/files/UsConsReq%205-2014.pdf.

Cardio Pulmonary Resuscitation (Required prior to student teaching.) – An in person class which covers infant, child and adult CPR, to the standards of the American Red Cross and the American Heart Association is required. Further information regarding this requirement can be found on our website at, http://www.csun.edu/sites/default/files/CPR%20Certification%20Flyer%2010-3-12.pdf.

Teaching Performance Assessment (TPA) - (Completed in the final semester of student teaching.) - The TPA is a state-required performance assessment that addresses the California Teacher Performance Expectations (TPE's), the teaching standards for California credential candidates. As of 2017, the TPA used at CSUN is the edTPA. For detailed information regarding the Teaching Performance Assessment, please see the Secondary Student Teaching Handbook at, http://www.csun.edu/eisner-education/secondary-education/student-teaching.

GPA – An overall GPA of 2.75 since admission to the credential program and a GPA of 3.0 in professional education coursework is required for student teaching clearance and credential recommendation.

Tuition, Fees and Financial Assistance

For the most current information regarding tuition and fees go to the Student Finance webpage at, http://www.csun.edu/stufin.

University Cash Services is located in Bayramian Hall. The office can be reached by telephone at (818) 677-8000.

Financial assistance is available in the form of scholarships, grants and loans, if you qualify. For information contact the Financial Aid and Scholarship Department at, (818) 677-4085 or visit their webpage at, http://www.csun.edu/financialaid/.

A link to additional scholarship information can be found on the main page of the CSUN College of Education website at, http://www.csun.edu/eisner-education/scholarships.

Financial Assistance Continued:
CSU Math/Science Teacher Initiative (MSTI)

The CSU's Chancellor's Office has provided CSUN with a grant to increase the number of Secondary Math and Science Credentials earned at CSUN. Single Subject Math/Science Credential Candidates are eligible for:

CSET Prep Workshops

CSET Exam Reimbursements

MSTI Scholarships

MSTI Stipend for Math/Science Credential Earned

For more information about MSTI please contact Neida Salazar at nsalazar@csun.edu

Contact Information

Credential Office – The Credential Office is responsible for processing program admission applications, student teaching applications, Credential Requests and primary advisement for the Traditional Single Subject Credential Program.

> **Location**: Education Administration Building, EA 103
> **Telephone:** (818) 677-2733
> **E-mail:** credprep@csun.edu
> **Website:** http://www.csun.edu/eisner-education/credential-office

Department of Secondary Education – Contact the Department of Secondary Education when you require a permission number in order to register for a class. Also contact this department for information regarding student teaching placement, course content and the schedule of classes.

> **Location:** Education Building, ED 1206
> **Telephone:** (818) 677-2621
> **Website:** http://www.csun.edu/eisner-education/secondary-education

Contact Information Continued

Department of English – Contact the Department of English for questions regarding the English Major and the Subject Matter Program as part of the FYI/JYI English Pathways.

        Location: Sierra Tower. ST 708
        Telephone: (818) 677-3431

        Website: http://www.csun.edu/humanities/english

Department of Mathematics – Contact the Department of Mathematics for questions regarding the Mathematics Major and the Subject Matter Program as part of the FYI/JYI Mathematics Pathways.

        Location: Live Oak Hall, LO 1300

        Telephone: (818) 677-2721

        Website: http://www.csun.edu/science-mathematics/mathematics