

International Education Council
February 20, 2019

Minutes

Council members present: John Binkley (Chair), Sandra Chong (EED), Keiko Hirata (CSBS), Drake Langford (ACIP), Joong-won Lee (HHD), Shadi Majoob (CECS), Dean Sare (UGS-IAA), Weimin Sun (Humanities), Vickie Yu (CDS)

Department liaisons present: Sheena Malhotra (Humanities), Vickie Yu (CDS)

Call to Order

John Binkley, Committee Chair, called the meeting to order at 1:00 p.m. The meeting was held in the Extended University Commons Conference Room 101 (EU 101).

New Business

Faculty-Led Study Abroad Presentations

Presenters:

- Dr. Janna Beling (<https://academics.csun.edu/faculty/janna.beling>)
- Dr. Mechelle Best (<https://academics.csun.edu/faculty/mechelle.best>)
- Dr. Jimmy Gandhi (<https://academics.csun.edu/faculty/sj.gandhi>)

Physical Therapy Abroad: Dr. Janna Beling

Dr. Janna Beling is the chair of the physical therapy department and leads a global health elective for doctoral physical therapy students to study abroad. The physical therapy department makes international educational experiences a priority in their doctoral program and Dr. Beling uses her personal connections and international volunteer experiences to lead these trips. Dr. Beling has taken students to Malawi, Vietnam, India, and Guatemala.

The course is offered on campus in the spring, with students taking an incomplete and participating in a 3-week travel component in the summer before receiving a grade. While abroad, students provide education and training to local physical therapists in clinic settings. The class typically travels to non-English speaking countries, which pushes the students to learn how to teach by example and use basic phrasing to get their points across.

The travel seminars rely on grants and other funding from the College of Health and Human Development.

Dr. Beling has created various travel forms to collect from students, include health information release forms. She introduces the students to myCSUNGlobe and walks them through the process for travel insurance, visas, etc.

Supply Chain Management in Germany: Dr. S. Jimmy Gandhi

Dr. S. Jimmy Gandhi's study abroad fieldwork course with Technische Hochschule Ingolstadt (THI) in Germany began as a personal connection through a Semester at CSUN (SAC) student. In 2013-2013, a SAC student from THI connected Dr. Gandhi with his advisor in Germany, seeing a natural connection between the two institutions. Dr. Gandhi worked with THI to develop an international collaboration, first by signing a friendship MOU and then developing the study abroad course. Now the two institutions have an articulation agreement, signed in 2018, which allows THI students to matriculate to CSUN upon successful completion of a set of courses offered at THI.

In fall 2014, Dr. Gandhi began teaching an engineering management practicum with an international travel component to Germany. The class takes place in person on CSUN's campus and includes a travel component to Germany during the semester. The group leaves on Saturday, attends classes and industry visits Monday through Thursday, and ends the week on Friday with an oral exam.

In fall 2018, the class ran into some issues when a few students were denied visas to Germany. In order to solve this issue, a Zoom component was added to the course to include the students unable to travel to THI. In its current model, the practicum now allows students sign up for either the domestic or the international track. When the international track goes to Germany, the domestic track has a midterm in place of the travel component.

Important tips are given to students, including how to plan for accommodation and travel, and best practices for international travel. Dr. Gandhi also walks students through the myCSUNGlobe process.

(Please see attached slides for Dr. Gandhi's full presentation)

Tourism in Greece: Dr. Mechelle Best

Dr. Best's study abroad work at CSUN began with a personal connection. She was born and raised in Barbados and had an opportunity to share her love of the Caribbean with her students through international fieldwork. She first took students to the Cayman Islands in 2009 over spring break as part of the tourism planning class. Since this trip, she has had opportunities to take students abroad to Barbados, the Bahamas, Cuba, and Spain.

Most recently, Dr. Best has taken students to Greece in collaboration with CSUN's Latinas Rising. Students do not have to be a Recreation and Tourism Management student to take the course. The course is offered online in the spring, with the international travel component taking place during spring break. The travel seminars are highly subsidized by IRA grant funding, which allows more equal opportunity for students to participate. As with our other presenters, Dr. Best works with the students to turn in all necessary paperwork through myCSUNGlobe.

