

**UNIVERSITY STUDENT UNION  
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

**HUMAN RESOURCES POLICY**

**SUBJECT:** Payment for Graduate Assistant Tuition & Other Fees

**REFERENCES:** Graduate Assistantship Program - Benefits

**POLICY:** Students employed in graduate assistant positions as specified in the Student Assistant Classification and Wage Schedule, Classification IV, shall be eligible to receive payment less than or equal to the cost of in-state graduate/post baccalaureate tuition as specified on the California State University, Northridge webpage entitled, "Tuition & Other Fees." Proof of registration shall be required in advance of payment being issued.

The amount of payment shall be based on the current cost of California State University, Northridge graduate/post baccalaureate tuition and other fees for the student's current fall or spring term of enrollment less the amount of any scholarship or grant a student may receive. Under no circumstances shall a student be provided payment in excess of the actual amount required for any term of enrollment. Payment shall be limited to that which is covered in the document titled, "Tuition & Other Fees" as specified on the University's website, and will not include payment for books, housing, parking or other expenses. Payment shall not be provided for summer term enrollment.

In the event that a student fails to pay his/her registration fees, or withdraws from enrollment prior to the end of the academic fall or spring term, the USU reserves the right to require the return of the amount of payment which was provided by the USU.

*Recommended by the Personnel Committee: March 9, 2015  
Approved by the Board of Directors on April 13, 2015*