

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE  
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING April 26, 2023 APPROVED BY COMMITTEE \_\_\_\_\_  
Sub. to Exec. Comm. \_\_\_\_\_ Approved by Exec. Comm. \_\_\_\_\_  
Sub. to Acad. Senate \_\_\_\_\_ Approved by Acad. Senate \_\_\_\_\_

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Pat Alford-Keating, Tamarah Ashton, Lindsay Brown, Cristina Cadavid, Fermin Herrera, Michael Hoggan Sylvia Macauley, Paulo Marchetti, Henrik Minassians, Michael Neubauer, Setareh Torabian-Riasati, Franck Vigneron, Jeffrey Wiegley

Members Excused: None

Staff Present: Diane Guido, Executive Secretary & Anita Mendoza, Recording Secretary

Staff Excused: None

Guest(s):

1. The Chair called the meeting to order at 1:02 pm.
2. Approval of Minutes  
**MSP: The committee approved the minutes from April 19, 2023.**
3. Announcements
  - a. Election of new members – Eric Garcia was elected to represent the University Library and Dino Vrongistinos was elected to represent HHD for the term starting Fall 2023. Representatives will soon be elected from CSM and Humanities.
  - b. Emeritus Applications – Certificates will be edited to say “Professor Emeritus” instead of “Emeritus Professor” and all certificates will use the terminology “emeritus” per past practice. For next year, Faculty Affairs will incorporate a question into the application where the nominee can indicate preferred terminology (emeritus or emerita).
4. Update on Section 600 Searches
  - a. Director of Career Center – Applications are due May 12. Committee will host first round interviews by Zoom soon thereafter.
  - b. AVP of Undergraduate Studies – Zoom interviews will be conducted this Friday. The final selection of the candidates who will visit campus in-person will be determined soon.
5. Update on Adoption of Policy Recommendations
  - a. 706.1 Lecturer input on evaluation procedures – Senate passed this policy change on April 20.
  - b. DEI Language in Section 600 – Senators provided mostly critical feedback at their last meeting. The committee opted to re-submit the policy to Senate Executive Committee with additional changes, keeping the wording in this change consistent with the proposed changes to the Section 600 preamble. In particular, the suggested wording will include “justice, equity, diversity, and inclusion”, with the understanding the inclusion incorporates accessibility.

**MSP: The Committee approved additional changes for consideration by Senate Executive Committee.**

- c. Section 600 and 700 preamble – to Senate Exec 5/4/23
6. Updates on Section 600 Decisions, Approvals, Inquiries
  - a. 702.6 Professional Responsibilities for Lecturers – There has been additional conversation with some lecturers; discussion will continue.
  - b. 633 Conflicting Recommendations – Changes are still under discussion; no action.
  - c. RTP Appeals – basis for appeal, guidance to appellants – The subcommittee presented several points for PP&Rs consideration. The subcommittee will continue to work on possible revisions in the Fall.
  - d. 606.1.1.b Adding material to PIF – no update.
7. Department and College Personnel Procedures
  - a. Civil Engineering (TT) – no update.
  - b. Chemistry & Biochemistry (LEC) – no update.
8. RTP Appeals – The committee met in an executive session to discuss appeals.
9. Sabbatical Application Procedures/ Pre-sabbatical Checklist for RTP Candidates –  
An existing college at CSUN has an internal resource page regarding the sabbatical process that can serve as a helpful tool. More discussion is anticipated at a future meeting.
10. Other/New Business
  - a. 2023-24 Faculty Hiring Process – no update.
  - b. 708.1 Equal Employment Opportunity Policy – no update.
  - c. Academic Administrative Search and Screen Manual – Minor editorial changes are in progress.
11. Adjournment: The meeting adjourned at 3:09 pm. The committee's next meeting is scheduled for 1:00 pm on May 3, 2023, via Zoom.