

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING May 5, 2021 APPROVED BY COMMITTEE _____
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Mary-Pat Stein, Tracy Buenavista, Dennis Halcoussis, Lesley Krane, Kenneth Lee, David Moguel, Michael Neubauer, Judy Schmidt-Levy, Dino Vrongistinos, George Wang, Lindsay Brown, Maria Rosa Garcia-Acevedo, Margaret Roller

Members Absent: None

Staff Present: Diane Guido, Executive Secretary, Letty Vargas, Recording Secretary

Staff Absent: None

1. Chair called the meeting to order at 1:01pm.

2. Approval of Minutes from April 28, 2021

The Committee reviewed the minutes of April 28, 2021, and acted on the following:

MSP: Approval of minutes of the April 28, 2021 meeting.

3. Executive Session: Appeal Rebuttal Discussion

a. The Committee met in Executive Session to discuss an appeal.

4. Department and College Personnel Procedures

a. Review the personnel procedures for the following departments:

i. Physics and Astronomy – PTR

1. **MSP:** Committee approved changes to personnel procedures as amended.

ii. Art – TT & Lecturer

1. **MSP:** Committee conditionally approved TT and PTR pending receipt of the updated versions with edits accepted.

iii. CTVA – TT

1. No Updates.

iv. DNCBE – TT & Lecturer

1. Several suggestions were made and will be sent to college for review.)

v. Business Law – PTR

1. Pending.

vi. Economics – PTR & Lecturer

1. **MSP:** Committee approved changes to both personnel procedures as amended.

vii. System & Operation Management – PTR

1. **MSP:** Committee approved changes to personnel procedures as amended.

viii. Ed. Psychology & Counseling – PTR

1. **MSP:** Committee approved changes to personnel procedures as amended.

ix. Elementary Ed. – TT

1. No updates.

x. Secondary Ed.

1. **MSP:** Committee approved changes to personnel procedures as amended.

- xi. Health Sciences – TT
 - 1. **MSP:** Committee approved changes to personnel procedures as amended.
- xii. Chicano/a Studies – TT & PTR
 - 1. TT – needs revision of dates, changes in consultation, and clarification that the MOU can only be between an applicant/faculty member with the Dean or Provost.
 - 2. PTR
 - a. **MSP:** Committee approved PTR as submitted.
- xiii. Chemistry & Biochemistry – PTR
 - 1. **MSP:** Committee approved changes to personnel procedures as amended.
- xiv. Communication Studies
 - 1. **MSP:** Committee approved changes to personnel procedures as amended.
- xv. Social Work - TT
 - 1. **MSP:** Committee approved changes to personnel procedures as amended.
- xvi. Urban Studies & Planning – PTR
 - 1. **MSP:** Committee approved changes to personnel procedures as amended.

5. Other/New Business

- a. Deadlines for incorporation of materials in ePIF (606.1.b.1).
 - i. PP&R will address the addition of a deadline for incorporation of materials into the ePIF next year. One option is to align a deadline for adding approved late materials to the ePIF with the CPC/Dean review deadline.
 - b. Student Evaluations of Faculty
 - i. Guido noted a concern by CFA about the use of different scales used on some student evaluations. Several suggestions were made in regards to the process for changing the scale.
6. Adjournment – Meeting adjourned at 2:44pm. The next meeting of the Committee is scheduled for 1:00pm on May 12th, 2021 via Zoom.

As of 05/10/2021