

**FACULTY SENATE MEETING**  
**Minutes of the Meeting of September 14, 2023**

**Approved**

Via Zoom

**1. Call to Order**

Faculty President Neubauer called the meeting to order at 2 pm.

**2. Roll Call**

Secretary of the Faculty Senate Yoko Mimura called the roll. Senators not present were: Stephanie Benjamin (excused), Tina Beyene (excused), Abel Franco, Marquita Gammage (excused), Danielle Jarvis (excused), Christine LaMonica, Theresa Montaña (excused), Ali Pakzad (excused), Suzanne Spear (excused), Holli Tonyan (excused).

**3. Approval of the Minutes of April 20, 2023.**

The Faculty Senate Meeting Minutes for April 20, 2023, were approved.

**4. Announcements**

Faculty President Neubauer read the land acknowledgement.

Faculty President Neubauer and Faculty Vice President White welcomed new senators.

Faculty Vice President White provided a brief overview of past New Senator Orientations. A short survey will be sent to new senators to gauge interest in a New Senator Orientation this semester.

**5. [President's Report](#) – Erika Beck**

**6. Provost's Report – Meera Komarraju**

Provost Komarraju shared:

- a. she has been in the role for 8.5 months and continues to love her

responsibilities and role. Provost Komarraju is excited for her first fall semester at CSUN.

- b. 29 of the 30 new tenure-track faculty members hired attended a 4-day New Faculty Orientation. Of the new faculty members, 34.2% are from traditionally underserved race/ethnic groups and 75.1% identified as female. Last fall 9.8% were from traditionally underserved race/ethnic groups and 47% identified as female. Pending budget changes, 38 new hires have been approved for Fall 2024.
- c. the RTP Roadshow will continue.
- d. as of the end of the second week of the semester, enrollment is at 28,802 FTEs for our annualized resident enrollment. This is 0.1% below Chancellor's Office target for CSUN.
- e. concerns around the Hospitality Justification Form have been raised. Provost Komarraju met with faculty to learn more about the concerns and find ways to work together to streamline the process. Based on the conversations, a frequently asked questions document has been drafted and Administration and Finance Vice President Donahue has changed preapproval requirements from \$500 to \$1000 or more.
- f. search updates:
  - i. The Interim Vice Provost search is ongoing. Interviews have been completed and the search will continue moving forward.
  - ii. The Associated Vice President for Undergraduate Studies search was completed and Paul Lazarony has been appointed to the position.
  - iii. The search for Interim Senior Director of University Advising has been completed and Cynthia Greco has been appointed to the position.
  - iv. The search for the Director of College Advising has been initiated.
  - v. The search for the permanent Director of Research and Sponsored Programs will begin this fall. In the meantime, Charlene Manzueta will serve in this role.
- g. a request for senators to think about the impact of AB 928 to CSUN and

how they might minimize impact depending on the decision made.

**7. Associated Students President's Report – Paige Hajiloo**

AS President Hajiloo shared:

- a. her gratitude for the Faculty Senate and their support in opposition of the multi-year tuition increase proposal. AS leadership put out a statement after the vote for the multi-year tuition increase proposal expressing their opposition and support for CSUN students. AS is working to expand their book voucher programs and introduce new scholarships for students. AS President Hajiloo also thanked Senator Swenson for his attendance at the Board of Trustees meeting and appreciated his support during this difficult time.
- b. AS is dedicating a week to receiving student feedback. The AS has developed the survey and will roll out in early October. The AS will analyze the data and will utilize them to make informed decisions. AS President Hajiloo shared her email with senators in case they have suggested questions to include in the survey.
- c. the Title IX Implementation Team is beginning to meet regularly this year.
- d. AS hosted their Welcome Back Celebration the first week of the semester and Meet the Clubs the second week. This was a great way for student leaders to connect with students.
- e. thanks for Ron Philp and Academic Technology Committee Chair, Jenn Wolfe, for a great first meeting of the semester.
- f. excitement for the Wall Street Journal CSUN rankings.

