

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING January 22, 2020 APPROVED BY COMMITTEE February 5, 2020
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Rosa Angulo-Barroso, Dennis Halcoussis, Lesley Krane, Lynn Lampert, David Moguel, Sean Murray, Rosa RiVera-Furumoto, Judy Schmidt-Levy, Mary-Pat Stein, Veda Ward, Jeff Wiegley

Members Absent: Maria Rosa Garcia-Acevedo, Kenneth Lee

Visitors: Vice President & Provost Mary Beth Walker

Staff Present: James Mackin, Executive Secretary, Iliana Carvajal, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:20pm

2. Introductions

The Committee was introduced to Dennis Halcoussis, the new PP&R member from the College of Business and Economics.

3. Approval of Minutes for December 11, 2019

The Committee reviewed the minutes for December 11, 2019. The Committee acted on the following motion:

MSP: That the minutes of the December 11, 2019 meeting be approved.

4. Announcements

a. Jeff Wiegley will serve as the PP&R representative for the Associate Dean of Tseng College search.

5. Updates on Section 600 Searches

- a. AVP for Faculty Affairs – Zoom interviews have been completed and the Provost is in the process of inviting candidates to campus.
- b. AVP Research and Sponsored Programs – No updates.
- c. AVP Student Access and Support Services – No updates.
- d. Vice Provost Search & Screen Committee – Charge meeting is set for January 31, 2020.
- e. Dean of Humanities – Charge meeting is set for January 27, 2020.
- f. AVP Student Success – Negotiations are underway with one of the candidates.
- g. Associate Dean for Tseng College of Extended Learning – Charge meeting is set for January 27, 2020.

6. Updates on Section 600 Decisions, Approvals, Inquiries

a. Update on inquiry from Kinesiology Dept re: election of CPC

The Provost talked to Dean Webb. The dean has been made aware that a new election must be conducted for the CPC in the College of Health and Human Development.

7. Department and College Personnel Procedures
 - a. Update on Department and College Personnel Procedures
 - i. Lynn Lampert has posted the Journalism procedures for review by the Committee.
 - ii. The procedures for the Department of Kinesiology will be on the February 5, 2020 PP&R agenda.
 - iii. The Department of History Section 600 and Section 700 procedures need to be separated and placed under separate cover sheets.
 - b. Develop timeline for reviewing procedures – no updates.
 - c. Review of all Post-Tenure Review Procedures
 - i. Department of Collection Access Management Services – MSP: Approved with no modifications.
 - ii. Department of History – The procedures will be sent back to the department for modifications to eliminate apparent inconsistencies with Section 600.
 - iii. Department of Research Instruction and Outreach Services – MSP: Approved with no modifications.
8. Executive Session with Provost Mary Beth Walker on Second Year Retention files (Time Certain 1:30 p.m.) – Provost Walker discussed progress in the review of second year retention files.
9. Standard Operational Procedures (PP&R bylaws) – No updates.
10. Electronic Professional Information Files Update, Feedback from Colleges – No updates
11. Updates on Pending matters for 2019-20 AY
 - a. Section 600/700 Subcommittee – No updates
 - b. GRIF Policy – Sean Murray met with the Provost regarding possible changes to the GRIF Policy. The Provost will provide feedback at a later date.
12. Other/New Business
 - a. Proposed Modifications to the Sabbatical Application Form
Jim Mackin proposed changes to the sabbatical application form, including insertion of a statement that applicants should address the criteria in Section 600.

The Committee acted on the following motion:
MSP: Approve the recommended changes to the Sabbatical Application Form.

The revised form will be implemented in the next sabbatical application cycle.
 - b. Range Elevation Appeal Dates
Jim Mackin recommended that the sabbatical appeal period be lengthened so that multiple appeals can be accommodated in future years.

The Committee acted on the following motion:
MSP: In future calendars, change the range elevation appeal deadlines consistent with moving the current January 29, 2020 deadline to February 6, 2020 and moving the current February 12, 2020 deadline to February 18, 2020.
13. The meeting was adjourned at 3:40pm.