

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING May 1, 2024 APPROVED BY COMMITTEE _____
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Pat Alford-Keating, Silvia Fernandez, Brian Foley, Eric Garcia, Michael Hoggan, Sylvia Macauley, Paulo Marchetti, Henrik Minassians, Iswari Pandey, Franck Vigneron, Dino Vrongistinos, Jeffrey Wiegley

Members Excused: Michael Neubauer

Staff Present: Diane Guido, Executive Secretary & Anita Mendoza, Recording Secretary

Staff Excused:

Guest(s): Provost Meera Komarraju

1. Chair called the meeting to order at 1:01 p.m.
2. Approval of Minutes
MSP: The committee approved the April 24, 2024 minutes.
3. Announcements
 - a. DPC and CPC composition – A question of whether tenured associate faculty members are eligible to serve if they are not going up for promotion has reached Faculty Affairs. How can Faculty Affairs respond to such questions considering the possibly conflicting information on the committee eligibility chart? This topic will be calendared for a future agenda.
 - b. Association of Retired Faculty (ARF) – Would like to see tenured faculty who have served 10 years or more receive recognition with lifetime email rights and directory listing. The proposal is under consideration by the Administration for fiscal impact and would likely require a change to Section 600 in the future.
4. Manual of Procedures for Search and Screen Committees for Academic-Administrative Positions (Appendix B) – This item was added to the agenda by consensus. The Management Vacancy Announcement (Appendix B) is owned by HR and must contain certain elements. Members discussed proposed changes and would like to invite HR to discuss this matter at the next PP&R meeting.
5. Update on Section 600 Searches
 - a. AVP, Research and Sponsored Programs – The search committee is currently conducting campus interviews.

- b. Vice Provost – On-campus interviews concluded last week; the search committee met yesterday to work on their final report.
 - c. AVP, Equity and Compliance Search – The search committee’s third meeting is next week. The advertisement has gone out and applicants may now apply.
 - d. AVP, Faculty Programs and Initiatives – Currently scheduling on-campus interviews during the next two weeks.
 - e. Dean of Library – Provost Meera Komarraju addressed the revised MVA for this position. Members are favorable to revisions contingent on inputting the anticipated hiring salary range and application period. Members are not approving or denying at this time but rather recommend that the Provost consult with the library.
MSP: PP&R recommends that the Provost consult with Library faculty regarding the Dean of Library search.
 - f. VP, Equity and Inclusion – no update
 - g. Interim AVP, Faculty Affairs – Provost Meera Komarraju addressed the MVA and PD to the members.
MSP: PP&R approves the MVA and PD for the Interim AVP, Faculty Affairs.
6. Update on Adoption of Policy Recommendations
- a. 707 Written Comments About Lecturers – to Senate Exec 5/2/24
7. Section 600/700 Decisions, Approvals, and Inquiries
- a. 613: Responsible Authority for Collecting Comments – no update
 - b. 632.3.2 Teaching Effectiveness – The committee has provided PP&R’s feedback on this policy to the Taskforce and are awaiting a response.
8. Personnel Procedures
- A. Department and College Personnel Procedure – Initial review completed pending department response:
- a) Philosophy (TT)
 - No update
 - b) Philosophy (LEC)
 - No update
 - c) Psychology (TT)
 - No update
 - d) Psychology (LEC)
 - No update
 - e) Criminology & Justice Studies (TT)
 - The DPC chair indicated they will not pursue approval of this document this year and will instead revert to Section 600. The PP&R chair followed up with the department chair who has confirmed that this is what the department wants to do.
 - f) Central American and Transborder Studies (TT)
 - The PP&R committee reviewed the procedures.
MSP: The committee approved the procedures.

- g) Central American and Transborder Studies (LEC)
 - The PP&R committee reviewed the procedures.
MSP: The committee approved the procedures.
- h) Management (TT) - Henrik, Dino, Brian
 - The PP&R committee reviewed the procedures.
MSP: The committee approved the procedures contingent upon receiving the signed cover sheet.
- i) Management (LEC)
 - The department has no changes in procedures, as indicated on the cover sheet.
MSP: The committee approved the procedures.

B. Department and College Personnel Procedure – Received

- a) Nursing (TT)
 - The subcommittee will follow up with the department and copy the Dean and CPC chair.
- b) Management (PTR)
 - The PP&R committee reviewed the procedures.
MSP: The committee approved the procedures contingent upon receiving the cover sheet.

9. PP&R Calendars

- a. 2024-25 AY Personnel Planning and Review Committee Visual Calendar – A draft has been completed and is currently under review; this will be presented to PP&R at the next meeting.

10. PP&R Public Relations/Awareness Committee – This item will be postponed until next year when the committee will develop and present potential solutions for PP&R to consider.

- a. Report & Recommendations
- b. Public Sharing of PP&R Agenda

11. Other/New Business – no update

12. Adjournment – The meeting was adjourned at 5:20 p.m. The committee's next meeting is scheduled for 1:00 p.m. on May 8, 2024, via Zoom.