

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING May 1, 2019 APPROVED BY COMMITTEE May 8, 2019
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Vicki Ebin, Maria Rosa Garcia-Acevedo, Lesley Krane, Kenneth Lee, David Moguel, Rosa RiVera-Furumoto, Sean Murray, David Russell Judy Schmidt-Levy, Mary-Pat Stein, William Whiting, Jeff Wiegley

Members Absent: Lynn Lampert

Visitors: Joyce Feucht-Haviar, Aimee Glocke, Sheba Lo, Stella Theodoulou

Staff Present: James Mackin, Executive Secretary, Iliana Carvajal, Recording Secretary

Staff Absent: None

1. Call to Order

Jeff Wiegley called the meeting to order at 1:05 p.m.

2. Approval of Minutes for April 24, 2019

The Committee reviewed the minutes for April 24, 2019. The Committee acted on the following motion:

MSP: That the minutes of the April 24, 2019 meeting be approved as amended pending revisions.

Passed.

3. Announcements

Lesley Krane announced that a reception is being held for graduate student art installation this weekend.

Mary-Pat Stein announced that a memorial service for Larry Baressi is being held this Friday at 1 pm.

Jim Mackin announced that two workshops were held on RTP for probationary faculty. He asked the Committee members to help encourage new faculty to go to RTP workshops and to help make sure that faculty are aware of the workshops. In the future, we will share the dates of the workshops with PP&R and Department Chairs to help spread the word.

4. Updates on Section 600 Searches

A. Dean, College of Engineering and Computer Science

Jeff Wiegley shared with the Committee that the Search Committee is currently conducting on-campus interviews for five candidates. The search committee plans to have its recommendation to the Provost before the end of the semester.

5. Section 600 Decisions/Approvals/Inquiries

A. Meeting with Africana Studies department faculty Aimee Glocke and Sheba Lo, inquiry on Department Chair election process Section 622.6.2

Aimee Glocke and Sheba Lo, faculty from the Africana Studies department met with the Committee to ask for procedural guidance on holding the Department Chair election. They asked for guidance and clarification of the process and whether the search and screen committee had to retake the vote that had already been conducted.

After discussion, the Committee agreed:

MSP: That the first vote for department chair was invalid because the search and screen committee had not been formally elected by the department. Therefore, the search process must be restarted with a new committee that is elected by the department as a whole and with candidates who, prior to the election, are nominated and agree to serve if elected.

Approved.

6. Executive Session: Meeting with Interim Provost Stella Theodoulou to discuss Retention, Tenure, and Promotion cases for 2018-19

Provost Theodoulou met with the Committee in Executive Session to discuss the 2018-19 Retention, Tenure and Promotion decisions.

7. Executive Session: Meeting with Dean Joyce Feucht-Haviar to discuss Interim Associate Dean for the Tseng College

Dean Joyce Feucht-Haviar met with the Committee to discuss the search for the Interim Associate Dean for the Tseng College. The Committee reviewed the final search report.

After discussion, the Committee acted on the following motion:

MSP: That the search process for the Interim Associate Dean for the Tseng College be approved.

8. Department and College Personnel Procedures

A. Deaf Studies (Schmidt-Levy)

The Committee reviewed the Tenure Track personnel procedures for the Deaf Studies department. After discussion, the Committee acted on the following motion:

MSP: That the Tenure Track personnel procedures for the Deaf Studies department be approved as is.

Approved.

B. Geography and Environmental Studies

The Committee reviewed the Post Tenure Review personnel procedures for the Geography and Environmental Studies department. The Committee made editorial changes. After discussion, the Committee acted on the following motion:

MSP: That the Post Tenure Review personnel procedures for the Geography and Environmental Studies department be approved as amended.

Approved.

9. Review of draft changes to Department/College and Post Tenure Review personnel procedure Coversheets Regular coversheet

The Committee reviewed draft changes to the Department/College and Post Tenure Review personnel procedures coversheets. A second draft of the coversheets will be reviewed at the next meeting.

10. Updates on Pending Matters

A. Section 600/700 Subcommittee

No update.

B. Standard Operational Procedures Subcommittee

No update.

11. Other/New Business

Sean Murray proposed to change Section 600 to have the Educational Equity Committee serve on search and screen committees for Section 600 administrative searches, in place of PP&R committee members. The suggestion was made to add “PP&R designee” into the language in Section 600. This will be discussed further in 2019-20 AY.

David Russell proposed that a stipend should be given to faculty for their service on the PP&R committee.

12. Adjournment

The meeting was adjourned at 4:02 pm. The next meeting of the Committee is scheduled for 1:00 p.m. on May 8, 2019 in University Hall, room 277.