

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING April 19, 2023 APPROVED BY COMMITTEE _____

Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____

Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Pat Alford-Keating, Tamarah Ashton, Lindsay Brown, Cristina Cadavid, Fermin Herrera, Michael Hoggan Sylvia Macauley, Paulo Marchetti, Henrik Minassians, Michael Neubauer, Franck Vigneron, Jeffrey Wiegley

Members Excused: Setareh Torabian-Riasati

Staff Present: Diane Guido, Executive Secretary & Anita Mendoza, Recording Secretary

Staff Excused: None

Guest(s): Jeffrey Reeder, Danielle Spratt

1. The Chair called the meeting to order at 1:03 pm.

2. Approval of Minutes

MSP: The committee approved the minutes from April 12, 2023.

3. Announcements

- a. Term of New Chair Appointment – Faculty Affairs has received inquiries about whether new chairs elected after the early resignation of a prior chair should be elected for a full three-year term, or only for the completion of the prior year’s term. Faculty Affairs has advised per section 600, that a new election would be for a three-year term. An acting chair appointment can be no longer than one year.

4. Update on Section 600 Searches

- a. Dean HHD – No updates.
- b. Associate Dean COH – Humanities Dean Jeffrey Reeder and Search and Screen Committee Chair Danielle Spratt presented the search committee’s final report. They responded to questions and commented that it was a very balanced and open search.
MSP: PP&R approved the Search and Screen Committee’s report.
- c. Director of Career Center – The committee will meet next week; the position is posted.
- d. AVP of Undergraduate Studies – Candidates have been selected for first-round Zoom interviews.

5. Update on Adoption of Policy Recommendations

- a. 706.1 Lecturer input on evaluation procedures – to Senate second reading 4/20/23
- b. DEI Language in Section 600 – to Senate first reading 4/20/23

6. Updates on Section 600 Decisions, Approvals, Inquiries
 - a. 702.6 Professional Responsibilities for Lecturers – The clean file was sent back to the lecturers who had reviewed an earlier version. A reply from one of them suggested minor changes.
 - b. 633 Conflicting Recommendations – No update.
 - c. RTP Appeals – basis for appeal, guidance to appellants – No update.
 - d. Section 600 Preamble – PP&R committee members reviewed some changes to the preamble based on comments from Senate Exec.
MSP: The committee approved the updated wording and voted to send it back to Senate Exec.
 - e. 606.1.1.b Adding material to PIF – No update.
7. Department and College Personnel Procedures
 - a. Political Science (TT) – Committee members reviewed the clean version of the proposed changes.
MSP – The committee approved the procedures.
 - b. Civil Engineering (TT) – No update.
 - c. Chemistry & Biochemistry (LEC) – No update.
 - d. Religious Studies (TT) – Cover sheet received; the department is using section 600 for its RTP procedures without any additions or changes.
MSP – The committee approved the procedures.
8. Emeritus Applications – In executive session, the committee reviewed all completed emeritus applications and took action on each.
MSP: The committee voted to recommend to the President approval, conditional approval, or denial, pending a final confirmation of eligibility by Faculty Affairs.
9. RTP Appeals – The committee met in executive session to discuss appeals.
10. Sabbatical Application Procedures/ Pre-sabbatical Checklist for RTP Candidates – No update.
11. Other/New Business – No update.
12. Adjournment: The meeting adjourned at 3:31 pm. The committee's next meeting is scheduled for 1:00 pm on April 26, 2023, via Zoom.