

Foundation Approval

Ira N. Unterman, Foundation CFO

Check Request

University Hall 110 Mail Drop: 8296 Tel: (818) 677-4657

ADOBE SIGN CODING: CCREC (LASTNAME) (YEAR-MONTH) CCREC UNTERMAN 2023-03

Date _								
	I	PAYEE CONTAC	CT INFORM	IATION				
Name 1	U.S. Bank - Foundation	Credit Card		Check should be:				
_				Mailed to Payee	Direc	t Deposit		
Address				Held for Pick-Up	by Payee			
City		State Zip _		Check Received on:		(date)		
Phone _				Signature:				
		PAYMENT I	NFORMAT	ION				
Brief Ex	planation of Expenditures:							
Cardh	older Reconciliation - Montl	h, Year						
Alcohol- Event Ex Hospita New Vei Services	tach the following for: Copy of pre-approved Request for spenses- Event Proposal Submissility Expenses- Copy of pre-approdors- Foundation Vendor Data R Provided- Copy of pre-approved Fund Fund	ion Form ved Hospitality Expen ecord form Independent Contrac	tor forms: Hold l	Harmless Waiver and En	nployee Dete	ermination		
Account	Fund	Class	Project	A	mount _			
Account:	Fund	Class	Project	A	mount _			
Contact	Person for Questions:				Total _	\$ 0.00		
Name		E	Ext:	_				
		STATEME	NT OF PAY	EE				
	I certify that this expenditur	e is reasonable and n	ecessary for the	University's mission ar	nd operatio	ns.		
Name	Cardholder	Signatur	e		Date	e		
	A	UTHORIZED F	UND SIGNA	ATURES				
		Request over \$2,000	=	_		Signatures		
	-	easonable and necess	sary for the Uni	versity's mission and op	perations.	must be dated		
Name	Direct Supervisor	Signature	e		Date	e		
Name	College/Area Finance N	Mgr. Signature	e		Date	e		
		FOR FOUNDA	TION USE	ONLY				
Vendor 7	<i></i>	Voucher #		Reco	nciliatior	n Page 1 of 13		

Date

CSUN Foundation
US Bank Credit Card Charges

Card Holder Name: Cardholder's Name

Month: 2020-11

<u>Payee</u>	Account	<u>Fund</u>	Class	<u>Description</u>	<u>Date</u>	<u>A</u>	<u>mount</u>
Harbor Freight	660003	A7311	10127	Supplies for Formula SAE Car Production	10/30/2020	\$	60.83
Lowes #01873	660003	A7311	10127	Supplies for Formula SAE Car Production	11/1/2020	\$	26.24
Lakeshore Carbide	660003	A7311	10127	Supplies for Formula SAE Car Production	11/2/2020	\$	186.68
Amazon	660003	A7311	10127	Supplies for Formula SAE Car Production	11/2/2020	\$	164.22
Amazon	660003	A7311	10127	Supplies for Formula SAE Car Production	11/4/2020	\$	124.62
Amazon	660003	A7311	10127	Supplies for Formula SAE Car Production	11/8/2020	\$	188.31
Amazon	660003	A7311	10127	Supplies for Formula SAE Car Production	11/9/2020	\$	34.19
Amazon	660003	A7311	10127	Supplies for Formula SAE Car Production	11/9/2020	\$	49.26
Matterhackers	660003	A7311	10127	Supplies for Formula SAE Car Production	11/18/2020	\$	326.18



Cardholder Activity

Name: CARDHOLDER'S NAME

RECONCILIATION OF FOUNDATION CREDIT CARD - SAMPLE PACKET

Each purchase must be substantiated. Use the statement as a table of contents and ensure invoices/receipts are in the same order. Some back-up may be more than one page and that is acceptable. The expectation is the purchases are appropriate.

Account Number: **4298 Cycle End Date: 11/25/2020

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	-		
10/30/2020	HARBOR FREIGHT TOOLS 217	\$60.83	USD	60.83	Receipt #1	
11/02/2020	WOODLAND HILL, CA	\$60.83		Page 5 of 13		
11/01/2020 11/03/2020	LOWES #01873* NORTHRIDGE, CA	\$26.24	USD	26.24	Receipt #2	
11/00/2020	77077771111202, 077	\$26.24		Page 6 of 13		
11/02/2020	LAKESHORE CARBIDE.COM CAR	\$186.68	USD	186.68 Receipt #	Receipt #3	
11/03/2020	716-462-4349, NY	\$186.68		Page 7 of 13	recoupt #0	
11/02/2020	AMZN MKTP US*285CT0XP1	\$164.22	USD	164.22	D : 1 //4	
11/03/2020	AMZN.COM/BILL, WA	\$164.22		Page 8 of 13	Receipt #4	
11/04/2020	AMZN MKTP US*2848U50D2	\$124.62	USD	124.62	Pagaint #5	
11/05/2020	AMZN.COM/BILL, WA	\$124.62		Page 9 of 13	Receipt #5	
11/08/2020	AMAZON.COM*287W B5911 AMZN	\$188.31	USD	188.31	Descript #C	
11/09/2020	AMZN.COM/BILL, WA	\$188.31		Page 10 of 13	Receipt #6	
11/09/2020	AMAZON.COM*2827Z 19R0 AMZN	\$34.19	USD	34.19	Possint #7	
11/10/2020	AMZN.COM/BILL, WA	\$34.19		Page 11 of 13	Receipt #7	

