

**PERSONNEL PLANNING AND REVIEW COMMITTEE
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

For September 4, 2019
Room 277 University Hall, 1:15 p.m.

1. Call to Order and Introductions
2. Approval of Minutes from May 8, 2019
3. Meeting with Senate Executive Committee Liaison Michael Neubauer **(Time Certain 1:30 pm)**
4. Announcements
 - a. Schedule of PP&R Meetings
 - b. RTP “Road Shows”
 - c. 2019-20 Academic Calendar of Personnel Procedures
5. Update on Section 600 Searches
 - a. Update on Summer Administrative Appointments & Personnel Decisions
 - b. Section 600 Searches for 2019-20
 - i. Dean of Michael D. Eisner College of Education
 - ii. Dean of College of Humanities
 - iii. AVP for Faculty Affairs
 1. Two members to serve on committee
 - iv. AVP Research and Sponsored Programs
 1. Two members to serve on committee
6. Updates on Section 600 Decisions, Approvals, Inquiries
 - a. Business Law Department inquiry
7. Meeting with Julia Heinen regarding Service Learning in Section 600 **(Time Certain 2:00 pm)**
8. Update on Adoption of Policy Recommendations
 - a. Section 622.3.1.a (Associate Vice President, Research and Graduate Studies proposed name change) *page 40*
 - b. Section 622.3.1.a, Associate Vice President Student Success
9. Department and College Personnel Procedures
 - a. 2019-20 Schedule of Review
 - b. Creation of Subcommittees to Review Department and College Personnel Procedures
10. **Executive Session:** Report on Retention, Tenure, and Promotion Actions taken 2018-19
11. Meeting with Vice President for Student Affairs & Dean of Students William Watkins for Associate Vice President for Student Access and Support Services **(Time Certain 3:00 pm)**

- a. Two members to serve on Committee
12. Review of PP&R Documents (1hour)
- a. PIF Guidelines
 - b. ePIF Guidelines
 - c. Guidelines for Review of Department and College Personnel Procedures
 - d. Guidelines for Developing/Revising Department and College Personnel Procedures
13. Standard Operational Procedures (PP&R bylaws)
14. Electronic Professional Information Files
15. Updates on Pending matters for 2019-20 AY
- a. PP&R Annual Report for 2018-19 AY
 - b. Section 600/700 Subcommittee
16. Other/New Business
17. Adjournment