

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING December 11, 2019 APPROVED BY COMMITTEE January 22, 2020

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Rosa Angulo-Barroso, Maria Rosa Garcia-Acevedo, Lesley Krane, Lynn Lampert, Kenneth Lee, David Moguel, Sean Murray, Rosa RiVera-Furumoto, Judy Schmidt-Levy, Mary-Pat Stein, Veda Ward, Jeff Wiegley

Members Absent: Dennis Halcoussis

Visitors: Vice President & Provost Mary Beth Walker

Staff Present: James Mackin, Executive Secretary, Beth Virani, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:20pm

2. Approval of Minutes for December 4, 2019

The Committee reviewed the minutes for December 4, 2019. The Committee acted on the following motion:

MSP: That the minutes of the December 4, 2019 meeting be approved.

3. Announcements

a. Faculty Retreat will be held in Burbank on January 14, 2019. Per Mary-Pat Stein, emails will be sent for registration.

b. Faculty and Staff Party will be held at the Soraya tonight December 11, 2019 at 5:30pm.

4. Updates on Section 600 Searches

a. AVP for Faculty Affairs – Committee work in progress. No specific new details.

b. AVP Research and Sponsored Programs – No updates.

c. AVP Student Access and Support Services – No updates.

d. Vice Provost Search & Screen Committee – Charge meeting is set for January 31, 2020.

e. Dean of Humanities – Search Committee representatives from PP&R have been forwarded to Stella Theodoulou. (Maria Garcia-Acevedo)

f. AVP Student Success – Provost to report on this position in the PP&R meeting today at 2:30pm.

g. Associate Dean for Tseng College of Extended Learning – No updates.

5. Updates on Section 600 Decisions, Approvals, Inquiries

a. Update on inquiry from Kinesiology Dept re: election of CPC

Jim Mackin reported talking to Dean Webb. The Provost will handle the situation going forward. There was more discussion of possible revisions to the nominating/voting procedures for personnel committees. The Chair proposed a motion:

Motion made that all of the second year reviews of the College of Health & Human Development 2019-2020 College Personnel Committee will stand. No second was made to the motion.

MSP: that the previous motion be tabled until the Provost joins the meeting at 2:30pm so that this topic can be further discussed.

The Committee discussed creating a policy in the future for the composition of college personnel committees. The policy should include wide representation of the departments in the college.

6. Provost Mary Beth Walker (time certain 2:30 pm)

- a. Provost presented the Search Report for the AVP of Student Success. She indicated that she would post the full search committee report to the PP&R Box folder immediately after this meeting. The PP&R Committee Chair will reply to the Provost by email with a report of PP&R's approval or non-approval of the search procedures. (Note: The Provost later left the PP&R meeting and moved the candidate review files to Box.) PP&R Members were instructed to review after this meeting and email their approval or non-approval to the Chair for reply to the Provost.
- c. The Provost led a discussion of the relationship between promotion and tenure, as previously requested by the PP&R Committee. Discussion of possible future scenarios included simultaneous Early Promotion and Tenure, simultaneous Promotion and Tenure, Promotion one year early only, and other variations. The Provost encouraged faculty to demonstrate the impact of their work to the field/discipline.
- d. The committee discussed with the Provost the second year faculty reviews by the improperly elected College of Health and Human Services, 2019-2020 College Personnel Committee (HHD CPC). After discussion, the Provost indicated that she would be willing to go forward with the second year evaluations without the inclusion of any letters of review from the improperly elected CPC.

7. Updates on Section 600 Decisions, Approvals, Inquiries (continued)

- a. Discussion of Second Year Reviews of the HHD 2019-2020 CPC continued without the Provost in attendance.

Motion: that all of the Second Year Reviews of the HHD 2019-2020 CPC will stand.

Motion Defeated

MSP: that since the 2019-2020 College Personnel Committee of the College of Health and Human Development was improperly elected, PP&R finds that this committee's second year recommendation letters are invalid. Therefore, this CPC's recommendation letters will be removed from candidates' PAFs and evaluations will take place without the letters.

8. Department and College Personnel Procedures

- a. Update on Department and College Personnel Procedures – No update.
- b. Develop timeline for reviewing procedures – No update.

9. Continue discussion of Community Engagement Proposal – No updates - Materials have been posted to Box for review and discussion at the January 22, 2020 PP&R meeting.

10. Standard Operational Procedures (PP&R bylaws) – No updates.

11. Electronic Professional Information Files Update, Feedback from Colleges – No updates

12. Updates on Pending matters for 2019-20 AY
 - a. Section 600/700 Subcommittee – No updates
13. Other/New Business - None
14. The meeting was adjourned at 4:40pm.