You should number the receipts to correspond to the statement.

Reconcil

Trans Date Posting Date	Merchant Name City, State/Prov.	Transaction Total Allocation Amount	Source Currency Accounting Code	•		
11/09/2020 11/10/2020	AMZN MKTP US*288IS97T0 AMZN.COM/BILL, WA	\$49.26 \$49.26	USD	49.26 Page 12 of 13	Receipt #8	
11/18/2020 11/18/2020	MATTERHACKERS.C OM 949-613-5838, CA	M	USD	326.18 Page 13 of 13	Receipt #9	
		chases Pay ,160.53	/ments \$0.00			
Cardholder Name:				Signature:		
Supervisor Name: PROJECT DIRECTOR / CO-PRODUCER			Signature:			

THE STATEMENT FROM U.S. BANK SHOULD BE TREATED AS A TABLE OF CONTENTS. ALL RECEIPTS ARE IN THE SAME ORDER AS LISTED ON THE STATEMENT.

Receipt #1

WOODLAND HILLS CA #00217 22912 VICTORY BLVD. ⊸ໝົດດົDLAND HILLS, CA 91367 Telephone: (818) 888-4011

SALE

Customer Name:

TRUNG TRAN

Customer Number:

999000008411

20% OFF SINGLE ITEM

64645 Black Magnt Paper Towel H \$9.59

Original Price: \$11.99

Coupon Discount 20.0% Off: (\$2.40)

Coupon Number: 23966380

64645 Black Magnt Paper Towel H

\$35.97

3 @ \$11.99 = \$35.97

67068 SUPER WIDE STEEL DUST PAN

\$9.99

Subtotal

\$55.55

Sales Tax 9.500%

\$5.28

\$60.83

Additional Savings \$2.40

Visa

\$60.83

Card No. XXXXXXXXXXXXX4298

Expiration Date XX/XX Auth. No. 091049

Chip Read

Signature Verified

VISA CREDIT

Mode: Issuer

AID: A000000031010 TVR: 0000008000 IAD: 06011203603002

TSI: E800 ARC: 00_____

Please Retain for Your Records

Store: 00217 Res: 04 Tran: 329104 Date: 10/30/2020 7:00:21 PM Assoc: XXXXXX

Ticket: 04329104

Item(s) Sold: 5 Item(s) Returned: 0

Each invoice should clearly show what was purchased and reflect that payment was made.



LOWE'S HOME CENTERS, LLC 19601 NORDHOFF ST (818) 477-9022 NORTHRIDGE, CA 91324

SALE SALESH: FSTLANE4 13 TRANSH: 7276430 11-01-20

509270 PL 24 PACK TERRY TOWELS 23.96

20 11.98

23.96 SUBTOTAL: 2,28 TAX:

TOTAL: 26.24 INVOICE 07919 26.24 VISA:

VISA: XXXXXXXXXXXXX4298 AMOUNT:26.24 AUTHCD: 026031

CHIP REFID: 187307434717 11/01/20 16:19:54 CUSTOMER CODE: TERRY TOWELS TVR: 0080008000 APL: VISA CREDIT

AID: A0000000031010 TSI: E800 873 TERMINAL: 07 11/01/20 16:20:30 1873 STORE: # OF ITEMS PURCHASED: EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS



FOR DETAILS ON OUR RETURN POLICY, VISIT LOWES.COM/RETURNS

A WRITTEN COPY OF THE RETURN POLICY IS AVAILABLE AT OUR CUSTOMER SERVICE DESK STORE MANAGER: QUINN MARTIN

LOWE'S PRICE MATCH GUARANTEE

FOR MORE DETAILS, VISIT LOWES.COM/PRICEMATCH

SHARE YOUR FEEDBACK!

ENTER FOR A CHANCE TO BE ONE OF FIVE \$500 WINNERS DRAWN MONTHLY!

