

CALIFORNIA STATE UNIVERSITY, NORTHRIDGE
PERSONNEL PLANNING AND REVIEW COMMITTEE

MINUTES OF MEETING February 14, 2024 APPROVED BY COMMITTEE _____
Sub. to Exec. Comm. _____ Approved by Exec. Comm. _____
Sub. to Acad. Senate _____ Approved by Acad. Senate _____

POLICY ITEM:

POLICY INTERPRETATION ITEM:

Members Present: Pat Alford-Keating, Silvia Fernandez, Brian Foley, Michael Hoggan, Michael Neubauer, Sylvia Macauley, Paulo Marchetti, Henrik Minassians, Iswari Pandey, Franck Vigneron, Dino Vrongistinos, Jeffrey Wiegley

Members Excused: Eric Garcia

Staff Present: Diane Guido, Executive Secretary & Anita Mendoza, Recording Secretary

Staff Excused:

Guest(s):

1. The Chair called the meeting to order at 1:02 p.m.
2. Approval of Minutes
MSP: The committee approved the January 31, 2024 minutes.
3. Announcements
 - a. President Beck approved several PP&R policy changes that were passed by Senate.
 - b. Exceptional Service to Student Awards: applications are lagging ahead of Friday's deadline.
4. Update on Section 600 Searches
 - a. AVP, Research and Sponsored Programs – The position was posted with a March 22 application deadline.
 - b. Vice Provost – no update
 - c. AVP, Equity and Compliance Search– no update
 - d. AVP, Faculty Programs and Initiatives – no update
5. Update on Adoption of Policy Recommendations
 - a. Preamble to Section 600 and Section 700 – To Senate 2/15/24 (2nd reading)
 - b. Equity Language in Section 621-622 – To Senate 2/15/24 (2nd reading)
 - c. 603.9.2 Performance Standards and Monitoring – Senate Exec sent this back to PP&R
The committee reviewed the feedback and made additional revisions.
MSP: The committee approved the revisions.
 - d. 660.3 RTP Bases for Appeal – To Senate 2/15/24 (1st reading)

6. Section 600/700 Decisions, Approvals, and Inquiries
 - a. 613 -- Responsible Authority for Collecting Comments – no update
 - b. 612.4.1 and 612.5.1 – Guidelines for PP&R/CPC/DPC Elections – no update

7. Personnel Procedures
 - A. Department and College Personnel Procedure – Initial review completed pending department response:
 - a) Manufacturing Systems Engineering and Management (TT) (PTR) – no update
 - b) Philosophy (TT) (LEC) – Both procedures will be returned to the department with feedback and requests.
 - c) Central American and Transborder Studies (TT) (LEC) – Both procedures will be returned to the department with feedback and requests for CPC approval.
 - d) Science and Mathematics (COLLEGE/TT) – no update
 - e) Physical Therapy (TT) off-cycle – Feedback was sent to the department
 - f) Health Sciences (TT) – Feedback was sent to the department
 - g) Communication Disorders & Science (TT) off-cycle – Feedback was sent to the department
 - h) University Counseling Services (LEC)
MSP: The committee approved the LEC procedures.

 - B. Department and College Personnel Procedure – Received
 - a) Psychology (TT) (LEC) – Both procedures will be returned to the department with feedback and requests.
 - b) Urban Studies (TT) – pending subcommittee review
 - c) Chicana/o Studies (LEC) – pending revision from department
 (TT) The subcommittee will determine why these documents were received, as their TT procedures were approved in Spring 2022.
 - d) Modern & Classical Language & Linguistics (TT) pending receipt; (LEC) Revisions are needed plus CPC approval.
 - e) Special Education (TT) – Revisions are needed, in track format, by the department.
 - f) Deaf Studies (TT) – Revisions are needed by the department.
 - g) Criminology & Justice Studies (TT) (PTR) off-cycle – Pending receipt of TT. Revisions are needed by the department for PTR
 - h) English (TT) – Pending subcommittee review

 - C. Department and College Personnel Procedure – Not Received; Subcommittees will inquire with each department/college
 - a) University Library (COLLEGE/TT) off-cycle
 - b) Sociology (LEC) – Received, pending subcommittee review
 - c) Geography and Environmental Studies (PTR) – No response from department
 - d) Electrical & Computer Engineering (TT)
 - e) Management (TT) (LEC) (PTR)
 - f) Systems & Operations Management (TT)
 - g) Nursing (TT) – no response from department

8. Other/New Business

- a. RTP Review Form – The Council of Chairs reviewed the form and found it to be of limited use. They recommend not moving it forward for consideration at this time.

MSP: The committee agreed to remove this item from the PP&R agenda.

- b. Proposed PP&R Public Relations/Awareness Committee (Franck)

It has been challenging to find PP&R committee members and there is a sense among faculty that the committee requires too much work. Preliminary ideas for changing that impression: Conduct informal survey to collect data for “re-branding” of PP&R. Understand and present to faculty the pluses and minus of serving on this committee. Consider bringing conversation to the Senate Exec. Consider interviewing the college deans regarding their willingness to offer course releases in lieu of committee service.

A new Awareness Subcommittee was created consisting of Franck, Sylvia, and Michael H.

9. Adjournment – The meeting was adjourned at 4:34 p.m. The committee's next meeting is scheduled for 1:00 p.m. on February 28, 2024, via Zoom.