

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING May 6, 2020 APPROVED BY COMMITTEE May 13, 2020  
Sub. to Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Rosa Angulo-Barroso, Maria Rosa Garcia-Acevedo, Dennis Halcoussis, Lesley Krane, Lynn Lampert, Kenneth Lee, Judy Schmidt-Levy, Sean Murray, Jeff Wiegley, David Moguel, Rosa RiVera-Furumoto, Mary-Pat Stein, Veda Ward

Members Absent: None

Staff Present: Diane Guido, Executive Secretary, Stella Theodoulou, Iliana Carvajal Recording Secretary

Staff Absent: None

1. Call to Order

Chair called the meeting to order at 1:04 pm

2. Approval of Agenda

The Committee reviewed the agenda. After discussion, the Committee acted on the following motion:

**MSP:** To approve the agenda for May 6, 2020.

3. Approval of Minutes for April 15, 2020 and April 29, 2020

The Committee reviewed the unapproved minutes. After discussion, the Committee acted on the following motion:

**MSP:** To approve the minutes of April 15 and April 29 as is.

4. Announcements

Rosa Angulo-Barroso announced that she is a candidate for the position of Department Chair for Kinesiology department. If appointed by the Provost, then a new College of Health and Human Development representative for the PP&R committee will be elected.

Mary Pat Stein announced that on Saturday, May 16<sup>th</sup>, an online event is being planned to celebrate students, staff, and faculty, along with Emeritus faculty.

5. Update on Policy Proposals

- i. Receipt of Evaluation Letters, Section 635.2.2 (Second reading)

- ii. Section 612.3, Terms of service on PP&R Committee (First reading)
- iii. Section 600 calendar
- iv. Section 700 calendar

All items were presented to the Faculty Senate on Thursday, April 30<sup>th</sup>. Item i., change to Section 635.2.2., was approved. Item ii., change to Section 612.3, was presented for a first reading. Senators offered feedback. The item will be presented for a vote at the first Faculty Senate meeting in fall, 2020. The two calendars were presented as information items. Small editorial edits were suggested for the Section 700, which will be made.

6. Updates on Section 600 Decisions, Approvals, Inquiries

a. Update on Humanities RTP review

No updates. Diane will check with the Dean and College on the progress of the review.

b. PP&R rep for Associate Dean for Tseng College of Extended Learning

Jeff Wiegley has been appointed Chair of the Computer Science Department for fall, 2020. The college will be holding an election for his replacement on PP&R. Jeff is willing to continue to serve on the Search and Screen Committee for the Associate Dean of the Tseng College of Extended Learning if the Committee is agreeable. After discussion, the committee agreed for Jeff to continue to serve as PP&R designee on that committee.

7. Update on Exceptional Service to Students Awards

All three late applications met the criteria and have been approved for awards. Diane Guido worked with the Provost's office to secure funding. The applicants will receive notice of the award this week.

8. Update on Appeals

The recommendation letters from the Committee were sent to the appellants on May 4<sup>th</sup>.

9. Department and College Personnel Procedures

a. Review of Theatre Tenure Track Department personnel procedures (Sean)

The Committee reviewed the personnel procedures. After discussion, the Committee acted on the following motion:

**MSP:** That the Theatre Tenure Track Department personnel procedures be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

b. Journalism Tenure Track and Lecturer Department personnel procedures (Lesley)

The Committee reviewed the personnel procedures. After discussion, the Committee acted on the following motion:

**MSP:** That the Journalism Tenure Track and Lecturer Department personnel procedures be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

- c. Liberal Studies Tenure Track Department personnel procedures (Jeff)  
The Committee reviewed the personnel procedures. After discussion, the Committee acted on the following motion:

**MSP:** That the Liberal Studies Tenure Track Department personnel procedures be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

- d. Cinema and Television Arts Tenure Track Department personnel procedures (Rosa RiVera-Furumoto)  
The Committee reviewed the personnel procedures. After discussion, the Committee acted on the following motion:

**MSP:** That the Cinema and Television Arts Tenure Track Department personnel procedures be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

- e. Educational Leadership and Policy Studies Tenure Track personnel procedures (Maria Garcia-Acevedo)  
The Committee reviewed the personnel procedures. After discussion, the Committee acted on the following motion:

**MSP:** That the Educational Leadership and Policy Studies Tenure Track Department personnel procedures be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

- 10. Standard Operational Procedures (PP&R bylaws)  
No update.

- 11. Updates on Pending matters for 2019-20 AY  
No updates.

- 12. Updates on Section 600 Searches – All searches on hold
  - a. AVP Research and Sponsored Programs
  - b. Vice Provost
  - c. Dean of Humanities
  - d. Associate Dean for Tseng College of Extended Learning

- 13. Other/New Business

- 14. Adjournment  
The meeting was adjourned at 3:16 pm.