

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING March 27, 2019 APPROVED BY COMMITTEE April 3, 2019

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Vicki Ebin, Lesley Krane, Lynn Lampert, Kenneth Lee, David Moguel, Rosa RiVera-Furumoto, Sean Murray, David Russell, Judy Schmidt-Levy, Mary-Pat Stein, William Whiting, Jeff Wiegley

Members Absent: Maria Rosa Garcia-Acevedo

Visitors: None

Staff Present: James Mackin, Executive Secretary, Iliana Carvajal, Recording Secretary

Staff Absent: None

1. Call to Order

Jeff Wiegley called the meeting to order at 1:09 p.m.

2. Approval of Minutes for March 13, 2019

The Committee reviewed the minutes for March 13, 2019. The Committee acted on the following motion:

MSP: That the minutes of the meeting March 13, 2019 be approved as amended pending revisions.

Passed.

3. Announcements

Jeff Wiegley announced that he was collecting availabilities for all the parties that needed to be scheduled for the appeal hearings. He discussed a timeline for PP&R to deliberate on the appeal from Music and the MSEM.

Mary-Pat Stein announced to the Committee that a celebration of life event is being held on May 10th for Stan and Aida Metzenberg from the Department of Biology.

4. Updates on Section 600 Searches

A. Provost and Vice President for Academic Affairs

Judy Schmidt-Levy shared with the Committee that the announcement had gone out that Mary Beth Walker has been selected as the new Provost and Vice President for Academic Affairs.

B. Dean, Michael D. Eisner College of Education

Mary-Pat Stein shared with the Committee that the search will commence in the Fall once the new Provost has been hired.

C. Dean, College of Engineering and Computer Science

Jeff Wiegley shared with the Committee that the Search Committee has completed the initial screening of applications for minimum qualifications.

5. Section 600 Decisions/Approvals/Inquiries

None.

6. Update on Exceptional Service to Student Awards

Lynn Lampert updated the Committee that the announcement was sent out to the campus. The application deadline is March 29, 2019.

7. **Executive Session: Review of Emeritus Nominations**

The Committee reviewed the nominations for faculty members for Emeritus status. After discussion, the Committee voted on the following motion:

MSP: That the nominations of nineteen faculty members be approved for Emeritus status.

Approved.

The approved nominations will be forwarded to President Harrison for her approval.

8. Review of draft 2019-20 AY Calendar Range Elevation and draft 2019-20 AY Calendar of Personnel Procedures

The Committee reviewed the draft 2019-20 AY Calendar for Range Elevations. After discussion, the Committee acted on the following motion:

MSP: That the 2019-20 AY Calendar for Range Elevations be approved.

Approved.

The Committee reviewed the draft 2019-20 AY Calendar of Personnel Procedures. The Committee made revisions to some of the Appeal deadlines. After discussion, the Committee acted on the following motion:

MSP: That the 2019-20 AY Calendar of Personnel Procedures be approved as amended.

Approved.

A suggestion was made to look into the possibility of putting the Calendar of Personnel Procedures in calendar form and making it available to the campus. This possibility will be investigated for the 2019-20 calendar.

9. Department and College Personnel Procedures

A. Urban Studies and Planning (Russell)

The Committee reviewed the Tenure Track personnel procedures for the Urban Studies and Planning department. The Committee suggested changes. After discussion, the Committee acted on the following motion:

MSP: That the Tenure Track personnel procedures for the Urban Studies and Planning department be sent back to the department for review of suggested changes.

B. Criminology and Justice Studies (RiVera Furumoto)

The Committee reviewed the Tenure Track personnel procedures for the Criminology and Justice Studies department. The Committee suggested changes. After discussion, the Committee acted on the following motion:

MSP: That the Tenure Track personnel procedures for the Criminology and Justice Studies department be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

Approved.

C. Chicana/o Studies (whole)

The Committee reviewed the Lecturer personnel procedures for the Chicana/o Studies department. The Committee suggested changes. After discussion, the Committee acted on the following motion:

MSP: That the Lecturer personnel procedures for the Chicana/o Studies department be approved as amended, pending acceptance by the department and receipt of a clean e-copy.

Approved.

10. Updates on Pending Matters
A. Section 600/700 Subcommittee

No update.

B. Standard Operational Procedures Subcommittee

No update.

11. Other/New Business

None

12. Adjournment

The meeting was adjourned at 4:17 pm. The next meeting of the Committee is scheduled for 1:00 p.m. on April 3, 2019 in University Hall, room 277.