

California State University, Northridge
Personnel Planning and Review Committee
2019-2020 Annual Report

I. Membership

Schmidt-Levy, Judy (Chair)	University Counseling Services
Wiegley, Jeff	Computer Science
Angulo-Barroso, Rosa	Kinesiology
Halcoussis, Dennis	Economics
Ward, Veda	Recreation and Tourism Management
RiVera Furumoto, Rosa	Chicana/o Studies
Lampert, Lynn	University Library
Murray, Sean	Biology
Stein, Mary-Pat	Biology (Faculty President)
Lee, Kenneth	Religious Studies
Garcia-Acevedo, Maria Rosa	Political Science
Krane, Lesley	Art
Moguel, David	Secondary Education
Mackin, James	Executive Secretary
Theodoulou, Stella	Executive Secretary
Guido, Diane	Executive Secretary

II. Meetings

Fall 2019 Semester (8)

September 4, 2019
September 18, 2019
October 2, 2019
October 16, 2019
October 30, 2019
November 13, 2019
December 4, 2019
December 11, 2019

Spring 2020 Semester (11)

January 22, 2020
February 5, 2020
February 19, 2020
March 4, 2020
March 11, 2020
March 25, 2020 (Zoom)
April 1, 2020 (Zoom)
April 8, 2020 (Zoom)
April 15, 2020 (Zoom)
April 29, 2020 (Zoom)
May 6, 2020 (Zoom)

III. Committee Actions

A. General Actions

1. Retention, Tenure and Promotion Appeals

The committee considered two appeals of retention, tenure, and promotion recommendations and provided the committee's recommendations to the Provost and Vice President for Academic Affairs.

2. Reviewed election of PP&R representative from the David Nazarian College of Business and Economics. A new representative was elected following approved procedures.
3. Approved 2020-2021 Academic Year Calendars of Personnel Actions (Sections 600 and 700)
4. Approved proposed PP&R meeting dates for 2020-2021 academic year
5. Approved revisions to FAQ documents regarding PIFs and ePIFs.
6. Approved revisions to Guidelines for Developing/Revising Department and College Personnel Policies.
7. Approved revisions to Guidelines for Review of Department and College Personnel Procedures
8. Approved revisions to cover sheets for departmental/college procedures
9. Approved revisions to Sabbatical Application Form
10. Provided feedback on template for Position Notices, forwarded from Chief Diversity Officer
11. Reviewed College Personnel Committee of the College of Health and Human Development election and personnel actions. Committee invalidated initial election of CPC and requested a new election following Sec 600 guidelines. The Committee allowed Sabbatical recommendations to stand but personnel actions of the original committee were invalidated due to the lack of observed procedures. CPC recommendation letters were asked to be removed from candidates' PAFs and evaluations took place without the letters.
12. Provided consultation to the College of Humanities regarding the personnel review of a faculty member
13. Recommended the removal of student evaluations for current RTP cycle for the College of MCCAMC
14. Approved personnel deadline extensions for: College of Health and Human Development; Mike Curb College of Arts, Media, and Communication; Department of Central American Studies and College of Humanities; Department of Psychology
15. Approved extension for the Provost to provide GRIF appointment letters
16. Supported Provost's request to extend deadlines for Post Tenure Review, following consultation with CSU and CFA
17. Recommended faculty transition to using ePIFS beginning with the fall, 2020 RTP cycle
18. Directed Colleges to digitize PAFs for faculty who are subject to personnel actions in 2020-21
19. Policy changes:
 - **622.3.1a Appointment and Evaluation of Designated Academic- Administrative Employees-** allows uniform oversight of vice presidents under the purview of the provost's office
 - **632.3.d Community-Based Service Learning-** specifies and recognizes the value of such pedagogical practices
 - **634.1 Consultation Policy-** clarifies that personnel recommendations must be based solely on materials included in the PIF and PAF
 - **635.2.2 Receipt of Evaluation Letters-** clarifies the start of the 10-day response period following receipt of personnel recommendation letters

