

Title: Custodial Training: Sanitation & Hygiene
Department: Custodial Services
Effective Date: February 14, 2019

PURPOSE

The purpose of this procedure is to provide specialized training for all custodial employees in sanitation and hygiene practices as they relate to health care facilities and other sensitive areas.

This procedure is applicable to all Custodians, Custodial Leads and Custodial Managers

RESPONSIBILITY

It is the responsibility of custodial management to ensure that this training is conducted annually (or more frequently if recommended by PPM, EH&S or SHC management)

Such training will be made available to all new employees during New Custodial Employee Orientation. (See “Custodial Services Training Program, Lesson 12.1 General Safety Guidelines”)

Custodial management will ensure that such training is in compliance with current CSU guidelines and policies, and follows cleaning tasks and frequencies as outlined in the Student Health Services MOU

PROCEDURES

Training will be conducted annually (or more frequently if required) by custodial management

Training will cover sanitation and hygiene i.e. personal protective equipment, material/chemical usage, disposal of infectious waste including bloodborne pathogens, hand hygiene, and general sanitation issues pertaining to, but not limited to, health care areas and surgery rooms

Custodial management will maintain records of scheduled training and sign in logs (see REFERENCES below)

The above training will be documented and shared with EH&S and SHC management

REFERENCES

Custodial Services (CSTP) & Method of the Week (MOTW) Training Programs

Student Health Center Scheduled Custodial Services MOU (Attachment B)

California State University Executive Order 943, Policy on University Health Services

Cal OSHA Title 8, § 5193. Bloodborne Pathogens

APPROVED


Jason R. Wang, Senior Director

07-10-19
Date

Revision	Changes	Date
1.0	Created SOP	March 2008
1.1	Minor revisions: Organizational and Staffing updates	February 2019