Questions

What are the different procedures for a non-credit and credit course?

Credit courses, such as study abroad must include program approval and risk management. Non-credit courses and trips, such as international fieldtrips or students traveling for faculty research do not need to go through program approval but still need to be assessed by risk management

What is myCSUNGlobe and how does it work?

MyCSUNGlobe is a web-based registration software used at CSUN for academic travel, including study abroad, faculty-led programs, and international travel of students, faculty, and staff.

A May 2016 audit of academic student travel looked at risk assessment and emergency preparedness, and decided that information needed to be centralized. MyCSUNGlobe was born out of this.

Zach Helsper, University Access Programs Manager, builds the framework where everything is centralized and electronic (no more paper). MyCSUNGlobe gathers all the forms and documents to turn into Risk Management.

Please see IEC November 28, 2018 minutes for more on myCSUNGlobe.

Do alumni traveling with CSUN use myCSUNGlobe? Can they purchase travel insurance?

Anyone who is traveling as part of a CSUN sponsored trip must complete the required travel registration documentation in myCSUNGlobe. Those who do not have an active student, staff, or faculty profile would need to create a profile using the NON-CSUN LOGIN/REGISTER link at the top of the myCSUNGlobe home page. Travelers may contact mcsunglobe@csun.edu for more information.

Non-CSUN travelers would also purchase foreign travel insurance through the myCSUNGlobe process.

What funding is available to encourage students to participate?

There is no central place on campus for funding. Types of funding sources utilized by colleagues include:

Associated Students:

IRA – March deadline, \$600/student or \$6000/class

STAR – rolling deadline, but should apply early, \$400

Graduate Studies - \$1000

Other grants from outside sources/department and college resources

Where do we begin to engage our departments and colleges in this conversation?

You should begin by having conversations with your departments: What is needed and/or wanted in terms of international engagement in 5 years+ ?

Final Edits of The Charge and Structure of the CSUN IEC & The Role and Structure of the CSUN Network of Departmental International Liaisons

John presented the latest edits as final drafts. There were no objections from the Committee.

Request for Future Agenda

Sandra Chong requested that the body hear from CSUN experts on non-credit faculty led programs, such as international fieldtrips and faculty research with students.

- International Fieldtrips: Jewish Studies, History, Deaf Studies
- Faculty Research: Bobby from Biology, Geological Sciences work in Ireland

Agenda Topics Not Covered

Webinars

Members of this body are welcome to attend live viewings of NAFSA webinars in the EU building. If members are interested in the webinars but are not able to attend the viewings, the presentation documents and captioned video of the webinar will be available at a later date. Due to account restrictions, the webinars are not accessible on an individual basis.

Architecture for Global Learning – Series III. Designing Curriculum for Global Learning

Practically focused, this AGL session presents cases where global learning elements were successfully integrated into the curriculum design process. The presenters, who needed to upgrade their courses with challenging global learning elements, will discuss the processes and outcomes of designing global learning curriculum. Participants who recognize the need to modernize their coursework and classes to meet global challenges by integrating global learning will benefit from this session.

Session Objectives:

- Present two cases of curriculum design/redesign that established prospects for global learning to occur;
- Outline the role of the presenter and institutional stakeholders in the design process;

- Detail how global learning was defined and introduced into curricular programming and activities;
- Discuss connections between the two examples and participants' own scenarios; and
- Provide tools and handouts for participants to consider during their own curriculum design/redesign.

Spring Group 2019 - Global Learning for Your Goals

Session 5: [Global Learning Beyond the Classroom](#)

Thursday, March 14, 2019, 11:00 AM - 12:00 PM PST

Session 6: [Assessment of Global Learning Toward Accreditation](#)

