CALIFORNIA STATE UNIVERSITY, NORTHRIDGE

COLLEGE OF SCIENCE AND MATHEMATICS

DEPARTMENT OF BIOLOGY

Navasha Singh Memorial Travel Award

**Frequency of Award:** Annual

**Award Amount:** $1,000

**Purpose:** To provide travel funds for a Biology student.

**Submission Deadline:** TBD

**Award Background:**  Navasha Singh was a CSUN Biology major who graduated in 2010. A

 native of Tarzana, California, she enjoyed traveling the world and decided

 to earn her doctorate in Environmental and Evolutionary Biology at the

 University of Louisiana at Lafayette because she loved the region’s unique

 ecology. Sadly, Navasha died suddenly of a brain hemorrhage in 2012.

**Selection Criteria:** Registered CSUN student majoring in Biology with a minimum GPA of 3.0.

 Preference will be given to underrepresented and/or Pell Grant-eligible

 students.

**Application Materials**: Submit the application along with a 1-to-2-page typed letter describing:

* Personal background
* Professional goals(s)
* How this award will make a difference to him/her

**Selection Process:** The Department Chair will appoint an Awards Selection Committee consisting

 of a minimum of three (3) faculty members to review applications and choose

 the recipient.

**Award Notification:** The Department Chair or designee will send award letters to each of the recipients

 and arrange for Award Certificates either to be mailed or handed in person at the

 Departmental Awards Ceremony, which occurs near spring commencement.

**Award Disbursement:** The Department of Biology will confirm the financial-aid eligibility of the

 awardees and a check will be issued to recipients within the first several

 months of the following academic year. Recipients will not receive their

 monetary award, however, until a thank-you letter to the donor(s) has been

 submitted to the College’s Director of Development and the recipient has

 agreed to meet with the donor(s) or their designee(s) at least once during the

 period of the scholarship. In accordance with CSUN policy #FA 425-30,

 the Department of Biology is required to notify the Financial Aid &

 Scholarship Office of any funds awarded to a student. Students should be

 made aware that monetary awards may be used to reduce existing

 education-related debt before any funds are dispersed directly to them.