

**PERSONNEL PLANNING AND REVIEW COMMITTEE**  
**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

For October 3, 2018

Room 277 University Hall, 1:15 p.m.

1. Call to Order
2. Approval of Minutes from September 5, 2018
3. Announcements
4. Distribution of Section 600 and Section 700 Manuals
5. Section 600 Searches for 2018-19
  - a. Provost and Vice President for Academic Affairs
  - b. Dean, Michael D. Eisner College of Education
6. **Time Certain (1:30PM)** *Alfano, Edward, et al* Concerns with recent changes to Section 622.6.2.c. & d.
7. **Time Certain (2:00PM)** *EEC/Michael Neubauer* Student Evaluations of Faculty Teaching
8. Review of *Procedures for Search and Screen Committees for Full-Time Faculty Positions 2018-19*
9. Review of *Procedures for Search and Screen Committees for Academic-Administrative Positions 2018-19*
10. Section 600 Decisions, Approvals, Inquiries
  - a. Staffing for Vice President Five Year Review Committee (Result reported to Jill Smith, Chief of Staff)
    - i. Colin Donahue, Vice President for Administration and Finance
    - ii. Rob Gunsalus, Vice President for Advancement
11. Review of FAQs about Professional Information Files (PIFs) from the Personnel Planning and Review Committee
12. Department and College Personnel Procedures
  - a. Our role in reviewing Personnel Procedures
  - b. Review of PP&R Documents
    - i. Guidelines for Developing/Revising Department and College Personnel Policies and Procedures
    - ii. Guidelines for Review of Department and College Personnel Procedures
    - iii. Guidelines for Developing/Revising Personnel Procedures (internal to PP&R)
13. Review of 2017-18 Annual Report
14. Updates on Pending Matters
  - a. Section 600/700 Subcommittee
  - b. Standard Operational Procedures Subcommittee
15. Other/New Business
16. Adjournment