

Completing Your Student Service Learning Plan

- Under "Placement Forms", select "Student Service Learning Plan" and click "Complete Form*"

Placement Forms

After you have finished completing all required forms, you must click Finish Placement to complete the process.

Start over

Program: Service Learning - Course: SPAN 609 (D1): SEMINAR IN STYLE - Site: CSUN - VITA Clinic

Signup Forms

Please submit the Student Learning Plan and Pre Survey prior to starting your service learning hours at a organizations site.

Finish placement

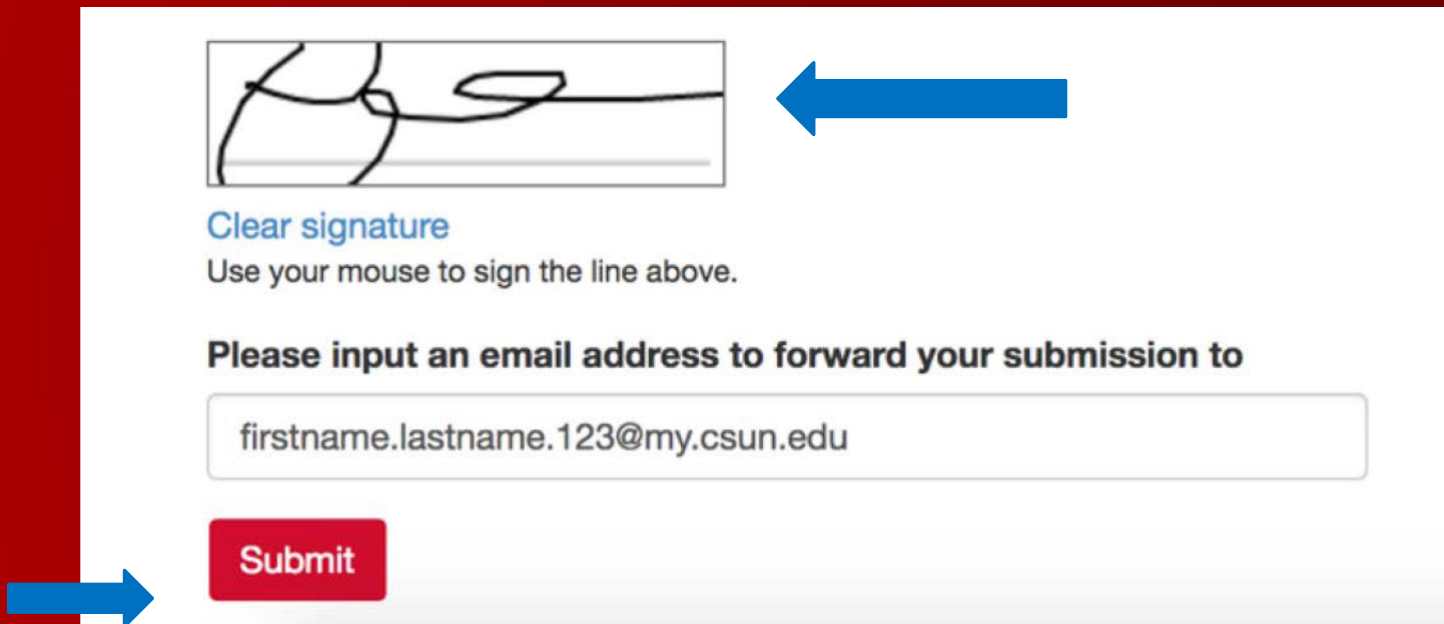
Your placement is not complete until you have filled out all required webforms

Pre-Service Learning Evaluation	Complete form *
Student Service Learning Plan	Complete form *

* This form is required to complete your placement.

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- Fill out ALL required information as accurately as possible, add your signature, and then click “Submit” at the bottom of the screen.



The screenshot shows a web form for submitting a student service learning plan. At the top, there is a rectangular box containing a handwritten signature. A blue arrow points from the right towards this box. Below the signature box, the text "Clear signature" is displayed in blue, followed by the instruction "Use your mouse to sign the line above." Below this is a bold heading: "Please input an email address to forward your submission to". Underneath the heading is a text input field containing the placeholder email "firstname.lastname.123@my.csun.edu". At the bottom left of the form is a red "Submit" button. A blue arrow points from the left towards this button.

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Once you complete your Student Service Learning Plan, you will be redirected to the "Placement Forms" page and "View Submission" will appear next to "Student Service Learning Plan"

The screenshot displays the 'Placement Forms' interface. At the top, there are two notification banners: a light blue one with the text 'Click here to return to the placement process' and a light pink one with the text 'After you have finished completing all required forms, you must click Finish Placement to complete the process.' Below these is a progress bar that is approximately 75% full, with a 'Start over' button to its right. The page title is 'Placement Forms' and the program/course/site information is 'Program: Service Learning - Course: SPAN 609 (01): SEMINAR IN STYLE - Site: CSUN - VITA Clinic'. Under the 'Signup Forms' section, there is a note: 'Please submit the Student Learning Plan and Pre Survey prior to starting your service learning hours at a organizations site.' A 'Finish placement' button is visible on the right. The 'Signup Forms' table lists two items: 'Pre-Service Learning Evaluation' with a 'Complete form *' button, and 'Student Service Learning Plan' with a 'View submission' button. A blue arrow points to the 'View submission' button. A footer note states: '* This form is required to complete your placement.'