

PP&R Visual Calendar 2023-24

Note: This is an abbreviated version of the Section 600 + 700 calendars. Please see the Administrative manuals for more details.

	Lecturer	Probationary Faculty	Tenured Faculty	DPC	Chair	CPC	Dean	PP&R	Provost
FALL SEMESTER 2023									
August 23 (Wed.) or earlier									Promotions Announcement
August 30 (Wed.) or earlier					Distribute dept personnel procedures to all faculty				
August 30 (Wed.)								First Meeting	
September 8 (Fri.) or earlier						Election of CPC Chairs/Members			
September 15 (Fri.) or earlier				Election of DPC Chairs/Members					
September 22 (Fri.)			Sabbatical Leave Applications due to Chair						
September 29 (Fri.) or earlier	Receive notice of range elevation eligibility	Leave Without Pay Return to Duty Notification for Spring Semester Due to Provost							
October 6 (Fri.) or earlier				Sabbatical Leave Evals due to applicants					
October 13 (Fri.) or earlier		3-6 Year Candidates Declare Type Of RTP Review to Chair and Faculty Affairs		Sabbatical Leave Applications due to CPC		CPC receives Sabbatical Leave Applications			
October 20 (Fri.) or earlier		2nd year faculty receive dept RTP recommendations		RTP Recommendations due to 2nd Year Faculty					
October 30 (Mon.) or earlier	Request range elevation evaluation from chair			Second-year RTP Recommendations due to Deans		CPC + Dean receive second year RTP files			
November 3 (Fri.) or earlier				Revisions to Personnel Procedures due to CPC		CPC receives dept. personnel procedure revisions			
November 8 (Wed.) or earlier						Sabbatical Leave Recommendations due to Applicants			
November 15 (Wed.) or earlier						Sabbatical Leave Recommendations due to Deans	Dean receives sabbatical leave recommendation		
November 17 (Fri.) or earlier	Receive chair range elevation evaluation				Notify lecturer of range evaluation recommendation		Positive range elevations received		
November 21 (Tues.) or earlier							Sabbatical Leave Recommendations due to President		
November 28 (Tues.) or earlier		2nd year faculty receive college RTP recommendations				RTP Recommendations to 2nd Year Candidates Due			

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	Lecturer	Probationary Faculty	Tenured Faculty	DPC	Chair	CPC	Dean	PP&R	Provost
November 29 (Wed.) or earlier					Forward range elevation requests to dean		Receive all range elevation requests		
December 1 (Fri.) or earlier		Last day for submission of PIF (3-6 year faculty)		Department Level Deliberations Begin on 3-6 Year Faculty RTP Candidates					
December 8 (Fri.) or earlier	Receive dean's range elevation decision						RTP Recommendations for 2nd Year Candidates due to Provost AND Notify lecturer of range elevation decision		Provost receives recommendations for 2nd year candidates
December 12 (Tues.) or earlier						Approved College and Dept personnel procedures due to Faculty Affairs		PP&R receives revised personnel procedures	
December 18 (Mon.) or earlier		Appeals from 2 nd year RTP candidates due to PP&R						PP&R receives 2nd year RTP appeals	
December 20 (Wed.) or earlier	Appeal deadline for range elevation								
WINTER & SPRING SEMESTER 2024									
Jan 5 (Fri.) or earlier									Sabbatical leave decisions due to applicants
Jan 19 (Fri.) or earlier		3-6 year RTP recommendations received from dept		Dept. RTP Recommendations for 3-6 Year Candidates Due to Candidates				Decisions on 2 nd year candidate appeals due to appellants	
January 26 (Fri.) or earlier		Emeritus status nominations due to DPC or Department Emeritus Committee							
January 30 (Tues.) or earlier				Dept. RTP Recommendations for 3-6 Year Faculty Candidates Due to Dean			Dean receives 3-6 year RTP files		
January 31 (Wed.) or earlier								Discussion of 2 nd year RTP candidates	
February 9 (Fri.) or earlier		2nd year faculty receive RTP decision							Notify 2 nd year candidates of RTP decision
February 16 (Fri.) or earlier	Range elevation appeal meeting scheduled								
February 23 (Fri.) or earlier		GRIF applications due to deans					Receive GRIF applications		
February 27 (Tues.) or earlier		3-6 year RTP recommendations received from college		Emeritus status recommendations due to dean			Receive emeritus recommendations		
						RTP recommendations due to 3-6 year faculty candidates			
March 8 (Fri.) or earlier					GRIF recommendations due to deans	CPC Chair submits final RTP recommendations for 3-6 year faculty candidates	RTP recommendations for 3-6 year due to Provost. Receive GRIF recommendations		Provost receives 3-6 year RTP files

