

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING January 23, 2019 APPROVED BY COMMITTEE February 6, 2019
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Maria Rosa Garcia-Acevedo, Vicki Ebin, , Lynn Lampert, David Moguel, Sean Murray, David Russell, Judy Schmidt-Levy, Mary-Pat Stein, William Whiting, Jeff Wiegley

Members Absent: Lesley Krane, Kenneth Lee, Rosa RiVera-Furumoto

Visitors: None

Staff Present: Sheila Grant, Executive Secretary Designee, Iliana Carvajal, Recording Secretary

Staff Absent: None

1. Call to Order

Wiegley called the meeting to order at 1:21 p.m.

2. Approval of Minutes for November 28, 2018

The Committee reviewed the minutes for November 28, 2018. The Committee acted on the following motion:

MSP: That the minutes of the meeting November 28, 2018 be approved as amended pending revisions.

Passed.

3. Announcements

Wiegley announced that the College of Engineering and Computer Science has elected members to serve on the Search and Screen Committee for the Dean of the College.

Carvajal announced that the Daisy Lemus returned to being a faculty member in the Communication Studies department. The search for the Interim Associate Vice President is currently underway by the Provost Office.

4. Updates on Section 600 Searches

A. Provost and Vice President for Academic Affairs

Wiegley shared with the Committee that the search is progressing.

B. Dean, Michael D. Eisner College of Education

Ebin shared with the Committee that there has been no update.

C. Interim Dean for Humanities reviewed and approved by Senate Exec over winter break

Stein updated the Committee that the Senate Executive Committee reviewed and approved the job announcement for the Interim Dean for the College of Humanities.

5. Updates on Section 600 Decisions, Approvals, Inquiries

- A. Request for extension for RTP deadline, DPC letter, Africana Studies, for one candidate. Extension to date Jan. 25 to Feb. 1.

The Committee reviewed a request from the Africana Studies department for an extension to the deadline to submit the RTP review letter to a candidate undergoing review for promotion. After discussion, the Committee acted on the following motion:

MSP: To approve the deadline extension from January 25, to February 1, 2019 for the Africana Studies department committee to submit the RTP review letter to a candidate undergoing review for promotion.

Approved.

- B. Request for extension for RTP deadline, Department Level, Political Science, for one candidate. Extension to date of Jan. 25 to Feb. 15. File delivered to CPC and Dean by Feb. 25.

The Committee reviewed a request for extension for RTP deadline for the Political Science department for one candidate, from January 25 to February 15. Because of this extension, the file will be delivered to the College level by February 25. After discussion, the Committee acted on the following motion:

MSP: To approve the deadline extension from January 25, to February 15, 2019 for the Political Science department for one candidate and that the file be delivered to the College level by February 25.

Approved.

- C. Request for extension to Range Elevation appeal file deadline of December 24 to January 18 from Lecturer in Family and Consumer Sciences.

The Committee reviewed a request for extension of the deadline to file for Range Elevation appeal from December 24, 2018 to January 18, 2019 from a Lecturer in the Family Consumer Sciences Department. After discussion, the Committee acted on the following motion:

MSP: That more information be gathered regarding why the request was made past the deadline to help the Committee come to a decision. Wiegley will share the information to the Committee via email, and a vote will be conducted via email.

Approved.

D. Request for extension to FCS regarding PIF

The Committee reviewed a request from the Family and Consumer Sciences Department for an extension of the RTP letter deadline of January 25, 2019 to February 8, 2019. The department received access to the ePIF late, and therefore the need for the extension. After discussion, the Committee acted on the following motion:

MSP: To approve the deadline extension from January 25, to February 8, 2019 for the Family Consumer Sciences Department for one candidate.

Approved.

6. Review of Proposed Grant-Related/Specially-Funded Instructional (GRIF) Faculty Appointments Section 652

The Committee reviewed proposed changes to the GRIF policy Section 652 proposed by the current GRIF faculty. After discussion, the committee acted on the following motion:

MSP: That a subcommittee be designated to review, research, and compare the proposed policy and GRIF policies at other CSU campuses. This subcommittee is authorized to consult as necessary. The subcommittee is charged to author any proposed changes to the GRIF policy in Section 600.

Approved.

Sean Murray, David Russell, Bill Whiting, and Mary-Pat Stein volunteered to be on the subcommittee.

7. Department and College Personnel Procedures

Committee members gave updates on their progress in communicating with their assigned departments and colleges.

A. Review of Psychology Department

The Committee reviewed the tenure-track personnel procedures for the Psychology Department. That the Psychology Department tenure-track personnel procedures be revised to include documentation of evidence of participation at CSUN and outside of CSUN.

After discussion, the Committee acted on the following motion:

MSP: That the tenure-track personnel procedures for the Psychology department be approved pending acceptance of revisions by the department, and receipt of a clean e-copy.

Approved.

8. Updates on Pending Matters

A. Section 600/700 Subcommittee

No update.

B. Standard Operational Procedures (SOP) Subcommittee

No update.

9. Other/New Business

Murray proposed moving up RTP recommendation letter due dates in the personnel calendar so that department and college level recommendations would both be completed by the start of the spring semester, as is done at CSU Fullerton. He also noted that CSU Fullerton does not include review by College Personnel Committees (since it is not mandated in the contract) and proposed the committee consider this option as well in an effort to reduce personnel committee workloads for our faculty. He also suggested that with department and colleges increasing the requirements for early promotion, that the committee consider limiting appeals to PP&R to faculty applying for timely (and not early) promotion or tenure. The Committee discussed these proposals.

10. Adjournment

The meeting was adjourned at 4:11 pm. The next meeting of the Committee is scheduled for 1:15 p.m. on February 6, 2019 in University Hall, room 277.