Thursday, April 18, 2019, 11:00 AM - 12:00 PM PST

Third Party Providers

Discuss presenting option at the International Coordinating Council 3/5/19

College Reports

Future Meetings

Thursday, April 25, 2019

1pm – 2:30pm

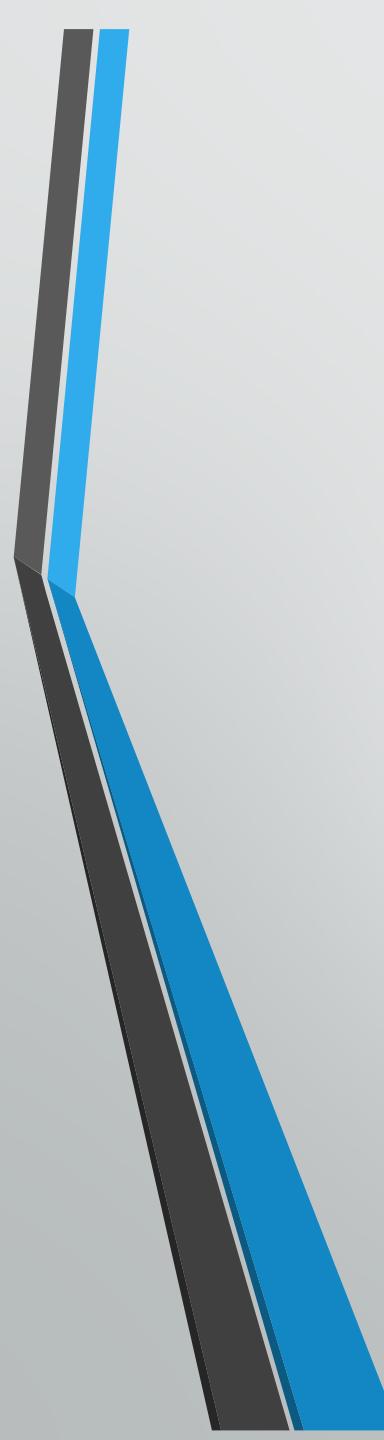
EU Room 101

Adjournment

Having no further business to discuss, John Binkley adjourned the meeting at 2:30 p.m.

Minutes prepared by Bryanna Benedetti-Coomber

March 12, 2019

A vertical decorative graphic is positioned on the left side of the slide. It features a thick blue line at the top, followed by a thinner grey line, and a diagonal grey line that slopes downwards from top-left to bottom-right.

International Education Council Presentation

February 20, 2019

Dr. S. Jimmy Gandhi

Why was I interested in international collaborations?

- My own personal background
- Students get to learn different perspectives from other countries
- Understand a different culture and work environment and most important communication skills
- Research exchange between faculty
- Guest Lecturing in each other's classes

How did it all begin in 2012/2013?

CSUN



THI



How did it all begin in 2012/2013?

- Both CSUN & THI Master's Degree Granting Institutions
- Both focused on creating work force for their respective regions/countries
- Programs / Courses matched well –
 - M.S. Engineering Mgmt & M.S. Technical Procurement
 - Faculty Research Interests

A decorative element on the left side of the slide features two vertical bars: a thick grey bar and a thick blue bar, positioned next to each other.

Starting Fall 2014

MSE 692 – ENGINEERING MANAGEMENT RESEARCH PRACTICUM
(With a Focus in Supply Chain Management
&
Sustainability of The Global Supply Chain)

FALL 2016

Starting Fall 2018

MSE 610 – ENGINEERING SUPPLY CHAIN SYSTEMS

FALL 2018

Classroom Location: EU 103

Weekly Meeting Time: Thursday, 7.00p.m. – 9.45p.m.

Some things to keep in mind

- Tell students to prepare well ahead of the trip
- Visas might be needed
- How Accommodation and Travel arrangements
- All the risk management paperwork has to be completed for all students and the faculty member traveling as well
 - Contact Cyndi Paul
 - myCSUNGlobe online system

Sample Syllabus

MSE 692 – ENGINEERING MANAGEMENT RESEARCH PRACTICUM

(With a Focus in Supply Chain Management

&

Sustainability of The Global Supply Chain)

FALL 2017

Classroom Location: JD 3504 (although some classes will meet online since
this is a hybrid class)

Weekly Meeting Time: Wednesday, 7.00p.m. – 9.45p.m.

PROFESSOR CONTACT INFORMATION

Shereazad Jimmy Gandhi, PhD.

