

Student Teaching Assistance Plan (STAP)

California State University, Northridge
Michael D. Eisner College of Education
Department of Elementary Education

-----*Office Use Only*-----

Student Teacher Name: _____ ID #: _____

Email: _____ Telephone: _____

Program: ITEP Traditional ACT Intern

STAP start date: _____ (Semester/Year)

Expected date of completion: _____ (Semester/Year)

_____ Student teacher has successfully completed his/her Student Teaching Assistance Plan and has the Director's approval to re-enroll in student teaching in _____ (Semester/Year).

NOTE: Upon completion and approval of the STAP, student teacher MUST follow the standard procedures for re-enrolling in student teaching prior to the beginning of the semester and receive confirmation of eligibility from the Credential Office.

_____ Candidate did not complete his/her Student Teaching Assistance Plan and may not re-enroll in student teaching.

X _____
Director Signature

Date

IMPLEMENTATION

The Student Teaching Assistance Plan needs to be completed prior to the beginning/resumption of student teaching. Upon completion of your STAP, please make an appointment with the Field Experience Director to submit and discuss your STAP.

The completed Student Teaching Assistance Plan packet must include the following:

1. **Observation/Participation Record**: Keep a record of classroom observation and/or participation. Be sure to include dates, times, name of school, principal, mentor teacher, school telephone number, teacher and/or principal's signatures, focus of observation/participation, and etc. (Be sure to use the attached form for observation/participation records. The form may be duplicated as needed).
2. **Reflective Journal**: Keep a reflective journal for the duration of your observation/participation in the classroom. Be sure to reflect on all aspects of teaching and learning addressed in the STAP, including lesson preparation, delivery, student progress, and classroom management.
3. **Written STAP Summary**: Write a detailed summary of what you, the student teacher, have learned through the STAP about teaching and learning. Be sure to address all areas of student teaching as identified by the university supervisor in the STAP.
4. **Additional Attachments**: Please attach any additional projects, e.g. lesson plans, unit plans, assessment plans and behavior management plans, as delineated in the STAP.

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Student Teacher Name: _____ ID #: _____

Email: _____ Telephone: _____

Program: _____ Course: _____ Semester/Year: _____ University Supervisor: _____

School/District: _____ Mentor Teacher: _____

Prior to re-enrolling in student teaching next semester, the teacher credential candidate is required to complete _____ hours of classroom observation/participation in _____ grade(s). During the observation/participation period of the STAP, the student is to focus on the following domains of the California Standards for the Teaching Profession (CSTP) and associated Teaching Performance Expectations (TPEs) as reflected in the following required activities:

A. Engaging and Supporting All Students in Learning (TPE 1):

B. Creating and Maintaining Effective Environments for Student Learning (TPE 2):

C. Understanding and Organizing Subject Matter for Student Learning (TPE 3):

D. Planning Instruction and Designing Learning Experiences for All Students (TPE 4):

E. Assessing Student Learning (TPE 5):

F. Developing as a Professional Educator (TPE 6):

NOTE: Prior to implementation of this Student Teaching Assistance Plan, the student teacher MUST prepare a written STAP implementation plan, which includes name of the school, principal and mentor teacher under whom the student teacher will be implementing the plan. Then, make an appointment with the Field Experience Director for an approval of STAP implementation plan.

I have discussed this Student Teaching Assistance Plan with my University Supervisor.

X _____
Student Teacher Signature

Date

X _____
University Supervisor Signature

Date

The STAP must be completed within one academic year of the date of the student's signature.

