

REAPPLICATION PROCESS

WHO DOES THIS OPTION APPLY TO?

- Individuals who were accepted into the credential program and completed some coursework but have not been enrolled for at least three consecutive semesters.
- Individuals who applied to the credential program and were granted admission but did not enroll in coursework.
- Individuals who applied to the credential program but were not granted admission.

APPLICATION TO THE UNIVERSITY:

All credential candidates must be currently enrolled in the University. If you are not currently enrolled you must submit an application at www.calstate.edu/apply . For Graduate applicants, indicate “Credential” as your objective.

IMPORTANT NOTES:

Professional Education Coursework completed more than seven years prior to the date of completion of the program and application for a credential cannot be counted to meet credential requirements.

CSET and RICA scores, until they are used for certification, have a validity period of 10 years.

Exceptional Admission is not available to those reapplying to the credential program.

In order to begin your Reapplication Process please submit the following:

- ✓ **Program Application Online, along with \$50 nonrefundable application fee**
- ✓ **Tuberculosis Clearance** (Not required if previously submitted clearance is less than two years old.)
- ✓ **Valid CTC Document** (i.e. Certificate of Clearance, permit, existing credential. Not required if previously submitted document remains valid.)
- ✓ **Valid Subject Matter Competence** (Not required if previously submitted competence remains valid.)
- ✓ **Basic Skills Requirement** (Not required if previously submitted competence remains valid.)
- ✓ **Two Letters of Recommendation using form found on our website** (not required if previously submitted letter are less than two years old).
- ✓ **Early Field Experience Form** (not required if previously submitted form is less than five years old).

Please be aware of the validity dates regarding testing and coursework. Program requirements may have changed since previously admitted and you will be responsible to meet current program requirements in order to qualify for a credential.