B. Approved/Staffed Search and Screen Committees

- AVP for Faculty Affairs
- Associate Dean of College of Engineering and Computer Science
- Dean of Michael D. Eisner College of Education
- AVP Student Success
- Interim Information Technology Vice President
- Vice Provost - postponed until further notice
- Dean of College of Humanities- postponed until further notice
- Associate Dean for Tseng College- postponed until further notice
- AVP Research and Sponsored Programs- postponed until further notice
- AVP for Student Access and Support Services- search suspended by VP of Student Affairs

C. Recommendation of Candidates for Emeritus Status

**Emeriti List
2019-2020 Academic Year**

Name	Department	Rank	Years
Laura Uba	Asian American Studies	Lecturer	1986 - 2020
Larry Baresi*	Biology	Tenure-Track	1988 - 2019
Stan Metzenberg*	Biology	Tenure-Track	1997 - 2018
Aida Metzenberg*	Biology	Tenure-Track	1995 - 2018
Yreina Cervantez	Chicana/o Studies	Tenure-Track	1990 - 2020
Stanley Landes	Cinema and Television Arts	Lecturer	1996 - 2018
John Schultheiss	Cinema and Television Arts	Tenure-Track	1974 - 2019
Bridget Sampson	Communication Studies	Lecturer	1991 - 2019
Peter Gabrovsky	Computer Science	Tenure-Track	1989 - 2020
J. Stephen Sinclair	Communication Disorders and Sciences	Tenure-Track	1980 - 2020
Richard Castallo	Educational Leadership & Policy Studies	Tenure-Track	2002 - 2020
William De La Torre	Educational Leadership & Policy Studies	Tenure-Track	1990 - 2020
Beverly Cabello	Educational Psychology & Counseling	Tenure-Track	1990 - 2020
Irene C. Cota	Elementary Education	Tenure-Track	1994 - 2020

Lynn M. Gordon	Elementary Education	Tenure-Track	2000 - 2020
Claudia Fajardo-Lira	Family and Consumer Sciences	Tenure-Track	2001 - 2020
Terry Hatkoff	Family and Consumer Sciences	Lecturer	1978 - 2020
Scott Williams	Family and Consumer Sciences	Lecturer	1994 - 2020
Mia Leann Dittmer	Geography	Lecturer	1999 - 2018
Ali Tabidian*	Geological Sciences	Tenure-Track	1988 - 2018
Scott Brown	Journalism	Lecturer	1995 - 2019
Jessica Retis-Rivas	Journalism	Tenure-Track	2000 - 2019
Malcolm Soule	Mathematics	Tenure-Track	1965 - 2019
Ahmed Bouguarche	Modern and Classical Languages and Literatures	Tenure-Track	2000 - 2019
Leemon McHenry	Philosophy	Lecturer	1997 - 2016
Jane Bayes	Political Science	Tenure-Track	1968 - 2020
Mark J. Sergi	Psychology	Tenure-Track	2000 - 2020
Dianne Philibosian	Recreation & Tourism Management	Tenure-Track	1978 - 2020
Linda Lam-Easton	Religious Studies	Tenure-Track	1987 - 2019
Jody Myers	Religious Studies	Tenure-Track	1984 - 2020
Mara Houdyshell	Research, Instruction, & Outreach Services	Tenure-Track	2006 - 2020
Kathleen Dudden Rowlands	Secondary Education	Tenure-Track	2004 - 2020
Teresa Madden	Sociology	Lecturer	2002 - 2018
Thomas Hatfield (Approved by SEC, 6/20)	Environmental & Occupational Health	Tenure-Track	1983 - 2020
Cheryl Spector (Approved by SEC, 6/20)	English	Tenure-Track	1986 - 2020
Tom Spencer Walters (Approved by SEC, 6/20)	Africana Studies	Tenure-Track	1984 - 2020