Associate Professor,
Department of Manufacturing Systems Engineering & Management (MSEM)
California State University, Northridge

B.S., Engineering Management, Illinois Institute of Technology, Chicago, IL
M.S. Engineering Management, California State University, Northridge, CA
PhD, Engineering Management, Stevens Institute of Technology, Hoboken, NJ
Post-Doctoral Researcher, Sustainability, Stevens Institute of Technology, Hoboken, NJ

Faculty Email: sj.gandhi@csun.edu (This is the best way to contact me)

Phone Number: 818-677-6157 (Despite the phone number being listed, the best way to contact me is via email)

Office: Room JD 3313

Office Hours: By Prior Appointment Only. (An appointment should be set up by email before stopping by my office.) For student convenience, in addition to meeting in the office, I am also available for virtual office hours (using Skype or phone) by prior appointment, which should be made via email.

Additional Faculty Teaching this Class:

Andreas Jattke, PhD.

Professor in Logistics, Production and Factory Planning,
Technische Hochschule Ingolstadt

Ahmad Sarfaraz, PhD.

Professor and Department Chair,
Department of Manufacturing Systems Engineering & Management (MSEM)
California State University, Northridge

RECOMMENDED TEXTBOOK

Strategic Supply Chain Management: The Five Core Disciplines for Top Performance, Second Edition

This is only a recommended book. I use various books and sources and hence don't require you to use a standard textbook. Additionally, since this is a research practicum class, I expect you to do a lot of research based on externally available sources.

MSE 610 – ENGINEERING SUPPLY CHAIN SYSTEMS

FALL 2018

Classroom Location: EU 103

Weekly Meeting Time: Thursday, 7.00p.m. – 9.45p.m.

PROFESSOR CONTACT INFORMATION

Shereazad Jimmy Gandhi, PhD.

Associate Professor,
Department of Manufacturing Systems Engineering & Management (MSEM)
California State University, Northridge

B.S., Engineering Management, Illinois Institute of Technology, Chicago, IL
M.S. Engineering Management, California State University, Northridge, CA
PhD, Engineering Management, Stevens Institute of Technology, Hoboken, NJ
Post-Doctoral Researcher, Sustainability, Stevens Institute of Technology, Hoboken, NJ

Faculty Email: sj.gandhi@csun.edu (This is the best way to contact me)

Phone Number: 818-677-6157 (Despite the phone number being listed, the best way to contact me is via email)

Office: Room JD 3313

Office Hours: Tuesdays 3:00 – 5:00p.m. (An appointment should be set up by email before stopping by my office.) For student convenience, in addition to meeting in the office, I am also available for additional virtual office hours (using Skype or phone) by prior appointment, which should be made via email.

Some lectures for this class will be jointly taught by:

Prof. Dr. Dirk Hecht,
Program Director, Engineering Procurement & Dean of Students,
Faculty of Mechanical Engineering,
Technische Hochschule Ingolstadt,
Esplanade 10, 85049 Ingolstadt
Germany

Prof. Dr. Guenter Hofbauer, (For Students in Track B only)
School of Business,
Technische Hochschule Ingolstadt,
Esplanade 10, 85049 Ingolstadt
Germany

RECOMMENDED TEXTBOOK

Strategic Supply Chain Management: The Five Core Disciplines for Top Performance, Second Edition

This is only a recommended book. I use various books and sources of information and hence don't require you to use a standard textbook as I will not be following one standard book. It is my job to add value to the class by bringing you information happening in the supply chain industry from different sources. Additionally, since this is a research practicum class, I expect you to do a lot of research based on externally available sources.

What has been achieved so far

- Student exchange program for the CSUN Supply Chain Management class every November
- Joint curriculum development for some classes (Supply Chain & Lean)
- Reciprocal Guest Lectures by the faculty
- International Sourcing Seminar hosted for THI students at CSUN every April
- Visit to CSUN by one of the THI faculty as part of his sabbatical
- Joint publications at ASEE and ASEM conferences
- Students get to work on industry projects in host countries to get international exposure
- Additional 2 conference papers being worked on for the ASEM 2019 conference in October 2019 in Philadelphia, PA.
- International Entrepreneurship Survey (US, Germany and India)

