

Eligibility for Service in Personnel-Related Activities (rev. 10-25-2023)

	Department Chair Search Committee	Faculty Search & Screen Committee	Department Personnel Committee (DPC)	Department Professional Leave Committee (Sabbaticals)	Department Peer Review Committee (Post-tenure Review)	Department Peer Class Visits	College Personnel Committee (CPC)	Personnel Planning & Review Committee (PP&R)
Tenured Professor	Yes	Yes	Yes	Yes ¹	Yes ¹	Yes	Yes	Yes
Tenured Associate Professor ²	Yes	Yes	Yes	Yes ¹	No	Yes	Yes ³	No
Probationary Faculty	No	Yes	No	No	No	No	No	No
FERP Faculty	Yes ⁴	Yes	Yes ⁵	No ⁶	No ⁶	No ⁶	No	No
Department Chair	Yes ⁷	No ⁸	No ⁹	No	Yes ¹¹	Yes ¹²	No ¹⁰	No ¹³
PP&R Member	Yes	Yes	No	Yes ¹	Yes	Yes ¹⁴	No	---

¹ If not personally under consideration/review.

² No Associate Professor who is eligible for promotion or otherwise personally under consideration will serve on any personnel committee.

³ Colleges may have specific restrictions (refer to College personnel procedures).

⁴ Unless the FERP faculty member is in the last semester of FERP.

⁵ Restrictions apply per Section 612.5 (contact Office of Faculty Affairs) -- if not enough non-FERP faculty, and if FERP faculty 50% of full year; President's permission required.

⁶ Unless the FERP faculty is a member of the Department Personnel Committee; cannot serve as a designee or member of a separate review committee.

⁷ If the Department Chair will not be a candidate, the Chair may serve.

⁸ The Department Chair is not a member of the Search & Screen Committee, unless the Department Search & Screen Committee is acting as a "Committee of the Whole".

⁹ Permitted only if serving as Chair of a department that is different from the DPC department because the "casting of a second recommendation" clause will not be violated. Must first be duly elected by the "borrowing" department.

¹⁰ Permitted only if serving as Chair in a college that is different from the CPC college because the "casting of a second recommendation" clause will not be violated. Must first be duly elected by the "borrowing" college.

¹¹ Department Chair must be at Professor rank.

¹² If the Department Chair is an untenured faculty member, the Department Chair will appoint a designee to conduct a department peer class visit. Designees will be senior, tenured faculty normally from within the Department.

¹³ Faculty President may serve on PP&R while also serving as a Department Chair (subject to restrictions of Section 612.2.3).

¹⁴ PP&R members may conduct peer class visits for Post Tenure Review and for review of Lecturer faculty, but not for faculty in the RTP process.

Note: A faculty member already serving on one reviewing agency in the RTP process (e.g., DPC, CPC, or PP&R) is not eligible to serve on another agency.