

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING January 27, 2021 APPROVED BY COMMITTEE February 10, 2021
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Lindsay Brown, Tracy Buenavista, Dennis Halcoussis, Lesley Krane, Kenneth Lee, David Moguel, Michael Neubauer, Judy Schmidt-Levy, Mary-Pat Stein, Dino Vrongistinos, George Wang, Maria Rosa Garcia-Acevedo

Members Absent: Veda Ward

Staff Present: Diane Guido, Executive Secretary, Carmen Lichtscheidl, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:03pm
2. Approval of Minutes from December 9, 2020

The Committee reviewed the minutes for December 9, 2020 and acted on the following motion:

MSP: Approval of minutes of the December 9, 2020 meeting.

3. Announcements

a. RTP/Interfolio Update

- i. Guido provided an update on RTP processes. Faculty Affairs has been reconciling data and ensuring all cases match records. There were a few issues with 2nd year review cases, but Faculty Affairs is trying to foresee any issues that may come up in the future to avoid delays in processing.

b. Faculty Affairs Personnel

- i. Guido shared an update on Faculty Affairs new staff, and a future hire who will take over as the Recording Secretary for PP&R.

4. Updates on Section 600 Searches

a. Vice Provost

- i. This search has been completed. Dr. Matt Cahn was selected as Vice Provost.

b. Dean of Humanities

- i. No updates

c. Associate Dean for Tseng College

- i. Tseng College has requested to move forward with recruitment with original search committee. PP&R committee were in favor of moving recruitment forward.

5. Updates on Section 600 Decisions, Approvals, Inquiries

a. Consulting with faculty and students – 613.1, 612.5.2.c.4, 607.2.3

- i. Subcommittee will continue to work on these items and present progress at next meeting.

- b. **Oral or Written Comments (Consultation) about Lecturers - 707**
 - i. Changes to Section 700 on this item will be on hold until Section 600 is updated.
 - c. **GRIF – 652**
 - i. No updates.
 - d. **Clarification of Timeline for Implementing Changes in Section 700 – 706.2**
 - i. Subcommittee completed changes to Section 706.2. PP&R Committee to review changes by next meeting.
 - e. **Sabbatical Recommendations from the Dean – 672.2.12**
 - i. Stein will discuss this item with Provost Walker.
 - f. **CPC and DPC Term Limits / Opt-Out**
 - i. No updates.
 - g. **Faculty Eligible for CPC and DPC**
 - i. No updates.
- 6. Update on Adoption of Policy Recommendations
 - a. **Service credit – 632.4.1, 641.2.3**
 - i. PP&R asked the Union to discuss the changes to Service Credit being proposed. The Union indicated that they had no issues with the current changes proposed. Thus, PP&R will take this policy proposal to SEC on February 4th in order to ensure a second reading at Faculty Senate on February 18th.
 - b. **Alignment of Section 600 with Senate bylaws**
 - i. Item will be going through a second reading with Faculty Senate.
 - c. **Canvas access for peer observation - 612.5.2.c.2, 706.3.1**
 - i. Items to be presented to SEC on February 4.
- 7. Department and College Personnel Procedures
 - a. **CTVA Department Tenure-Track Personnel Procedures**
 - i. Committee reviewed procedures submitted by department. Committee will return to department with questions and request for changes.
 - b. **Pending Procedures**
 - i. Some department/college procedures have not been received by PP&R. Carmen will follow-up with departments/colleges for status update.
- 8. Standard Operational Procedures (PP&R bylaws)
 - a. Item completed for the moment. No other updates.
- 9. Other/New Business

- a. Section 709.1.2: “Departments will maintain for each qualified applicant a list of courses previously taught in the CSU in the applicant’s respective pool(s).”**
 - i. A subcommittee (Dennis, Lindsay) was formed to review this item and make changes to language for more clarity.

- b. Three-year faculty and annual application to pools**
 - i. A subcommittee (Dino, Tracy) was formed to discuss this item and make changes as needed.

- c. Assessing Section 600 for allowing email notifications for RTP**
 - i. Stein will look over this item and report back on any potential changes

10. Adjournment – Meeting adjourned at 2:25pm. The next meeting of the Committee is scheduled for 1:00pm on February 10, 2021 via Zoom.