Dear Recommender:

The University 100 (U100) personnel committee is interested in the applicant’s strengths as a college classroom teacher or presenter. Direct observation of the applicant’s college teaching or presenting abilities offers the most persuasive evidence for claims about those skills. Please provide your insight into the applicant’s abilities by completing the form below.

For more about U100, please visit: <https://www.csun.edu/undergraduate-studies/university-100/about> and for the detailed position announcement, please visit: <https://www.csun.edu/undergraduate-studies/university-100/teaching-university-100>

*Important note: Before completing this form, first download and save it locally with a unique file name.*

Thank you.

Dr. Kim Henige, Director

Academic First Year Experiences

*Once complete, please email directly to:* [*kim.henige@csun.edu*](mailto:kim.henige@csun.edu)*. If possible, please send from your professional email account. We are not able to accept completed forms forwarded to us by applicants. The absolute deadline for this form is* ***Monday, October 26, 2020*** *at 5 p.m.*

Date: Click or tap to enter a date.

Applicant name: Click or tap here to enter text.

Your name: Click or tap here to enter text.

Your institution: Click or tap here to enter text.

Your title: Click or tap here to enter text.

1. How long and in what capacity have you known this applicant?

Click or tap here to enter text.

1. Have you directly observed this person teaching or formally presenting in a college setting within the last 5 years?

Yes

No

1. If you answered “yes” to question 2, please indicate:

What course or presentation you observed: Click or tap here to enter text.

Which semester and year you observed: Click or tap here to enter text.

1. Please rate this applicant’s ability in each area below. Question 5 will provide an opportunity to support your ratings with explanations.

* 1. Provides well-prepared and well-organized college classroom or workshop sessions

Choose an item.

* 1. Utilizes teaching practices/activities appropriate to a university-level setting

Choose an item.

* 1. Demonstrates mastery of subject matter or content

Choose an item.

* 1. Encourages student participation and response

Choose an item.

* 1. Incorporates appropriate supplemental materials (such as handouts, videos, and so on) to enhance the learning experience for students

Choose an item.

1. Please share details and/or evidence to support your responses to question 4.

Click or tap here to enter text.

1. Please share any information you can provide about the professionalism of the applicant.

Click or tap here to enter text.

1. What would you like the personnel committee to know about this applicant’s ability to effectively teach *Black male freshmen* in University 100 at CSUN?

Click or tap here to enter text.