

Request for One Semester Reinstatement of Disqualified Graduate Student

Please read and complete all the fields of the reinstatement form. The form should be submitted to the Office of Graduate Studies by the deadline specified below. The Assistant Vice President of Graduate Studies determines the final approval of reinstatement. Students who are not reinstated to the University in the semester immediately following their disqualification are not eligible for student leave. Students who are disqualified must reapply for admission to their graduate program and pay the application-processing fee. **Please refer to the Graduate Studies website under *Current students* tab for reinstatement form deadline.**

First Name: _____ MI: _____ Last Name: _____

CSUN ID: _____ Phone: _____

Graduate Program Name: _____ Semester disqualified: _____

Check One:

1st Disqualification

2nd Disqualification

Applied for Graduation? (If yes, give semester & year of intended graduation) _____

*The following documents must be submitted with this form:

Student's written justification for reinstatement

Unofficial transcript

Degree progress report

Student Signature: _____ Date: _____

To be completed by the Graduate Coordinator or Program Director

Check Appropriate Boxes:

Reinstatement Denied

Reinstatement Approved for One Semester

If Approved, Student will achieve a 3.0 GPA or better within one semester by:

Repeating the following course/s: _____

Enrolling in the following course/s: _____

Achieving a grade of _____ in each of the above courses.

Other: _____

Graduate Program Coordinator, Program Director, or Credential Office

Date

To be completed by the AVP of Graduate Studies

Check Appropriate Boxes:

Reinstatement Denied

Reinstatement Approved for One Semester, if approved for one semester student must:

Repeating the following course/s: _____

Enrolling in the following course/s: _____

Achieving a grade of _____ in each of the above courses.

Other: _____

Date

Assistant Vice President of Graduate Studies