



ORIENTATION/OVERVIEW

2017-2018

FACULTY SENATE STANDING COMMITTEE
ON EXTENDED LEARNING

Faculty Senate Standing Committee on Extended Learning

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2017 – 2018

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CSUN Faculty Senate Committee on Extended Learning Working Guide

Statement of Purpose/Charge for the Faculty Senate Committee on Extended Learning:

This committee shall consist of twelve members: nine members elected, one each by and from the eight other Colleges and the Library; two members elected by the Senate; and one member appointed by the President of the University. This committee shall study the policy areas and make recommendations affecting continuing education.

Implementation of the Committee Charge in the Current Working Context:

Over the past decade, CSUN's self-support programs through The Tseng College have moved from being largely noncredit programs to predominantly credit programs with a growing number of degree and credit certificate programs.

Self-supported degree and credit certificate programs are not governed by separate policies at the campus-level. They are subject to the same standards of review and approval at the departmental-level in the department(s) that is the academic home of the program in question, the college-level in the college(s) within which that department(s) resides, and the University-level review and oversight units (the Faculty Senate Committees on Graduate Studies and Educational Policy, the Offices of Graduate and Undergraduate Studies, and the Provost's Office).

Curriculum is presented to the Faculty Committee on Extended Learning for review and feedback as knowledgeable faculty focusing on issues specific to self-support programs. It is the responsibility of the Committee members to educate themselves on the current models that exist within the world of self-support. It is important to note that this aspect of review is a different perspective than the other curriculum groups. This is an important view because it is very possible to create a very good curriculum that might work well for traditional undergraduate or graduate students but would not be as promising for self-support and the mid-career professional students.

The review by the Faculty Committee on Extended Learning ideally happens prior to the program being sent to the Graduate Curriculum Committee. This allows the department(s) planning the program to make any changes or refinements before it goes to the Faculty Graduate Studies Committee for review.

In light of the changes in CSUN's approach to self-support options through The Tseng College, the Committee has in recent years focused on the following responsibilities:

- Developing a working understanding of the models and options for self-support programming that is emerging within and across the disciplines, at other CSUs and at other leading universities nationally, and considering how those models and options might be used to expand options for advanced professional and international education in the colleges and disciplines each committee member represents.
- Reporting on relevant models and options at faculty meetings within the colleges each member represents.

- Bringing ideas for expanding and refining self-support programs in keeping with the CSUN mission and The Tseng College mission and vision.
- Providing a preliminary review of new degree and credit certificate programs so they may be refined in light of the Committee's broader, cross-disciplinary view and understanding of self-support options before going forward for final review and approval by the Faculty Graduate Studies Committee (or the Faculty Educational Policies Committee).
- Providing review of any new noncredit certificate program (CSUN Certificate of Advanced Professional Development) and recommending refinements and approval (or not) to the dean of The Tseng College prior to such programs going forward.
- Developing a good, working understanding of CSUN's expanding self-support international programs and partnerships and providing ideas and guidance for strengthening and refining those options to expand the international connections for CSUN, its faculty, and its students.

California State University, Northridge
Faculty Committee on Extended Learning
Annual Report 2016 – 2017

www.csun.edu/extended-learning-committee

Membership

Ahmed Alwan	University Library
Ray Calnan	College of Business & Economics
Gary Katz	College of Social & Behavioral Sciences
Virginia Kennedy	College of Education
Santosh Khadka	College of Humanities
Joo Kim	College of Health & Human Development
Li Liu	College of Engineering & Computer Science
Carol Shubin	College of Science and Mathematics
Scott Sturgeon	College of Arts, Media, & Communication
Luiz Mendes	Senate Appointee (University Library)
Theresa White	Senate Appointee (College of Social & Behavioral
Chris Bolsmann	Presidential Appointee (College of Health & Human Development)
Joyce Feucht-Haviar	<i>(Non-voting) Executive Secretary, Ex-Officio Member Dean, Tseng College</i>

Kim Henige - Senate Executive Committee Liaison

Virginia Kennedy, College of Education, served as chair of the Faculty Senate Committee on Extended Learning for 2016-17. Luiz Mendes served as Interim Chair during the Fall 2016 semester. Joyce Feucht-Haviar, Dean of Tseng College, served as executive secretary for the committee. Rain L. Matheke, Tseng College, served as recording secretary and provided administrative support.

Meetings

September 14, 2016 Wednesday 11:00 - 2:00 pm (Orientation meeting; includes lunch)
 October 19, 2016 Wednesday 3:15 - 5:00 pm
 November 23, 2016 Wednesday 3:15 - 5:00 pm
 December 21, 2016 Wednesday 3:15 - 5:00 pm (Optional meeting - cancelled)
 February 22, 2017 Wednesday 3:15 - 5:00 pm
 March 22, 2017 Wednesday 3:15 - 5:00 pm
 April 26, 2017 Wednesday 3:15 - 5:00 pm (cancelled)
 May 17, 2017 Wednesday 3:15 - 5:00 pm (Optional meeting - cancelled)

All regular meetings were held from 3:15 - 5:00 p.m. in the Executive Conference Room in the Bookstore Complex, with the exception of the September orientation meeting, which began at 12:00 p.m. The December, April and May meetings were

cancelled since there were no programs to review or other business to consider.

Dean Joyce Feucht-Haviar met with the committee chair prior to each meeting to plan the agenda.

