

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING May 3, 2023 APPROVED BY COMMITTEE \_\_\_\_\_  
Sub. to Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Pat Alford-Keating, Tamarah Ashton, Lindsay Brown, Cristina Cadavid, Fermin Herrera, Michael Hoggan, Sylvia Macauley, Paulo Marchetti, Henrik Minassians, Michael Neubauer, Franck Vigneron, Jeffrey Wiegley

Members Excused: Setareh Torabian-Riasati,

Staff Present: Anita Mendoza, Recording Secretary

Staff Excused: Diane Guido, Executive Secretary

Guest(s):

1. The Chair called the meeting to order at 1:03 pm.
2. Approval of Minutes  
**MSP: The committee approved the minutes from April 26, 2023, and revised minutes from April 19, 2023.**
3. Announcements
  - a. Election of new members – The elections are open, and ballots have been sent out for the remaining PP&R terms beginning 2023-24. CSM rep pending (ballot open); COH rep elected is Anna Dina Joaquin, Linguistics.
  - b. Emeritus update – The President received PP&R’s emeritus recommendations and the decisions will be ready in time for the Honored Faculty Reception on May 22.
4. Update on Section 600 Searches
  - a. Director of the Career Center – The committee will be meeting next Friday to finalize questions, and will start reviewing the applications the following week.
  - b. AVP of Undergraduate Studies – Three candidates were selected for on-campus interviews. Questions were sent to the AVP of Equity and Compliance for review.
5. Update on Adoption of Policy Recommendations
  - a. DEI Language in Section 600 – to Senate Exec 5/4/23
  - b. Section 600 preamble – to Senate Exec 5/4/23
6. Updates on Section 600 Decisions, Approvals, Inquiries
  - a. 702.6 Professional Responsibilities for Lecturers – No update.
  - b. 633 Conflicting Recommendations – No update.
  - c. RTP Appeals – basis for appeal, guidance to appellants – No update.
  - d. 606.1.1.b Adding material to PIF – No update.

7. Department and College Personnel Procedures
  - a. Civil Engineering (TT)  
**MSP: The committee approved the procedures with minor editorial changes.**
  - b. Chemistry & Biochemistry (LEC)  
The committee had questions about two aspects of the procedures, which will be sent back to the department for revisions.
8. Sabbatical Application Procedures/ Pre-sabbatical Checklist for RTP Candidates – No update.
9. Other/New Business – No update.
  - a. 2023-24 Faculty Hiring Process
  - b. 708.1 Equal Employment Opportunity Policy
  - c. Academic Administrative Search and Screen Manual
10. Adjournment: The meeting adjourned at 1:35 pm. The committee's next meeting is scheduled for 1:00 pm on May 10, 2023, via Zoom.