

**PERSONNEL PLANNING AND REVIEW COMMITTEE**  
**CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

For September 18, 2019  
Room 277 University Hall, 1:15 p.m.

1. Call to Order and Introductions
2. Approval of Minutes from September 4, 2019
3. Announcements
  - a. Introduction Beth Virani
  - b. Distribution of Manual of Procedures for Search and Screen, Full Time Faculty and Academic Administrative Positions
  - c. RTP Road Shows schedule
4. Update on Section 600 Searches
  - a. Dean of Michael D. Eisner College of Education
  - b. Dean of College of Humanities
  - c. AVP for Faculty Affairs
  - d. AVP Research and Sponsored Programs
5. Updates on Section 600 Decisions, Approvals, Inquiries
  - a. Inquiry from EOH Chair, 612.5.2.c.(2). Procedures for Evaluating Teaching Effectiveness, timing of peer class visits, only limited to Fall?
  - b. Inquiry regarding search for Dean of Michael D. Eisner College of Education, Search and Screen Manual for Academic Administrative Positions
  - c. Section 622.4.1 Dean Search and Screen Committee Composition
6. Update on Adoption of Policy Recommendations
  - a. Update from Senate Executive Committee for Section 622.3.1.a, Academic Administrative Employees proposal
7. Department and College Personnel Procedures
  - a. Creation of Subcommittees to Review Department and College Personnel Procedures
    - i. Religious Studies
8. Review of PP&R Documents (1 hour)
  - a. PIF Guidelines
  - b. ePIF Guidelines
  - c. Guidelines for Review of Department and College Personnel Procedures
  - d. Guidelines for Developing/Revising Department and College Personnel Procedures
9. Standard Operational Procedures (PP&R bylaws)

10. Electronic Professional Information Files Update, Feedback from Colleges
11. Updates on Pending matters for 2019-20 AY
  - a. PP&R Annual Report for 2018-19 AY
  - b. Section 600/700 Subcommittee
12. Other/New Business
  - a. Provost Retention Tenure and Promotion letters for 2019-20 AY - Mackin
13. Adjournment

*As of 9.13.19*