

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING March 11, 2020 APPROVED BY COMMITTEE March 25, 2020
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Rosa Angulo-Barroso, Maria Rosa Garcia-Acevedo, Dennis Halcoussis, Lesley Krane, Lynn Lampert, Kenneth Lee, Judy Schmidt-Levy, Sean Murray, Jeff Wiegley, David Moguel, Rosa RiVera-Furumoto, Mary-Pat Stein

Members Absent: Veda Ward

Staff Present: Stella Theodoulou, Executive Secretary, Iliana Carvajal Recording Secretary

Staff Absent: None

1. Call to Order

Chair called the meeting to order at 1:05 pm

2. Approval of Agenda

The Committee reviewed the agenda and added items. After discussion, the Committee acted on the following motion:

MSP: To approve the agenda for March 11, 2020.

3. Approval of Minutes for March 4, 2020

The Committee reviewed the minutes for March 4, 2020. The Committee acted on the following motion:

MSP: That the minutes of the March 4, 2020 meeting be approved as is.

4. Announcements

None.

5. Executive Session - Search Report for AVP for Faculty Affairs

Rebekah Child, Chair of the Search and Screen Committee for the Associate Vice President for Faculty Affairs met with the Committee in executive session to present the final search report for search. After discussion, the Committee acted on the following motion:

MSP: That the search for the Associate Vice President for Faculty Affairs be approved.

6. Updates on Section 600 Searches

a. AVP for Faculty Affairs

See item 5.

b. AVP Research and Sponsored Programs

Stella Theodoulou updated that on-campus interviews have been completed.

c. Vice Provost

Jeff Wiegley updated that the position is currently accepting applications.

d. Dean of Humanities

Stella Theodoulou and Maria Rosa Garcia-Acevedo updated that the position is accepting applications. A search firm has been hired to help with the search. Review of applications will begin on March 16th.

e. Associate Dean for Tseng College of Extended Learning

Jeff Wiegley shared that there are no updates on the position.

7. Updates on Section 600 Decisions, Approvals, Inquiries

a. Inquiry from Cinema and Television Arts

Judy Schmidt-Levy updated that she received an inquiry from the Cinema and Television Arts department regarding a question on student evaluations and peer class visits. Judy will clarify with the department about their question.

8. Department and College Personnel Procedures

a. Update on Department and College Personnel Procedures

Committee members shared their progress with reviewing their assigned personnel procedures.

b. Develop timeline for reviewing procedures

c. Review of History Department Personnel Procedures, Tenure Track, Lecturer, and Post Tenure Review

The Committee reviewed the tenure track personnel policies and procedures for the History department. After discussion, the Committee acted on the following motion:

MSP: To approve the Tenure Track personnel procedures from History as submitted.

The Committee reviewed the Lecturer personnel procedures for the History department. After discussion, the Committee acted on the following motion:

MSP: To approve the Lecturer personnel procedures for the History department as submitted.

The Committee reviewed the Post Tenure Review personnel procedures for the History department. After discussion, the Committee acted on the following motion:

MSP: To approve the Post Tenure Review personnel procedures for the History department with suggested language, pending the departments acceptance of suggested language and receipt of a clean electronic copy.

d. Department of Journalism, Tenure Track and Lecturer

The Committee reviewed the tenure track personnel policies and procedures for the Journalism department. After discussion, the Committee acted on the following motion:

MSP: To send the Journalism Department Tenure Track Personnel Procedures to the department for clarifications.

The Committee reviewed the Lecturer personnel policies and procedures for the Journalism department. After discussion, the Committee acted on the following motion:

MSP: To send the Journalism Department Lecturer Personnel Procedures to the department for clarifications.

e. Recreation and Tourism Management, Post Tenure Review

The Committee reviewed the Post Tenure Review personnel procedures for the Recreation and Tourism department. After discussion, the Committee acted on the following motion:

MSP: To approve the Post Tenure Review personnel procedures for the Recreation and Tourism department with suggested language, pending the departments acceptance of suggested language and receipt of a clean electronic copy.

f. Educational Psychology and Counseling Services, Tenure Track

The Committee reviewed the Tenure Track personnel procedures for the Educational Psychology and Counseling Services department. After discussion, the Committee acted on the following motion:

MSP: To approve the Tenure Track personnel procedures for the Educational Psychology and Counseling Services department with suggested language, pending the department's acceptance of suggested language and receipt of a clean electronic copy.

g. Liberal Studies, Tenure track
Postponed until the following meeting.

9. Exceptional Service to Students Awards update

Lesley Krane, Rosa RiVera-Furumoto, and Rosa Angulo Barroso are the subcommittee assigned to Exceptional Service to Students Awards. The subcommittee will review the application form and procedures and update them to be distributed to the campus. The Committee discussed having an application deadline in April. The subcommittee will review all the documents and report back to the Committee at the next meeting.

10. Discussion of Term Limits on the PP&R Committee

The Committee tabled this discussion for a future meeting.

11. Discussion of “and/or” phrase in Section 600 and Section 700

The Committee tabled this discussion for a future meeting.

12. Standard Operational Procedures (PP&R bylaws)

No update.

13. Updates on Pending matters for 2019-20 AY

No updates.

14. Other/New Business

a. Editorial change to Coversheets – submitting without changes.

The Committee tabled this discussion for a future meeting.

b. The following meeting on March 25th will be a virtual meeting via Zoom.

15. Adjournment

The meeting was adjourned at 4:08 pm.