

APPLICATION CHECKLIST

Department of Educational Psychology and Counseling

Master of Science in Marriage and Family Therapy

Application window for FALL 2025 Admissions: October 1, 2024 through December 15, 2024

- □ 2 APPLICATIONS: ALL APPLICANTS ARE REQUIRED TO COMPLETE BOTH APPLICATIONS.
 - 1. CSUN University: Apply to the University through Cal State Apply: https://www.calstate.edu/apply
 - Department/Program: Apply to the Department through College Net.
 A link to the Department Application can be found on the Prospective Student webpage when the application cycle begins: https://www.csun.edu/eisner-education/educational-psychology-counseling/prospective-students
 - If you are a current CSUN Master's degree student from a department other than EPC, please submit a copy of a completed Change of Objective Request form (submit original to Admissions and Records): https://www.csun.edu/sites/default/files/Change-Objective-Grad-Students 3.pdf

□ TRANSCRIPTS

- Applicants must have an overall GPA of 2.75 or higher to be eligible for consideration.
- Official Transcripts: Submit official transcript(s) to CSUN's Office of Admissions and Records directly from the institution(s) attended. *If you attended CSUN, you do not need to submit official transcripts for coursework completed at CSUN.
- Unofficial Transcripts: All applicants must upload unofficial transcripts to the Department Application (on College Net) from every higher education institution attended, including CSUN.
 Please highlight all prerequisite courses completed or in progress on the unofficial transcript(s).

□ RECOMMENDATIONS

All applicants are strongly encouraged to submit two (2) or three (3) letters of recommendation from a professional or academic reference. Your recommenders will receive notification from the ApplyWeb Esponse system and will be prompted to either (1) upload a recommendation form (completed in the system), or (2) upload a letter of recommendation on letterhead for the candidate. Recommenders will submit the form or the letter, not both. Candidates are responsible for following through with their references to ensure the letters are received by the deadline.

☐ TEST SCORES (IF APPLICABLE)

Graduate Record Exam (GRE) General Test (Updated for Fall 2025)

The Graduate Record Examination (GRE) General Test is required for **all applicants**.

Note: Upload a copy of your GRE score report and enter scores to the Dept. Application by the application deadline. Please plan ahead if you need to take the GRE, as it may take 10-15 days after your test date to receive your scores. For information on the GRE General Test, please visit the ETS website: https://www.ets.org/gre/test-takers/general-test/about.html

Test of English as a Foreign Language (TOEFL):

Required only of students whose Bachelor's degree was awarded by an institution where the primary language of instruction was other than English. Upload scores if applicable.

1

□ PERSONAL STATEMENT

Write and upload a statement of purpose that responds to the following prompts. Your statement may be no longer than two (2) double-spaced pages in 12-point Times New Roman font.

- 1. What is it about the field of Marriage and Family Therapy that attracted you to this discipline in mental health?
- 2. What have you learned about yourself in the context of your work or volunteer experience in mental health or related fields?
- 3. How do you see your future work as a Marriage and Family Therapist addressing current sociocultural and social justice challenges related to mental health?

□ CURRENT RESUME

Include both paid and volunteer experiences. Please upload your resume to the Department Application.

□ PREREQUISITE COURSEWORK

- The MFT program requires two (2) prerequisite courses:
 - EPC 451: Fundamentals of Counseling and Guidance
 - PSY 310: Abnormal Psychology
- Courses must be completed no more than seven (7) years prior to the time of admission with a grade of B minus or higher.
- You may still apply to the program even if you have not completed the prerequisites. All courses must be successfully completed before entry. *We recommend earlier completion of the prerequisites to strengthen your application.
- On the Department Application, you will be able to indicate the status of your prerequisite coursework (i.e., taken, in progress, or plan to take).
- o Where to take the prerequisites:
 - You may take the prerequisite courses at CSUN during the <u>Summer session at CSUN's Tseng</u>
 College (for non-CSUN students) or during any semester (for current CSUN students).
 - OR you can take a course equivalent at another college on our *Pre-approved Course* Substitution List. There are many community colleges, CSUs, and UCs on this extensive list: https://www.csun.edu/eisner-education/educational-psychology-counseling/pre-approved-undergraduate-course-substitutions
- o If you are making a request for a course substitution that is <u>not</u> on our Pre-approved Course Substitution list, complete a *Prerequisite Course Substitution Form* https://www.csun.edu/sites/default/files/EPC-Prerequisite-Substitution-Form.pdf and e-mail it to epcadmin@csun.edu. The department will review your request and determine if the course meets the requirements to satisfy the prerequisite.

This checklist is for organizational purposes. It is your responsibility to ensure that all requirements for admissions are met. If you have any questions, please contact us at 818-677-2599 or e-mail us at epcadmin@csun.edu.