**Responsibilities of College Assessment Leaders (CAL)**

College Assessment Leaders (CAL) are responsible for serving as the channel of information between the departments/programs within their college and the larger university. Overall, the CAL members provide leadership within their college for selecting and implementing departmental assessment activities. Each college determines its own process for selecting a college assessment leader as well as its college expectations. CAL members facilitate assessment in ways which best serve the culture of their college.

**CAL Objectives:** The CAL objectives can be broadly defined as:

1. To provide college leadership to achieve the university assessment policy and goal.
2. To disseminate information to and from the department, college, and university.
3. To collaborate and network with faculty to share best practices, implement strategies for building a culture of evidence of student learning and development throughout the university.
4. To align college assessment practices with program review and accreditation

**CAL Activities**: Specific activities may (or may not) include examples such as:

* Attend university assessment monthly meetings, workshops, or related campus events.
* Write the annual college assessment report.
* Disseminate assessment-related information at regular college faculty meetings.
* Organize and consistently document college assessment activities.
* Suggest possible infrastructures that would more effectively accomplish assessment activities within the college.
* Request faculty participation on related assessment activities.
* Encourage faculty to examine the mission, goals, and student learning outcomes of their departments.
* Encourage departmental faculty to discuss how/if SLOs are aligned with courses.
* Encourage departmental faculty to create, implement, and execute an ongoing departmental assessment plan.

(October 23, 2013)