



## Subject Matter Verification

Individuals may satisfy the Subject Matter requirement through multiple options. Please review the [subject matter chart](#) for all options for meeting Subject Matter. You will need to complete this form and submit with your Credential Program application.

When verifying subject matter through an approved examination, please have the scores sent directly to CSUN from the testing agency. If the scores are not on file with CSUN, you will need to contact the testing agency to request a copy of the test results be sent to CSUN. Testing agency and score report information can be found on the [CTC exams website](#).

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### Applicant Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

Email: \_\_\_\_\_

Credential Program Applying to: \_\_\_\_\_ Term: \_\_\_\_\_

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Verify how you have met the Subject Matter (SM) requirement.

### Check One:

I have completed and passed one of the following exams.

CSET Multiple Subject

CSET Single Subject: \_\_\_\_\_

I have completed an approved CTC Subject Matter Program.

Institution where SM program was completed: \_\_\_\_\_

Subject Matter Program Objective: \_\_\_\_\_

*If SM program was completed in an institution other than CSUN you will need to attach a copy of the SM verification letter with this form.*

- I have completed an approved academic degree major.

In order to meet subject matter by degree major, the academic degree major must correspond to the authorization to be listed on the teaching credential. The current statutory language does not provide leeway for the acceptance of closely related subjects; **the match must be exact**. At this time, the Commission will also accept applied majors in the single subject credential areas (e.g., Applied Mathematics, Applied Physics) and exact majors in one of the single subject areas that may have additional concentrations (e.g., Biology: Environmental Biology; Art: Art History; and Physical Education: Kinesiology). For a list of acceptable academic degree major, click this [link](#).

Type of Degree: \_\_\_\_\_ Date Degree Conferred: \_\_\_\_\_

Degree Major (as listed on your transcript): \_\_\_\_\_

Degree Granting Institution: \_\_\_\_\_

**FOR OFFICE USE ONLY DO NOT WRITE BELOW**

- The degree major meets subject matter for \_\_\_\_\_

- The degree major does not meet subject matter.

Comments: \_\_\_\_\_

\_\_\_\_\_  
Credential Analyst/Advisor Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date