*Posthumous

D. Recommendation of Awards for Exceptional Service to Students

**Applicants and Decisions for Exceptional Service to Students Awards
Spring, 2020**

First Name	Last Name	Home Department	College	Rank	Awarded ?
Doris	Abrishami	Health Sciences	HHD	Associate Professor	yes
David	Blumenkrantz	Journalism	MCCA MC	Full Professor	yes
Merav	Efrat	Health Sciences	HHD	Associate Professor	yes
Bobbie (Barbara)	Eisenstock	Journalism	MCCA MC	Lecturer	yes
Samantha	Fields	Art	MCCA MC	Full Professor	yes
Xochitl M.	Flores-Marcial	Chicana/o Studies	Humanities	Assistant Professor	yes
Frances	Gateward	Cinema and Television Arts	MCCA MC	Associate Professor	yes
Jade	Huell	Communication Studies	MCCA MC	Assistant Professor	yes
Elizabeth	Leister	CTVA	MCCA MC	Assistant Professor	yes
Robin	Muller	Philosophy	Humanities	Assistant Professor	yes
Randi Rulayne	Picarelli	Communication Studies	MCCA MC	Lecturer	yes
Carrie	Pullen	Health Sciences	HHD	Assistant Professor	yes
Sean	Rogers	Kinesiology	HHD	Assistant Professor	yes
Stevie	Ruiz	Chicana/o Studies	Humanities	Assistant Professor	yes
Elise	Fenn	Psychology	SBS	Assistant Professor	yes
Myriam	Forster	Health Sciences	HHD	Assistant Professor	yes
Scott	Plunkett	Psychology	SBS	Full Professor	yes

E. Review of College and Department Personnel Procedures

**Personnel Procedures Review
2019-2020 Academic Year**

Department / College Up for Review -	College	Type of Procedures Lect=Section 700 PTR=Post Tenure Review TT=Section 600	PP&R Liaison	
Cinema and Television Arts	MCCAMC	TT	Rosa RiVera Furumoto	Approved
Collection Access Management Services	LIBRARY	PTR		Approved
Computer Science	CECS	PTR		None submitted. Revert to Section 600
Counseling Services	COUN	PTR		Withdrawn. To be resubmitted 2020-21
Educational Leadership and Policy Studies	MDECOE	TT	Maria Rosa Garcia-Acevedo	Approved
Educational Psychology and Counseling	MDECOE	TT	Kenneth Lee	Approved
Finance, Financial Planning and Insurance	DNCBE	TT	Lynn Lampert	Approved
Finance, Financial Planning and Insurance	DNCBE	PTR	Lynn Lampert	Approved
History	CSBS	TT	Judy Schmidt- Levy	Approved
History	CSBS	PTR	Judy Schmidt- Levy	Approved
History	CSBS	LECTURER	Judy Schmidt- Levy	Approved
Jewish Studies Interdisciplinary Studies	CHUM	TT	Sean Murray	Approved
Journalism	MCCAMC	TT	Lesley Krane	Approved
Kinesiology	CHHD	TT	David Moguel	Approved
Kinesiology	CHHD	LECTURER	David Moguel	Approved
Kinesiology	CHHD	PTR	David Moguel	Approved
Liberal Studies Program	CHUM	TT	Jeff Wiegley	Approved
Recreation and Tourism Management	CHHD	PTR		Approved
Research Instruction and Outreach Services	LIBRARY	PTR		Approved
Theatre	MCCAMC	TT	Sean Murray	Approved

F. Pending business for 2020-2021

1. To include in the By-Laws a statement that PP&R should make its search committee appointments after the college has made its search committee selections. Subsequent to the By-Laws change, a policy amendment to this effect should be created for Section 622.3.2a (622.4.1?)
2. 612.3 Voluntary Limits to service on PP&R committee. First reading at Faculty Senate 4/30 meeting. Second reading at Faculty Senate meeting, fall, 2020.