

## Request for One Semester Reinstatement of Disqualified Graduate Student

Please read and complete all the fields of the reinstatement form. The form should be submitted to the Office of Graduate Studies by the deadline specified below. The Assistant Vice President of Graduate Studies determines the final approval of reinstatement. Students who are not reinstated to the University in the semester immediately following their disqualification are not eligible for student leave. Students who are denied reinstatement for their disqualification must reapply for admission to their graduate program and pay the application-processing fee. Form Submission Deadline:

**Please visit the Graduate Studies website for reinstatement submission deadlines:**

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

CSUN ID: \_\_\_\_\_ Phone: \_\_\_\_\_

Graduate Program Name: \_\_\_\_\_ Semester disqualified: \_\_\_\_\_

Check One:

1st Disqualification

2<sup>nd</sup> Disqualification

Applied for Graduation? (If yes, give semester & year of intended graduation) \_\_\_\_\_

\*The following documents must be submitted with this form:

Student's written justification for reinstatement

Unofficial transcript

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

---

**To be completed by the Graduate Coordinator or Program Director**

Check Appropriate Boxes:

- Reinstatement Denied
- Reinstatement Approved for One Semester

If Approved, Student will achieve a 3.0 GPA or better within one semester by:

- Repeating the following course/s: \_\_\_\_\_
- Enrolling in the following course/s: \_\_\_\_\_
- Achieving a grade of \_\_\_\_\_ in each of the above courses.
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

---

Graduate Program Coordinator, Program Director, or Credential Office

Date

---

**To be completed by the AVP of Graduate Studies**

Check Appropriate Boxes:

- Reinstatement Denied
- Reinstatement Approved for One Semester, if approved for one semester student must:

- Repeating the following course/s: \_\_\_\_\_
- Enrolling in the following course/s: \_\_\_\_\_
- Achieving a grade of \_\_\_\_\_ in each of the above courses.
- Other: \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Date

---

Assistant Vice President of Graduate Studies