

Recertifying and Amending an Assessment in RSS

Assessments must be recertified once a year and amended as hazards change.

To recertify or amend, find the Laboratory Hazard Assessment under the “Documents” tab of your group, then select either “Recertify” or “Amend” from the right-hand side and follow the instructions.

The screenshot shows the RSS interface for a Laboratory Hazard Assessment (LHA). The top navigation bar includes the 'RISK & SAFETY SOLUTIONS' logo and the user's name 'John Wiesenfeld'. The main content area displays the assessment details: 'EH&S Test LHAT' by 'Wiesenfeld, John', which is 'Certified' and expires on '01/23/2024'. Below this, there is a list of hazards under the heading 'Hazard'. A red arrow points to the 'RECERTIFY' button in the right-hand sidebar, which also contains an 'AMEND' button and a checklist of assessment components, all of which are checked.

| Hazard |
|-------------------------------------|
| Active User Minimum PPE |
| Active User Recommended PPE |
| Adjacent Individual Minimum PPE |
| Adjacent Individual Recommended PPE |
| Administrative Controls |
| Recommended Administrative Controls |
| Engineering Controls |
| Recommended Engineering Controls |

- LHA Setup
- Roster
- Locations
- Chemical Hazards
- Physical Hazards
- Biological Hazards
- Radiological Hazards
- Laser Hazards
- Non-ionizing Radiation Hazards
- Review

Delegates and Lab Members will get an email asking them to acknowledge the assessment.