



**Student Outreach and Recruitment (SOAR)**

Bayramian Hall 190  
18111 Nordhoff St.  
Northridge, CA 91330-8212  
Telephone: (818) 677-2967  
Fax: (818) 677-4922

**SOAR Office Use Only**

Date app logged \_\_\_\_\_

Interview date \_\_\_\_\_

Time \_\_\_\_\_

Hired \_\_Yes \_\_No

Salary \$ \_\_\_\_\_

Applicant SID # \_\_\_\_\_

**Employment Application**

Which SOAR department are you applying to? Check one.

- Educational Talent Search (ETS)
- Guest Relations and Campus Tours
- Outreach Internship Program (OIP)
- Student Marketing & Communications (SM&C)
- Upward Bound (UB)

Position applying for \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First M.I.

Address \_\_\_\_\_  
Street number and name Apartment number City/state ZIP code

Home telephone (\_\_\_\_) \_\_\_\_\_ Cellphone (\_\_\_\_) \_\_\_\_\_

Primary email \_\_\_\_\_

Do you own a car that can be reliably used for travel to off-campus job sites? \_\_Yes \_\_No

Have a valid state-issued driver's license? \_\_Yes \_\_No Willing to carpool? \_\_Yes \_\_No

Automotive insurance provider \_\_\_\_\_  
Company name and policy number

**Education**

Are you currently enrolled at CSUN? \_\_Yes \_\_No CSUN student ID number \_\_\_\_\_

If enrolled at CSUN, what major? \_\_\_\_\_ Units completed \_\_\_\_\_

Cumulative GPA \_\_\_\_\_ Expected graduation date \_\_\_\_\_

F-1 visa student? \_\_Yes \_\_No Work-study? \_\_Yes \_\_No Award amount \$ \_\_\_\_\_

Other colleges/universities attended \_\_\_\_\_

Last school attended \_\_\_\_\_

## Work/Class Schedules

Indicate your work availability and class schedule. Enter Class or Available in appropriate field.

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8-9 a.m.					
9-10 a.m.					
10-11 a.m.					
11 a.m.-noon					
Noon-1 p.m.					
1-2 p.m.					
2-3 p.m.					
3-4 p.m.					
4-5 p.m.					

Will you be available to work Saturdays as needed? \_\_\_Yes \_\_\_No

Describe your interest in the position you are applying for.

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How did you hear about this job?

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**For Upward Bound applicants only:**

The subject I feel most comfortable tutoring in is:

Math \_\_\_ English \_\_\_ Science \_\_\_ All of the above \_\_\_

Other (Please specify.) \_\_\_\_\_

**Employment History**

Attach a copy of your resume, current class schedule, most recent transcripts and, if applicable, evidence of federal work-study award amount.

Employer name/city	Your position title	Time employed	Reason for leaving	Supervisor name/ telephone number

Technical skills (e.g., software, etc.)

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Additional experience (e.g., certifications, etc.)

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## References

Give at least one academic or professional reference; one personal reference is allowed.

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Email \_\_\_\_\_

I hereby declare that all the information provided in this application is true and complete to the best of my knowledge. I authorize appropriate personnel to verify such information and contact any references given by me. I also authorize the release of my academic records should I be considered for employment. I further agree to abide by all CSUN policies and procedures.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_