IENTRE EN EL SORTEO MENSUAL PARA SER UNO DE LOS CINCO GANADORES DE \$5001

ENTER BY COMPLETING A SHORT SURVEY WITHIN ONE WEEK AT: www.lowes.com/survey I D #079197 187313 068746 YOUR

NO PURCHASE NECESSARY TO ENTER OR WIN. * VOID WHERE PROHIBITED. MUST BE 18 OR OLDER TO ENTER. * OFFICIAL RULES & WINNERS AT: www.lowes.com/survey

*

*

Reconciliation Page 6 of 13



Order Summary

Receipt #3

Order Information

Customer Information

Order Number: 39473

Customer: Max Tchen

Date: 11/1/2020 11:12 PM

Email: csunfsae@gmail.com

Status: In-Progress

Status

Description:

Shipping Method: USPS Priority Mail Flat-Rate SMALL

Ship To

Bill To

Max Tchen

Max Tchen 19200 Halsted St

Phone: 8184289682

Northridge, CA 91324 United States

States

Northridge, CA 91324 United

19200 Halsted St

States

Phone: 8184289682

Product Information

Product Name	ltem Number	Quantity	Item Price	Total Price	е
1/2" Long Rougher/Finisher Variable Flute End Mill for	360012LXRF	2	\$87.94	\$175.	.88
Aluminum ZrN					
.: ADD WELDON FLAT (ADD \$7.00 EACH + ADDS 1 ADDITIONAL DAY TO SHIP YOUR ORDER)					
<u>'</u>			Subtotal:	\$175.	88
	Sh	ipping & F	landling:	\$10.8	80
			Tax:	\$0.0	00
		Ord	der Total:	\$186.	68



Details for Order #111-0774836-9925805

Print this page for your records.

Receipt #4

Order Placed: November 2, 2020

Amazon.com order number: 111-0774836-9925805

Order Total: \$164.22

Shipping now

Items Ordered Price

3 of: HRB 4S Lipo Battery 14.8v lipo 5000mAh 50C-100C RC Lipo Battery with XT90 Plug \$49.99 for Tracxas Slash X-Maxx RC Buggy Truggy Crawler Monster Car , Helicopter, Airplane Sold by: HRB POWER (seller profile)

Condition: New

Shipping Address:

Max Tchen 19200 HALSTED ST NORTHRIDGE, CA 91324-1718 United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method: Item(s) Subtotal: \$149.97 Visa | Last digits: 4298 Shipping & Handling: \$0.00

Billing address Total before tax: \$149.97 Max Tchen

Estimated tax to be collected: \$14.25 19200 HALSTED ST

NORTHRIDGE, CA 91324-1718 Grand Total: \$164.22 United States

To view the status of your order, return to Order Summary.

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Details for Order #111-1467093-8445013

Print this page for your records.

Receipt #5

Order Placed: November 2, 2020

Amazon.com order number: 111-1467093-8445013

Order Total: \$124.62

Not Yet Shipped

Items Ordered Price 1 of: Amass 10 Pair XT90 XT-90 Male Female Bullet Connectors Power Plugs with Heat \$17.86 Shrink for RC Lipo Battery Motor

Sold by: Sky RC Hobby (seller profile)

Condition: New

2 of: HATCHBOX PLA 3D Printer Filament, Dimensional Accuracy +/- 0.03 mm, 1 kg \$22.99

Spool, 1.75 mm, Black, Pack of 1 Sold by: Amazon.com Services LLC

Condition: New

1 of: RuiLing 5pcs 4S JST-XH AB Clip Buckle Balance Lead Wire Head Connector \$5.99

Protector Plug Savers for RC Battery Cable

Sold by: RuiLing (seller profile)

Condition: New

2 of: HATCHBOX PETG 3D Printer Filament, Dimensional Accuracy +/- 0.03 mm, 1 kg \$21.99

Spool, 1.75 mm, Black

Sold by: Fire Sale Merchant (seller profile)

Condition: New

Shipping Address:

Max Tchen 19200 HALSTED ST NORTHRIDGE, CA 91324-1718 **United States**

Each invoice should clearly show what was purchased and reflect that payment was made.

Shipping Speed:

Amazon Day Delivery

Payment information

Payment Method:

Item(s) Subtotal: \$113.81 Visa | Last digits: 4298 Shipping & Handling: \$0.00

Billing address

Total before tax: \$113.81 Max Tchen Estimated tax to be collected: \$10.81 19200 HALSTED ST

NORTHRIDGE, CA 91324-1718

Grand Total: \$124.62 **United States**

To view the status of your order, return to Order Summary.

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Receipt #6

Final Details for Order #111-6403474-5682654

Print this page for your records.