**8. Statewide Academic Senate Report – Elizabeth Sussman-Dabach, Senior Statewide Academic Senator**

Senator Sussman-Dabach recapped topics covered in the ASCSU Report that was sent out prior to the meeting. In the report, three first readings are listed. Senator Sussman-Dabach encouraged feedback from senators which will be relayed to the ASCSU at their next plenary meeting.

**9. CFA Report – Nate Thomas, Northridge CFA Chapter President; Antonio Gallo,**

CFA Lecturer Representative

Nate Thomas and Antonio Gallo recapped topics covered in the CFA Report that was sent out prior to the meeting.

CFA participated in four reopener bargaining sessions this summer through the process of open bargaining. Bargaining is currently at an impasse and a state appointed mediator has been appointed to facilitate mediation.

Senators inquired about the process and decision to strike. Concerns were also raised about some of the communications sent by CFA.

#### **10. Educational Resources Committee Report – Gregg Knotts, Chair of ERC**

Chair Knotts shared:

- a. the ERC put forth new Bylaws that have been approved by President Beck. The new ERC charge concretized ERC's role and added specificity in regard to the consultative process, what other areas ERC might be incorporated, and how to best continue to serve the faculty and student needs.
- b. ERC put out a survey last year to help ERC set priorities with over 200 responses. The survey results indicated interest in apportionment of tenure line faculty, responsiveness and proactiveness in regard to budget cuts and discretionary funding, and ongoing infrastructure changes on the campus.
- c. ERC's current focus includes teaching modality and defining what counts as online, hybrid, or in-person offering.
- d. ERC will work with ATC and Classroom Technology to discuss standard classroom technology to better serve student needs.
- e. ERC has met with each Dean to create a wish list should discretionary funding be available.

#### **11. New Class Schedule Proposal - Diane Stephens, Associate Vice President for Academic Resources and Planning; Paul Lazarony, Associate Vice President, Undergraduate Studies; Ken Luna, Chief of Operations, Provost & Vice President of Academic Affairs**

Diane Stephens, Paul Lazarony, and Ken Luna gave a brief overview of the new

class schedule proposal for lecture sections. New students coming in from LAUSD schools are accustomed to an 8:30 am start time. The proposed change may also help students and faculty who drop off their children or siblings at LAUSD schools in the morning.

Senators shared their experiences teaching morning courses and struggles with student attentiveness. Concerns included the child pick up hour, the ability for faculty to teach courses during the later class times, and how this will affect committee meeting times.

Associated Students has agreed to add questions related to the new class schedule proposal to their student survey.

**12. Policy Items** – Educational Policies Committee, Dan Weingarten, Chair of EPC; Paul Lazarony, AVP of Undergraduate Studies

**First Reading:**

a. Majors & Minors Policies (Revised)

Chair Weingarten gave a brief overview of the proposed policy. Senators shared concerns about timing and department review. EPC shared departments can make changes by way of memo.

**Second Reading:**

a. Dean's List Policy

Chair Weingarten gave a brief overview of the proposed policy.

MSP to approve the policy as presented.

**13. Policy Items** – Personnel, Planning and Review Committee, Sylvia Macauley, Chair of PP&R; Diane Guido, AVP Faculty Affairs

**Second Reading:**

a. DEI Language in Section 600

Chair Macauley gave a brief overview of the proposed policy.

Senators asked for clarification and requested full context be presented.

MSP to send policy back to PP&R and to present the full context of this change to the Faculty Senate before a vote can take place.

b. Preamble to Section 600 & 700

MSP to operationalize the principles of justice, equity, diversity, inclusion, and accessibility.

**14. Discussion Item – Faculty Senate Meeting Modality**

Faculty President Neubauer asked senators to share their thoughts. A survey will also be sent to senators.

Senators discussed the struggles of hyflex meetings and discussed the option for hybrid meetings.

**15. New Business**

There was no new business.

The meeting was adjourned at 4:27 pm.

Submitted by: Yoko Mimura, Secretary of the Faculty, and Gabriela Pelayo, Faculty Senate Office Manager