



Student Outreach and Recruitment (SOAR)

Bayramian Hall 190
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Northridge, CA 91330-8212
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Employment Application

SOAR Office Use Only
Date app logged
Interview date
Time
Hired Yes No
Salary \$
Applicant SID #

Which SOAR department are you applying to? Check one.

- Testing Center
Educational Talent Search (ETS)
Guest Relations and Campus Tours
Outreach Internship Program (OIP)
Upward Bound (UB)
Black Matadors Rise (BMR)

If you are applying to the Outreach Internship Program (OIP), please select which of the following positions you are applying for: OIP Student Assistant OIP Student Assistant, (AAPI) Prospective Student Engagement OIP Student Assistant, International Student Engagement

Position applying for Date

Name Last First M.I.

Address Street number and name Apartment number City/state ZIP code

Home telephone Cellphone

Primary email

Do you own a car that can be reliably used for travel to off-campus job sites? Yes No

Have a valid state-issued driver's license? Yes No Willing to carpool? Yes No

Automotive insurance provider Company name and policy number

Education

Are you currently enrolled at CSUN? Yes No CSUN student ID number

If enrolled at CSUN, what major? Units completed

Cumulative GPA Expected graduation date

F-1 visa student? Yes No Work-study? Yes No Award amount \$

Other colleges/universities attended

Last school attended

## Work/Class Schedules

Please indicate the days and times you are available to work, using the applicable fields below. In addition, please attach your class schedule for the semester you would be working. If you have not yet finalized your class schedule, please provide your registration appointment date here: \_\_\_\_\_.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8-9 a.m.					
9-10 a.m.					
10-11 a.m.					
11 a.m.-noon					
Noon-1 p.m.					
1-2 p.m.					
2-3 p.m.					
3-4 p.m.					
4-5 p.m.					

Will you be available to work Saturdays as needed? \_\_\_Yes \_\_\_No

Describe your interest in the position you are applying for.

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How did you hear about this job?

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**For Upward Bound applicants only:**

The subject I feel most comfortable tutoring in is:

Math \_\_\_ English \_\_\_ Science \_\_\_ All of the above \_\_\_

Other (Please specify.) \_\_\_\_\_

**Employment History**

Attach a copy of your resume, current class schedule, most recent transcripts and, if applicable, evidence of federal work-study award amount.

Employer name/city	Your position title	Time employed	Reason for leaving	Supervisor name/ telephone number

Technical skills (e.g., software, etc.)

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Additional experience (e.g., certifications, etc.)

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Do you speak multiple languages? List any languages spoken and level of fluency using a scale of 1-5 (1-basic 5-fluent):

Speak: \_\_\_\_\_

Read: \_\_\_\_\_

Write: \_\_\_\_\_

## References

Give at least one academic or professional reference; one personal reference is allowed.

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

I hereby declare that all the information provided in this application is true and complete to the best of my knowledge. I authorize appropriate personnel to verify such information and contact any references given by me. I also authorize the release of my academic records should I be considered for employment. I further agree to abide by all CSUN policies and procedures.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_