Poster Presentation Instructions

Students that select this presentation format must be available to discuss their poster with the faculty judges during their assigned poster presentation session. There will be two poster sessions (morning and afternoon). Please see the schedule below.

<table>
<thead>
<tr>
<th>Morning Session 9:30am-11:30am</th>
<th>Afternoon Session 12:30pm-2:30pm</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poster Set up</td>
<td>Poster Set up</td>
</tr>
<tr>
<td>9:30am</td>
<td>12:30pm</td>
</tr>
<tr>
<td>Poster Presentation</td>
<td>Poster Presentation</td>
</tr>
<tr>
<td>10:00am-11:30am</td>
<td>1:00pm-2:30pm</td>
</tr>
<tr>
<td>Breakdown</td>
<td>Breakdown</td>
</tr>
<tr>
<td>11:30am</td>
<td>2:30pm</td>
</tr>
</tbody>
</table>

Students will be judged by the following criteria:

- Legibility of material on poster
- Organization of poster
- Sufficient background information
- Stated objective and/or hypothesis
- Appropriateness of methodology
- Clarity of results
- Stated summary and/or conclusion
- Contribution to the field
- Presenter’s ability to answer questions from judges and audience

Before you create your poster, please read "Tips on doing a poster presentation" by Dr. Scott Plunkett. To access the document, please click here.

Things you need to know:

- Your poster should be 42”x56”. For poster template ideas, please click Here to access Dr. Plunkett’s Poster Templates for Conference webpage.
- Do not use foam boards.
- Construct the poster to include the title, name of the author(s), department, and a description of the research/creative work. The narrative should highlight the major elements covered in the abstract of your work.
- Illustrations should be readable from at least three feet away.
- Graphs, charts or tables help to make the presentation more interesting.
- Pushpins and a rolling poster board will be available to display your poster.
- Use a poster printer to print your poster.

Note: Limited funds are available in our office to print student’s posters. Please contact your department first to see if they can print your poster before contacting our office. If your department is unable to print your poster, please contact Wendy S. Brown-Danks in the graduate studies office (818) 677-2138 for printing instructions.