

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING December 9, 2020 APPROVED BY COMMITTEE January 27, 2021
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Lindsay Brown, Tracy Buenavista, Dennis Halcoussis, Lesley Krane, Kenneth Lee, David Moguel, Michael Neubauer, Judy Schmidt-Levy, Mary-Pat Stein, Dino Vrongistinos, George Wang, Veda Ward

Members Absent: Maria Rosa Garcia-Acevedo

Staff Present: Diane Guido, Executive Secretary, Carmen Lichtscheidl, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:01pm
2. Approval of Minutes from December 2, 2020

The Committee reviewed the minutes for December 2, 2020 and acted on the following motion:

MSP: Approval of minutes of the December 2, 2020 meeting.

3. Announcements
 - a. **RTP/Interfolio Update**
 - i. Guido provided an update on RTP processes. There were a couple of technical glitches with accessing files through Interfolio. Faculty Affairs is working through these glitches and addressing any issues that arise.
 - b. **Union Representation**
 - i. In response to a question, Guido confirmed that the faculty union represents all faculty regardless of whether or not they pay dues to the union.
4. Updates on Section 600 Searches
 - a. **Vice Provost**
 - i. Interviews were completed on Tuesday, December 8. The search committee will meet later this week to prepare search report which will be sent forward for approval.
 - b. **Dean of Humanities**
 - i. No updates
 - c. **Associate Dean for Tseng College**
 - i. No updates.
5. Emeritus Application for Review – Executive Session
6. Updates on Section 600 Decisions, Approvals, Inquiries

- a. **Consulting with faculty and students – 613.1, 612.5.2.c.4, 607.2.3**
 - i. Subcommittee has begun re-writing language. More work on this will be done over the break.
 - b. **Oral or Written Comments (Consultation) about Lecturers - 707**
 - i. Changes to Section 700 on this item will be on hold until Section 600 is updated.
 - c. **GRIF – 652**
 - i. No updates.
 - d. **Clarification of Timeline for Implementing Changes in Section 700 – 706.2**
 - i. Subcommittee will continue to work on making changes to these items as needed.
 - e. **Sabbatical Recommendations from the Dean – 672.2.12**
 - i. Subcommittee will review language again and work on making change; Will bring back to committee for further discussion.
 - f. **CPC and DPC Term Limits / Opt-Out**
 - i. See combined update below
 - g. **Faculty Eligible for CPC and DPC**
 - i. Subcommittee will look at language over the break for both items f and g.
7. Update on Adoption of Policy Recommendations
- a. **Service credit – 632.4.1, 641.2.3**
 - i. On hold. Stein and Guido are waiting for union representative to schedule meeting.
 - b. **Alignment of Section 600 with Senate bylaws**
 - i. Item will be going through a second reading with Faculty Senate.
 - c. **Canvas access for peer observation - 612.5.2.c.2, 706.3.1**
 - i. Stein will prepare this item to go to Senate Executive Committee for first reading.
8. Department and College Personnel Procedures
- a. **English Department Lecturer Personnel Procedures**
 - i. Committee reviewed and approved of evaluation form and procedures. Department to update revised date on forms to show it has been revised.
9. Standard Operational Procedures (PP&R bylaws)
- a. Item completed for the moment. No other updates.
10. Other/New Business
- a. None
11. Adjournment – Meeting adjourned at 1:42pm. The next meeting of the Committee is scheduled for 1:00pm on January 27, 2021 via Zoom.