

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

**FACILITIES POLICY**

**SUBJECT:** Student Recreation Center (SRC) Membership and Facility Access Policy

**REFERENCES:** California State University, Northridge Administrative Manual, Emeritus Faculty Section 650.3.5 Subsection h, Rights and Privileges of Emeritus Faculty

**DEFINITIONS:**

1. A Student Member is defined as a student who is enrolled in any units at CSUN and is fee paying or has qualified for a fee waiver.
2. A continuing student is defined as any student who was enrolled in the previous semester.
3. A First Time Student is defined as any student enrolled in classes for the first time at the university level. This eligibility is applied only during the summer semester immediately preceding their first semester of fall classes.
4. A Tseng College Student is defined as any student who is part of Tseng College in the masters, credentials, open U, IEP or non-credit program.
5. An Administrator, Faculty, or Staff, Member is defined as any person (full-time or part-time) who is currently employed by CSUN or a campus auxiliary.
6. An Emeriti Faculty Member is defined as any CSUN employee who has either retired or has been honorably discharged from active professional duty, but retains the title of one's office or position.
7. An Alumni Association Member is defined as any person who has a current Alumni Association membership.
8. An Alumnus Member is defined as a graduate or former student of California State University, Northridge.
9. A Sponsored Adult Member is defined as a spouse or domestic partner of a current member.
10. A Dependent Hours participant is defined as a dependent of a current member who is 18 years of age or younger.
11. A Guest is defined as any person who is sponsored by a current member.
12. An SRC Programs and Operations Staff Member is defined as current USU or Associated Students (AS) employees whose primary responsibilities are for programs and services in the SRC. These employees are eligible for free annual SRC memberships. The membership is in effect as long as the individual remains a USU/AS employee.
13. USU or AS staff are defined as current USU or AS staff whose primary responsibilities are not within the SRC. These employees are eligible for annual discounted memberships. The discounted membership rate is recommended by the SRC Director or designee and approved by the USU Executive Director or designee.
14. A Visiting Continuing Student is defined as a non-CSUN university student enrolled at a different school during the previous semester. This eligibility is only applied during the summer semester.

**POLICY:**

The Student Recreation Center (SRC) is a controlled access facility. Memberships are available to those in the following categories: California State University, Northridge students, administrators, faculty, staff, emeriti faculty, alumni, alumni association members, spouse or domestic partners of members, SRC Programs and Operations staff members, and USU or AS staff members. Memberships are only available to those individuals 18 years of age or older with the exception of currently enrolled CSUN students.

Continuing students not enrolled in the summer term who wish to utilize the SRC will be required to pay a fee which is equivalent to the SRC student summer fee. Students who are enrolled as students in the summer term and who pay the USU fee through the Tseng College (Extended Learning) or California State University, Northridge, are eligible for membership in the SRC.

Emeritus faculty members are granted free access to the SRC.

Tseng College, Masters, Certificates, Open University, Intensive English Program (IEP), and non-credit students may utilize the services of the SRC by paying the current student rate.

Applicants must sign and accept an SRC guidelines form and waiver of liability/hold harmless agreement form to be biometrically enrolled using an authentication technique that analyzes the shape of the hand and the length of the fingers. Applicants with LDAP credentials will be required to register digitally by entering LDAP credentials. All others will be required to show a valid photo ID which includes birthdate to verify age.

Access to the SRC facility is granted for all categories of membership under the following terms and conditions:

1. **Approved Access.** The SRC is a controlled access facility and membership or special access is required to enter. Members will be verified by a biometric reader prior to entering the facility. Non-members will be verified by a guest or spectator pass.
2. **Refusal Right.** The SRC has the right to refuse membership to any member or individual who has violated any CSUN, USU or SRC codes of conduct, policies, rules or regulations, or is not in good standing with the University for any reason.
3. **Illegal Access.** The following are prohibited:
  1. Attempting to gain access into the SRC with an ID or SRC account other than your own.
  2. Allowing another person to use your ID or SRC account to gain access into the SRC.

3. Attempting to allow access to anyone through an emergency exit door.
4. Exiting through emergency exit doors (except in a declared emergency).
4. **Dependent Supervision.** A dependent who is under 16 years of age must be accompanied by a parent/guardian at all times in the SRC. Accompanying a dependent is defined as the parent/guardian being present in the same activity area as the dependent and monitoring their activity. SRC Members sponsoring guests or dependents ages 16-18 during Dependent Hours must remain in the SRC at all times during their use.
5. **Non-Member Spectators.** A non-member spectator is defined as a person coming to observe an activity in the SRC and is prohibited from participating in any SRC activity. Non-Member Spectators will be admitted into the SRC to observe programs and events when appropriate. Spectators must present a valid photo ID with birthdate, sign a waiver of liability and hold harmless agreement, and are subject to spectator rules and regulations. Non-Member Spectators are not permitted to participate in any activity and should only observe during their visit.
6. **Guests.** A guest is defined as a person coming to participate in activity in the SRC for one day. Guests will be admitted into the SRC to utilize the facility on a short-term basis. Guests must present a valid photo ID with birthdate, sign a waiver of liability and hold harmless agreement, and are subject to SRC rules and regulations.

**Expulsion.** SRC Staff and the Building Manger have the authority to:

1. Request an individual to leave the facility and premises because of a violation of facility policies.
2. Cancel an event and request the individual or the individual's group to leave the facility and premises because of violation of facility policies
3. Repeated violation of SRC regulations may result in a loss of privileges and facility membership as recommended by the SRC Director or designee and approved by the Executive Director or designee.

**Posted Regulations.** Facility users must obey all posted regulations and comply with decisions made by the Building Manager and SRC Staff, including identifying oneself when requested.

**Personal Image Release.** At various times throughout the semester, CSUN/SRC/USU officials will be taking digital images, photographs, and/or videotapes of patrons for educational, promotional, and informational purposes for use in department related printed material and on our Web site. No identifying information will accompany the likeness or images used in publications.