Major Items of Consideration

- Orientation to Tseng College:
 - Briefing notebook providing an overview of programs and business operations of The Tseng College. Documents included: Tseng College mission statement, five-year vision statement, college-level goals, current programs, financial and organizational charts, and the basic principles and strategies of advanced professional education and self-support operations.

- Presentations and discussions of Tseng College components:
 - Graduate & Professional Education and Services
 - Program Development
 - Distance Learning Programs
 - International Programs & Partnerships
 - University Access Programs
 - Administration, Finance & Support Services
 - Marketing & Communications

- Items and Topics considered throughout the year:
 - Updated Tseng College Organizational Charts / Introduction of New Tseng College Staff Members
 - Updates from Faculty Senate
 - Discussion of CSUN's Graduation Initiative 2025 and the Roles for CSUN Self-Support Programs
 - Three-Year College Plans 2017-2020: The Tseng College
 - Tseng College's activities and initiatives in the digital age, e.g., the Master of Science in Communicative Disorders as first fully online degree.
 - Review and discussion of documents:
 - CSU Online Commission recommendations on campus policies related to online education (published 6.2.16)
 - CSUN Current Practices for Online Courses and Programs online (1.23.17)
 - CSUN/Tseng Basic Principles of the CSUN Approach to Crafting Online Degree and Certificate Programs (7.12.16)
 - Discussions of proposed and newly-approved programs, degrees and certificates. Presentation of certificate proposal to the Committee on Blended Learning Leadership from the College of Education and LAUSD.
 - Discussion with Committee Members concerning trends and changes in professional practices in the fields/disciplines in our colleges over the next three to five years. Consideration of additional areas of preparation that CSUN graduates will need for success in the working world they are preparing to enter – particularly in the context of Greater Urban LA.

- Committee functions:
 - Consideration of the role and responsibilities of the Extended Learning Committee
 - Draft revision of the Committee Charge, to read:
 - This committee shall study policy areas and make recommendations affecting continuing education. Responsibilities of the committee include reviewing and providing feedback on new and on-going programs on issues specific to self-support and developing a working understanding of the models and options for self-support programming for advanced professional and international education in the colleges and disciplines each committee member represents. (This wording has been proposed to replace current wording on the Extended Learning Faculty Senate Committee webpage when Senate bylaws are being considered for changes. Faculty Senate indicated that changing the committee charge involves changing the bylaws, which is a time consuming, complicated process, which requires a vote of all faculty. Committees are encouraged to draft a mission statement instead.)
 - Discussion of Draft Resolution on Committee Member Responsibilities, as requested of all Senate Committees by CSUN Faculty Senate
 - Election of the Committee Chair for 2017-18: Ray Calnan, College of Business

Respectfully submitted,
Virginia Kennedy

A handwritten signature in cursive script that reads "Virginia Kennedy".

Faculty Committee on Extended Learning, 2016-17

Faculty Senate Committee on Extended Learning 2017 - 2018 Roster

Committee Member	Term	Department / College	Phone	Mail Code	Office	Email (@CSUN.edu)
Alwan, Ahmed	2017-20	University Library	6966	8327	OV 448 EW	ahmed.alwan
Calnan, Ray	2017-20	Business Law B&E	2370	8379	JH 3246	ray.calnan
Katz, Gary	2015-18	Psychology S&BS	2964	8255	ST 326	gary.katz
Kennedy, Virginia	2017-20	Special Education EDUC	2532	8265	ED 1207	virginia.kennedy
Khadka, Santosh	2015-18	English HUM	3431	8248	ST 706	santosh.khadka
Yu, Vickie	2017-20	Communicative Disorders & Sciences HHD	7530	8279	MH 332	vickie.yu
Liu, Li	2017-19	Computer Science E&CS	3398	8295	JD 4443	liu
Shubin, Carol	2017-19	Mathematics S&M	7813	8313	LO 1303A	carol.shubin
St. Pierre, Robert	2017-20	Art AMC		8300		robert.stpierre
Joyce Feucht-Haviar (Dean, Extended Learning; Ex-officio, Non-voting)			4711	8365	BK 220	joyce.feucht-haviar
Senate Appointees						
Mendes, Luiz	2016-18	University Library	6299	8328	OV 471WW	luiz.mendes
White, Theresa	2015-18	Africana Studies S&BS	6136	8315	SN 217	theresa.white
Presidential Appointee						
Bolsmann, Chris	2017-18	Kinesiology HHD	3205	8287	RE 227A	chris.bolsmann

Senate Executive Committee liaison: Kim Henige, Kinesiology (x7503, kimberly.henige@csun.edu)

Administrative support: Rain Matheke (x5005, rain.matheke@csun.edu)

2017 - 2018 Meeting Dates

All meetings are located in the Extended University Conference Room 375 (EU 375) unless otherwise noted

September 13, 2017	Wednesday	11:00 - 2:00 pm	(Room EU 101; Orientation meeting; includes lunch)
October 18, 2017	Wednesday	3:15 - 5:00 pm	
November 15, 2017	Wednesday	3:15 - 5:00 pm	
December 13, 2017	Wednesday	3:15 - 5:00 pm	(Optional meeting)
February 21, 2018	Wednesday	3:15 - 5:00 pm	
March 21, 2018	Wednesday	3:15 - 5:00 pm	
April 18, 2018	Wednesday	3:15 - 5:00 pm	
May 16, 2018	Wednesday	3:15 - 5:00 pm	(Optional meeting)