

SENATE EXECUTIVE COMMITTEE MINUTES**April 22, 2021****Via Zoom**

Members Present: Dermendjian, Montano, Mimura, Neubauer (Chair), Stein, Sussman, Swenson, Walker, White, Wiegley, Wilson (Recording Secretary)

Guests: M. Escobar, J. Schmidt-Levy

Members Absent: Ricks (excused)

Faculty President Neubauer called the meeting to order at 1:01 p.m.

1. Approval of SEC Minutes

MSP: to approve the SEC Minutes [March 25, 2021](#) as distributed.

2. Announcements

- a. Vice President Theresa White shared the results of the Faculty Senate survey.

3. President's Report – Michael Neubauer

Faculty President Neubauer shared information on the Statewide Senate Chairs meeting, the Faculty Trustee process, Assembly Bill 928 and the new CSUN conference center.

4. Provost's Report – Provost Mary Beth Walker

Provost Walker briefly reported on the following:

- a. Provost Walker shared an update on the Tactical Repopulation Group, LA County guidance and the campus repopulation plan. Data from student surveys show that students want in-person and virtual class options.
- b. Staff are being invited to meetings about the gradual repopulation plan. After July 4th, repopulation of staff offices will be at about 25%. The plan is 50% repopulation by the Fall.
- c. For the budget, continuing money is in place for about 24 faculty hires.
- d. The multi-factor authentication process timeline might be moved forward for security purposes.

5. 2021-22 Senate Calendar Approval

SEC briefly discussed the 2021-22 Senate Calendar and made a few updates.

MSP: to approve the 2021-22 tentative Senate Calendar schedule

Approved 2021-22 Senate Calendar:

<https://www.csun.edu/sites/default/files/2021-22%20SenateCalendar.pdf>

6. Resolution Regarding Solidarity with Faculty During the Pandemic

Martha Escobar, Chair of the Educational Equity Committee

Martha Escobar, Chair of the Educational Equity Committee, explained that this resolution was updated with the requested changes from the Senate Executive Committee. SEC briefly discussed caregiving and workload issues.

MSP: to add to the May Faculty Senate Meeting Agenda

MSP: to amend the motion and add to the May Faculty Senate Meeting Agenda with a do pass recommendation from the Senate Executive Committee

7. Policy Items – Personnel, Planning and Review Committee

Judy Schmidt-Levy, PP&R Designee

Action Item – [Section 607.2.1 Confidentiality of Consultations](#)

MSP: to forward this policy to the Faculty Senate as an action item and only focus on number 3 of the policy (607.2.3).

Action Item – [Section 612.5.2.c.2.a.iii Email Notification of Peer Class Visits and RTP Letters and Section 635.2.2](#)

There was no requested changes to this policy item.

MSP: to forward this policy to the Faculty Senate as an action item.

Action Item – [Section 612.5.2.c.4 Feedback from Students](#)

MSP: to forward this policy to the Faculty Senate as an action item.

Action Item – [Section 613 - Written Statements - Consultation with Faculty](#)

MSP: to forward this policy to the Faculty Senate as an action item.

Action Item– [Section 709.1.2 - Documenting Faculty's Experience](#)

There was no requested changes to this policy item.

MSP: to forward this policy to the Faculty Senate as an action item.

Action Item – [Section 706.1 and 706.2 Department Guidelines for Lecturers and Timeline for Implementation of Changes](#)

There was no requested changes to this policy item.

MSP: to forward this policy to the Faculty Senate as an action item.

Action Item – [Section 634 – Consultation](#)

MSP: to forward this policy to the Faculty Senate as an action item.

First Reading – [Section 621.4.2.b – Lecturer Evaluations](#)

MSP: to hold off on this policy until fall.

First Reading – [Section 707 – Written Comments about Lecturers](#)

MSP: to hold off on this policy until fall.

First Reading – [Section 706.3, Section 714.2 – Email Notifications in Section 700](#)

MSP: to forward this policy to the Senate as an action item with a request to waive the first reading.

There was no requested changes to this policy item.

First Reading – [Section 709.1.2a.b – Establishment of Pools](#)

MSP: to hold off on this policy until fall.

First Reading – [Section 712.2.2.b.2 – Range Elevation](#)

There was no requested changes to this policy item.

MSP: to forward this policy to the Senate as an action item with a request to waive the first reading.

8. Academic Senate CSU Report - Elizabeth Sussman

Senator Sussman shared that there is a Statewide Academic Senate meeting in May after the last Faculty Senate meeting of the semester. The minutes will be sent out once they are available. Senator Ricks will give the Statewide Senate update at the May Faculty Senate meeting. Senator Sussman also gave a brief update on Assembly 928.

9. CSUN Statement in Solidarity with Black Lives Matter – Theresa Montano

There was no update on this agenda item.

10. Subcommittees Reports

Election Subcommittee (Neubauer, Swenson, Wiegley)

Senator Swenson shared that he is still working on a voting app and plans on sending out a pilot version of the app via Canvas.

Bylaws Subcommittee (Neubauer, Ricks, Swenson)

There was no update on this item.

11. Review of Standing Committee Minutes

Academic Technology Committee (3/5-no policy)

Educational Equity Committee (3/22-no policy, resolution)

Extended Learning Committee (2/17 –no policy)

Educational Policies Committee (report tabled)

Educational Resources Committee (3/9 – no policy)

Graduate Studies Committee (3/9-no policy)

Library Committee (3/10-no policy)

Personnel, Planning and Review Committee (3/3, 3/24, 4/7 – no policy)

Research and Grants Committee (March minutes will be approved at May R&G meeting)

12. **Set Agenda for May 6, 2021 Senate Meeting**

SEC gave a few suggestions and set the agenda for the May 6, 2021 Faculty Senate meeting.

- Policy Items (PP&R)
- Reports (President, ASCSU, CFA)
- Resolution Regarding Solidarity with Faculty During the Pandemic
- Convening of the 2021-22 Senate/Election of the 2021-22 Senate Executive Committee
- Faculty Senate Survey Results

13. **New Business**

Senator Stein requested to add a resolution in support of Jennifer Matos to the Senate Agenda. The resolution was shared via email with SEC members.

MSP: to change the word “Respect” to “Recognition”

MSP: to add Resolution of Recognition of Dr. Jennifer Matos to the May 6, 2021 Senate Agenda.

Meeting adjourned at 3:34 p.m.

Submitted by: Yoko Mimura, Secretary of the Faculty and Nicole Wilson, Recording Secretary