Order Placed: November 7, 2020

Amazon.com order number: 111-6403474-5682654

Order Total: \$188.31

Shipped on November 8, 2020

Items Ordered	Price
1 of: GEARWRENCH 7 Pc. Hook & Pick Set - 84000D Sold by: Amazon.com Services LLC	\$20.98
Condition: New	
1 of: Channellock RT-3 Convertible Retaining Ring Plier Set, 3-Piece Sold by: Amazon.com Services LLC	\$91.30
Condition: New	
1 of: Bondhus 20399 Ball End L-Wrench DoublePK w/BriteGuard & GoldGuard Finish Sold by: Amazon.com Services LLC	\$26.00
Condition: New	
1 of: Tongue and Groove Plier Set, Dipped, 3Pcs. Sold by: Amazon.com Services LLC	\$33.70

Shipping Address:

Condition: New

Max Tchen 19200 HALSTED ST NORTHRIDGE, CA 91324-1718 **United States**

Shipping Speed:

One-Day Shipping

Daving and Made adv

Payment information

	Payment Method:	Item(s) Subtotal: \$171.98
1	/isa Last digits: 4298	Shipping & Handling: \$0.00
	DUIL on and done and	
	Billing address	Total before tax: \$171.98
-	Max Tchen	Estimated tax to be collected: \$16.33
_	19200 HALSTED ST	·
	NORTHRIDGE, CA 91324-1718	Grand Total: \$188.31
Į	Jnited States	

Credit Card transactions Visa ending in 4298: November 8, 2020: \$188.31

To view the status of your order, return to Order Summary.

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Final Details for Order #111-1565179-0843462

Print this page for your records.

Order Placed: November 7, 2020

Amazon.com order number: 111-1565179-0843462

Order Total: \$34.19

Shipped on November 9, 2020

Items Ordered Price

1 of: Bondhus 20599 0.050-3/8" & 1.5-10mm Stubby Ball End Hex Key DoublePK

Sold by: Amazon.com Services LLC

Condition: New

Shipping Address:

Max Tchen 19200 HALSTED ST NORTHRIDGE, CA 91324-1718 United States

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method: Item(s) Subtotal: \$31.22

Visa | Last digits: 4298 Shipping & Handling: \$0.00

Receipt #7

\$31.22

Billing address

Total before tax: \$31.22

Max Tchen

Total before tax: \$31.22

19200 HALSTED ST Estimated tax to be collected: \$2.97

NORTHRIDGE, CA 91324-1718

United States Grand Total:\$34.19

Credit Card transactions Visa ending in 4298: November 9, 2020: \$34.19

To view the status of your order, return to Order Summary.

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Final Details for Order #111-7526646-3580267

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Receipt #8

Order Placed: November 7, 2020

Amazon.com order number: 111-7526646-3580267

Order Total: \$49.26

Shipped on November 9, 2020

Items Ordered Price \$44.99

1 of: Craftsman 20 piece Midget Wrench set - 42339 + 42319 Bundle

Sold by: Midwest Tool Co. (seller profile)

Condition: New

Shipping Address:

Max Tchen 19200 HALSTED ST NORTHRIDGE, CA 91324-1718 **United States**

Shipping Speed:

Standard Shipping

United States

Payment information

Payment Method: Item(s) Subtotal: \$44.99

Visa | Last digits: 4298 Shipping & Handling: \$0.00

Billing address Total before tax: \$44.99 Max Tchen

Estimated tax to be collected: 19200 HALSTED ST

NORTHRIDGE, CA 91324-1718 **Grand Total: \$49.26**

Credit Card transactions Visa ending in 4298: November 9, 2020: \$49.26

To view the status of your order, return to Order Summary.

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Receipt #9

Thank you for your order!

Order Date: Nov 16, 2020

Order #: 101-0000143-6397001

VISA **** 4298 Paid via:

Shipping Address:

Max Tchen 19200 Halsted St Northridge CA, 91324

Qty.	Item	Item Price			Total
4	Black MH Build Series PLA Filament - 1.75mm (1kg) - Product No. MY6CYEZM	USD 1	6.65	USD	66.60
1	Black PRO Series PETG Filament - 1.75mm (10lb) - Product No. MTVEPT25	18	5.00		185.00
4	Black MH Build Series PETG Filament - 1.75mm (1kg) - Product No. M3MY2VQG	2	0.82		83.28
Payment received. The	ank you!		Subtotal		334.88
			Discount		-37.00
			Tax		28.30
			Shipping		0.00
			Total Paid	USD	326.18

Thanks again for shopping with us.

If you have any questions concerning your order, please send us an e-mail or give us a call.

20321 Valencia Cir, Lake Forest, CA 92630 (949) 613-5838 | support@matterhackers.com