

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING April 17, 2019 APPROVED BY COMMITTEE April 24, 2019  
Sub. to Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Vicki Ebin, Maria Rosa Garcia-Acevedo, Lesley Krane, Lynn Lampert, Kenneth Lee, David Moguel, Rosa RiVera-Furumoto, Sean Murray, David Russell, Judy Schmidt-Levy, Mary-Pat Stein, William Whiting, Jeff Wiegley

Members Absent: None

Visitors: None

Staff Present: James Mackin, Executive Secretary, Iliana Carvajal, Recording Secretary

Staff Absent: None

1. Call to Order

Jeff Wiegley called the meeting to order at 1:06 p.m.

2. Approval of Minutes for April 10, 2019

The Committee reviewed the minutes for April 10, 2019. The Committee acted on the following motion:

**MSP:** That the minutes of the April 10, 2019 meeting be approved as amended pending revisions.

Passed.

3. Announcements

None.

4. Updates on Section 600 Searches

A. Dean, College of Engineering and Computer Science

Jeff Wiegley shared with the Committee that the Search Committee has completed the airport interviews for candidates. Five candidates are being identified to invite to on-campus interviews during the last week of April and the first week of May.

5. Section 600 Decisions/Approvals/Inquiries

None.

6. Update on Exceptional Service to Student Awards

Jeff Wiegley stated that all approval and denial notices were sent out to applicants on April 12, 2019.

7. Executive Session: Emeritus Nomination

The committee reviewed a nomination for a faculty member for Emeritus status. After discussion, the Committee voted on the following motion:

**MSP:** That the nomination of one faculty member be approved for Emeritus status.

Approved.

The approved nomination will be forwarded to President Harrison for her approval.

8. Executive Session: Reports by Appeal subcommittees, and Discussion and Vote on Appeals

The Committee met in Executive Session to hear the recommendations of the appeal Subcommittees and to vote on the appeals. The Committee prepared draft letters for the appellants.

9. Department and College Personnel Procedures

A. Modern and Classical Languages and Literatures (Krane)

The Committee reviewed the Tenure Track personnel procedures for the Modern and Classical Languages and Literatures department. The Committee suggested editorial changes. After discussion, the Committee acted on the following motion:

**MSP:** That the Tenure Track personnel procedures for the Modern and Classical Languages and Literatures department be approved as amended, pending departmental approval and receipt of a clean e-copy.

Approved.

B. Counseling Services (Murray)

The Committee reviewed the Lecturer personnel procedures for University Counseling Services. The Committee suggested editorial changes. After discussion, the Committee acted on the following motion:

**MSP:** That the Lecturer personnel procedures for University Counseling Services be approved as amended, pending departmental approval and receipt of a clean e-copy.

Approved.

C. Secondary Education (Ebin)

The Committee reviewed the Tenure Track personnel procedures for the Secondary Education department. The Committee suggested editorial changes. After discussion, the Committee acted on the following motion:

**MSP:** That the Tenure Track personnel procedures for the Secondary Education department be approved as amended, pending departmental approval and receipt of a clean e-copy.

Approved.

The Committee reviewed the Lecturer and Post Tenure Review personnel procedures for the Secondary Education department. After discussion, the Committee acted on the following motion:

**MSP:** That the Lecturer and Post Tenure Review personnel procedures for the Secondary Education department be approved as is, with submission of individual coversheets for both procedures, and clarification on the date approved by the department.

Approved.

10. Updates on Pending Matters

A. Section 600/700 Subcommittee

No update.

B. Standard Operational Procedures Subcommittee

No update.

11. Other/New Business

None.

12. Adjournment

The meeting was adjourned at 4:25 pm. The next meeting of the Committee is scheduled for 1:00 p.m. on April 24, 2019 in University Hall, room 277.