

**Senate Executive Committee Meeting Minutes**

Approved

**August 31, 2023 1:00 p.m.****Zoom**

**Members Present:** Garrow, Glocke, Komarraju, Limas, Mimura, Neubauer (Chair), Spratt, Sussman-Dabach, Weingarten, White

**Excused:** Swenson

**Guests:** D. Stephens, P. Lazarony, S. Macauley, D. Guido

1. Call to Order

Faculty President Neubauer called the meeting to order at 1:01 pm.

2. Approval of the Minutes of May 4, 2023

MSP: to approve the Meeting Minutes of May 4, 2023

3. Announcements

Faculty President Neubauer made an announcement about the 2023-24 Honorary Doctorate Degree Committee which is chaired by Chandra Subramaniam. Other members of the committee include Ken Luna, Mario Ontiveros, Boris Ricks, Svetlana Tyutina, Nichole Ipach, and Genevieve Evans Taylor. This committee reviews nominations and makes recommendations to the CSU system. Faculty President Neubauer encouraged faculty to nominate using the nomination form.

4. President's Report – Michael Neubauer

Faculty President Neubauer shared a meeting was held this week in regard to the hospitality form. The meeting was a great opportunity to speak with Provost Komarraju and share some concerns that effect the staff and faculty.

5. Provost's Report – Meera Komarraju

Provost Komarraju shared this is her first Fall semester and she is loving the energy on the campus.

Provost Komarraju was glad to have a discussion in regard to the hospitality form that allowed her and others to see all angles of the issue. The meeting was a great way to find ways to increase efficiency. The changes to the hospitality form were a result of system level requirements. The system expected these changes but CSUN had not always been in compliance. Starting July 1<sup>st</sup>, CSUN was required to be in compliance and adhere to the changes. Since the meeting, there have been discussions regarding the thresholds and what other ways the process can be streamlined including the possibility of hiring more staff. The hospitality form is also being discussed in Dean's Council to gain an alternative perspective and find solutions. Provost Komarraju shared as of today, if the amount is over \$500 it needs a Dean's approval and if the amount is over \$1000 it needs Provost approval. If the amount is under \$500, the form can be submitted after the expense has been done. Senators asked about consultation in the process, communication expectations with the Provost's office, and PCard purchases for hospitality.

Provost Komarraju shared:

- a. attended New Faculty Orientation and met 29 of the 30 new faculty members. It was a great opportunity for engagement and to prepare the faculty for their first semester at CSUN.
- b. the search processes for hiring 38 new faculty members for Fall 2024 have begun. These are pending any budgetary changes that may result from ongoing compensation discussions and enrollment census data.
- c. the Provost will host the RTP roadshow this Fall.
- d. projected enrollment is closer to the target than last year.
- e. search updates:
  - i. The Interim Vice Provost search is underway. Interviews were held yesterday and PP&R has approved the search report. The search for the permanent position will follow soon.

- ii. The search for the AVP of Undergraduate students has been completed and Paul Lazarony has been appointed to the position.
  - iii. The search for Interim Senior Director of University Advising has been completed and Cynthia Greco has been appointed to the position.
  - iv. The search for the Director of College Advising is being initiated. There is an aim to hire 20 new advisors based on enrollment surges.
  - v. The search for the permanent Director of Research and Sponsored Programs will begin this fall. In the meantime, Charlene Manzueta will serve in this role.
- f. in the Board of Trustees November meeting the board will discuss AB 928 and in the first Spring semester meeting a decision will be made. Provost Komarraju encouraged senators to think about how this change, if approved, will impact CSUN.
6. New Class Schedule Proposal - Diane Stephens, Associate Vice President, Academic Resources Planning; Paul Lazarony, Associate Vice President, Undergraduate Studies; Ken Luna, Chief of Operations, Provost & Vice President of Academic Affairs

Diane Stephens gave an overview of the new class schedule proposal and encouraged senators to provide feedback. Paul Lazarony shared they have met with various stakeholders on campus to discuss the topic and gain feedback. They plan to meet with more stakeholders this month and hope to have a proposal to President Beck in October to incorporate the change in the Fall build.

Senators inquired about course that are not three-unit lecture, passing time between classes, and student input.

7. Discussion Item – Tuition Increase Resolution – Danielle Spratt

Senator Spratt gave a brief overview of proposed CSU tuition increase. Senator Limas provided more insight and shared the drafted resolution. President Neubauer asked senators to add edits and suggestions to the drafted resolution.

MSP to finalize edits and vote online on Tuesday at noon.

8. Procedures for Lecturers to Tenure-Track (CBA 12.22.c) – Personnel Planning and Review Committee, Sylvia Macauley, Chair; Diane Guido, Associated Vice President, Faculty Affairs

Diane Guido gave a brief overview of the recommended procedure.

Senators asked for clarification, inquired about department autonomy, and offered some suggestions. Senators agreed they needed more time to review the recommended procedure.

9. Discussion Item – Title IX Implementation Task Force

Faculty President Neubauer shared CSUN has a Title IX Implementation Task Force committee on which he is serving on as Faculty President. The committee is chaired by Barrett Morris and has staff, faculty, and student representation. Some of the items noted on the Title IX report involved the office of Equity and Inclusion including the need for more investigators. The committee is working to identify meetings times and will hopefully begin meeting soon.

Faculty Vice President White inquired about the hiring of the Chief Diversity Officer. Provost Komarraju shared committee work was done this summer and is continuing.

10. Discussion Item – Senate Meeting Modality

Senators discussed the pros and cons of different meeting modalities with a focus on participation.

Faculty President Neubauer and Faculty Senate Office Manager Pelayo will look into the capabilities of the Ferman Presentation Room to host hyflex meetings. The September Faculty Senate meeting will remain virtual on Zoom.

11. ERC Representative Replacement

Yi Ding was elected as ERC representative replacement.

12. Standing Committee Liaisons

Faculty President Neubauer gave a brief overview of the role of standing committee liaisons.

First Name	Last Name	Standing Committee
Dan	Weingarten	Academic Technology
Aimee	Glocke	Educational Equity
Brianna	Limas	Educational Policies
Theresa	White	Educational Resources
Elizabeth	Sussman-Dabach	Extended Learning
Yoko	Mimura	Graduate Studies
Adam	Swenson	Library
Will	Garrow	Personnel Planning & Review
Danielle	Spratt	Research & Grants

### 13. New Business

Faculty President Neubauer shared a concern was brought to him in regard to the EPC member composition. At this moment eight members are elected by the Faculty Senate which may result in each college not having a representative.

Senators discussed the logistics of making a change to the bylaws and the current committee representatives.

Faculty President Neubauer will share the Senate Executive committee discussion on this topic with the individual who shared their concern and invite them to propose a bylaws change if they see fit.

Senators discussed agenda items for the September 14<sup>th</sup> Faculty Senate meeting.

### **Adjournment**

Meeting adjourned at 3:39 pm

Submitted by: Yoko Mimura, Secretary of Faculty, and Gabriela Pelayo, Recording Secretary